

**GLASGOW CITY HEALTH & SOCIAL CARE
INTEGRATION JOINT BOARD**

IJB(M)2017-01

Minutes of meeting held in the Sir Peter Heatly Boardroom, Glasgow City HSCP,
Commonwealth House, 32 Albion Street, Glasgow, G1 1LH
at 9.30am on Wednesday, 18th January 2017

PRESENT:

VOTING MEMBERS

Cllr Malcolm Cunning	Councillor, Glasgow City Council (substitute for Cllr Kerr)
Jacqueline Forbes	NHSGG&C Board Member
Cllr Marie Garrity	Councillor, Glasgow City Council
Cllr Emma Gillan	Councillor, Glasgow City Council
Cllr Archie Graham	Councillor, Glasgow City Council (Chair)
Cllr Mhairi Hunter	Councillor, Glasgow City Council
John Legg	NHSGG&C Board Member (substitute for Ian Fraser)
Rev. John Matthews	NHSGG&C Board Member
Trisha McAuley	NHSGG&C Board Member (Vice-Chair)
Baillie Elaine McDougall	Baillie, Glasgow City Council (substitute for Baillie Razaq)
Robin Reid	NHSGG&C Board Member
Cllr Soryia Siddique	Councillor, Glasgow City Council
Rona Sweeney	NHSGG&C Board Member

NON-VOTING MEMBERS

Mari Brannigan	Nurse Director
Dr Richard Groden	Clinical Director
Ian Leech	Glasgow City Staff Side
Alex MacKenzie	Chief Officer Operations
Margaret McCarthy	NHSGG&C Staff Representative
Peter Millar	Independent Sector Provider Representative
Susanne Millar	Chief Officer Planning, Strategy & Commissioning/Chief Social Work Officer
Anne Scott	Social Care Users Representative
Shona Stephen	Third Sector Representative
Ann Souter	PPF Representative
Sharon Wearing	Chief Officer Finance and Resources
David Williams	Chief Officer

IN ATTENDANCE:

Allison Eccles	Head of Business Development
Stephen Fitzpatrick	Head of Older People's Services
Sheena Walker	Senior Business Support Assistant (Minutes)

APOLOGIES:

Simon Carr	NHSGG&C Board Member
Ross Finnie	NHSGG&C Board Member
Patrick Flynn	Head of Housing and Regeneration, Glasgow City Council
Cllr Matt Kerr	Councillor, Glasgow City Council
Baillie Mohammed Razaq	Councillor, Glasgow City Council
Dr Michael Smith	Lead Associate Medical Director Mental Health

1. DECLARATION OF INTERESTS

The following declaration of interests were raised:

- Shona Stephen declared an interest in sheltered housing and homeless support.
- Peter Millar declared an interest in Item 7 and Item 15.

2. APOLOGIES FOR ABSENCE

Apologies for absence were noted. Cllr Graham reported that Ian Fraser had resigned from the Integration Joint Board and that the Health Board was seeking a formal replacement which would be advised in due course. John Legg was the representative for today's meeting.

3. MINUTES

The minutes of the meeting of the Integration Joint Board held on 9th December 2016 were approved as an accurate record.

4. MATTERS ARISING

Tricia McAuley asked Sharon Wearing for an update on the Scottish Living Wage as agreed at the last meeting.

Sharon Wearing advised that the deadline to sign up to this was end December 2016 and they would have an update next month regarding this. In relation to the budget settlement there was further funding for four areas and the detail of this would be brought to the IJB when available.

S Wearing

5. INTEGRATION JOINT BOARD ROLLING ACTIONS LIST

Allison Eccles presented a report on the Integration Joint Board Rolling Actions List to provide updates on a number of actions agreed at previous Integration Joint Board meetings and development sessions.

Allison advised that the list of actions were from the December development session and IJB meeting.

Tricia McAuley asked if the presentations from the January development session could be circulated to Board members. David Williams confirmed that they would be sent to all members this week.

Shona Stephen stated that the report was helpful and if a column could be added detailing outcomes; a forward planning paper would also be beneficial to allow them prepare for future agenda items.

The Integration Joint Board:

(a) Noted the report.

(b) Column to be added to action plan for status of action.

(c) Forward agenda items to be presented to IJB members at each

meeting.

6. ADVOCACY TENDER

Susanne Millar presented a report informing the Integration Joint Board of the outcome of a concluded tender for Independent Advocacy Services in Glasgow.

Susanne Millar advised that the primary reason for the move to re-tender was to streamline arrangements and avoid duplication and confusion of contracts. The time period had passed for appeal from the unsuccessful bidder and court proceedings had concluded. The transfer of employees had also concluded.

The Integration Joint Board:

(a) Noted the report;

(b) Directed NHS Greater Glasgow and Clyde to maintain the contract for Advocacy Services to the value of £744,455 per annum (pro-rata 2016/17).

7. DEVELOPING EFFECTIVE JOINT COMMISSIONING ARRANGEMENTS WITHIN A STRATEGIC PARTNERSHIP FRAMEWORK

Susanne Millar presented a report on Developing Effective Joint Commissioning Arrangements within a Strategic Partnership Framework to seek Integration Joint Board agreement to establish effective Joint Commissioning arrangements within a strategic partnership framework. This work will commence with the Homelessness Alliance with providers on the planning and delivery of services tackling homelessness in the city, but would be expected to be the model of approach used for the joint commissioning with all care group services in the fullness of time, that are procured following direction from the IJB to Council or Health Board.

Susanne Millar asked the Integration Joint Board to note the progress of the report and allow them to move to the next stage, the provider tender process, due to take place September/October this year.

Cllr Graham advised that the Board welcomed the direction of travel and the engagement process involved demonstrated by the current experience involving 167 people and more of this was encouraged.

Baillie McDougall queried how many RSLs were engaged in offering accommodation to individuals liberated from prison. Susanne reported that they were well engaged and would bring an update to a future meeting.

It was agreed that discussions on the framework would also take place at a future development session.

The Integration Joint Board:

(a) Noted the report;

(b) Approved the development of a joint commissioning approach; the intention to Tender for a Framework of Providers in

Susanne Millar

homelessness services to engage in future joint commissioning activity; and the intention to roll out this approach beyond homelessness as appropriate; and

(c) Directed the Council and NHS Greater Glasgow & Clyde to put said arrangements in place for the Integration Joint Board.

8. COUNCIL PROVIDED RESIDENTIAL AND DAY CARE FOR OLDER PEOPLE

Stephen Fitzpatrick presented a report on Council Provided Residential and Day Care for Older People to update the Integration Joint Board of the programme of reform of Council provided residential and day care for older people.

Stephen Fitzpatrick sought IJB agreement to develop the service model to reflect service users with complex needs and have a day care provision that included these users. Proposed changes to staffing could include relocation or redeployment that would require Trade Union consultation and negotiations.

Cllr Graham asked if any analysis had been undertaken to establish reasons for low demand for Saturday, Sunday and evening services. Stephen Fitzpatrick reported that their assumption for an increased demand had not materialised and agreed that an assessment would be carried out to identify reasons for low demand at these times.

Stephen Fitzpatrick

Rona Sweeney asked about the re-registration of services and whether this would lead to an exclusion of people who currently get access. Stephen Fitzpatrick confirmed that this would create no change to access, it is about ensuring that the facilities are appropriately registered to meet increasingly complex needs.

The charging policy was highlighted and the question asked as to whether service users were not attending due to this. It was reported that the charging policy was subsidised for users and an analysis would take place by asking people if they were not using the services due to charges.

Stephen Fitzpatrick

The Integration Joint Board:

(a) Noted the report, and

(b) Approved the changes to Council provided older people's day care outlined in section 4.

9. HOUSING SUPPORT RECONFIGURATION AND EFFICIENCY SAVINGS

Stephen Fitzpatrick presented a report on Housing Support Reconfiguration and Efficiency Savings to update the Integration Joint Board on the reconfiguration of housing support funding, including associated savings, as agreed by the IJB in March 2016.

Cllr Graham informed the Board that there was a financial deficit for the Council of £150m, and not £130m as previously reported, for 2016/17 and 2017/18, and this was the scale of the pressures on them.

Stephen Fitzpatrick advised that although they were underspent in Older People's Services this represented a slippage in the development timescale for supported living for older people and it was expected to see a budget balance in the next financial year.

The Board asked to see a report in future detailing the number of people who lose their job as a consequence of the reconfiguration. Figures on how many people were self-funders in sheltered housing would also be provided.

Stephen Fitzpatrick

Noted that recommendation 'b' outlined in the report was to direct the Council to develop or redesign services as outlined in this report and not the Health Board as detailed. Report to be amended.

Stephen Fitzpatrick

The Integration Joint Board:

(a) Approved the proposals outlined in this report; and

(b) Directed the Council to develop or redesign services as outlined in this report.

10. FULL BUSINESS CASES FOR GORBALS AND WOODSIDE HEALTH AND CARE CENTRES

Sharon Wearing advised the Integration Joint Board that they proposed to withdraw the paper as there had been an announcement last week that Aviva were to withdraw funding from Gorbals and Woodside as they had reached their agreed financial threshold. Nord were now the proposed funder for the projects, but would go through due diligence before being presented for approval.

Cllr Graham reported the Board's disappointment and the delays this could have on the programme.

The Integration Joint Board:

(a) Noted the update provided;

(b) Agreed a report would be presented on the financial framework when financial close had taken place;

(c) The BREEAM rating 'very good' in the IJB covering paper is a mistake and should be amended to 'excellent' as per the Business Case presented at the NHS GG&C Board.

(d) Alternatives for future funding to be explored and paper presented at the next meeting.

11. COMMUNICATION STRATEGY 2017-19

Allison Eccles presented a report to seek approval of the updated Communications Strategy 2017-19 for the Glasgow City Health and Social Care Partnership.

Trisha McAuley asked what communications strategies were in place for

crises and issues on the horizon and received assurance from Susanne Miller that robust arrangements and protocols were in place.

Shona Stephen asked that TSI be added to the strategy as a communications channel.

Allison Eccles

Agreed that joint partnership awards should be open to all HSCP nominations.

David Williams

The Integration Joint Board:

(a) Noted the contents of this report;

(b) Approved the updated Communications Strategy and its action plan for the Partnership; and,

(c) Instructed the Head of Business Development to provide update reports on the progress of the action plan to the Integration Joint Board – Public Engagement Committee.

12. GLASGOW CITY IJB – BUDGET MONITORING FOR MONTH 8 / PERIOD 9

Sharon Wearing presented the Glasgow City IJB – Budget Monitoring For Month 8 / Period 9 outlining the financial position of the Glasgow City Integration Joint Board as at 30 November 2016 (Health) and 25 November 2016 (Council), and highlighted areas of budget pressure and actions to mitigate these pressures. The summary position was that net expenditure is £1,000 less than budget to date. Gross expenditure is £110,000 (0.01%) underspent, and income is under-recovered by £109,000 (0.12%).

Sharon Wearing advised that a programme of work with Cordia, to increase the use of supported living services, had begun in the North East and would be rolled out to North West and then South; a decrease in underspend was expected following this.

Robin Reid questioned if the underspend could be utilised to address delayed discharges in Acute. David Williams confirmed that a programme of work, agreed with the Chief Executive of the Health Board and the Scottish Government, was committed to before the winter break to improve 60 complex cases of delays to 20 by end March 2017. Substantial progress had been made and it was highlighted that no delays were due to funding; these were a result of patient capacity and legal issues, and complexity within the under 65 age group.

The Integration Joint Board:

(a) Noted the contents of this report;

(b) Approved the required actions as a consequence of the budget changes noted in paragraph 3.

(c) Noted the summary of current Directions (Appendix 2).

13. INTEGRATION JOINT BOARD COMMITTEE TERMS OF REFERENCE

Allison Eccles spoke to paper Integration Joint Board Committee Terms of Reference to seek approval of an amended Terms of Reference for the Integration Joint Board Executive Committee.

Allison Eccles reported that the remit of the Integration Joint Board Executive Committee had changed and would meet only when there were matters of urgency or to take a decision.

The Integration Joint Board:

(a) Approved the revised Terms of Reference for the Integration Joint Board Executive Committee; and,

(b) Appointed Margaret McCarthy as a non-voting member of the Integration Joint Board Executive Committee.

14. INTEGRATION JOINT BOARD REGULATIONS – ATTENDANCE AND MEMBERSHIP

Allison Eccles presented a paper on Integration Joint Board Regulations – Attendance and Membership to remind members of the regulations with regards to attendance at Integration Joint Board meetings, and to propose a change to the carers' representative on the IJB.

David Williams reported that Andrew Robertson, Glasgow's Carers Champion, was happy to be the carers' representative for an interim period until the Carers Reference Group identified another representative.

Ian Leech asked if the Trade Union representing the voluntary sector could be given place at the IJB. David Williams advised caution in opening up the membership to the IJB further at this stage given its size already and indicated that the HSCP currently has liaison mechanisms in place for various representations to be made to the HSCP. A paper would be brought to a future IJB meeting to allow a discussion with workforces regarding engagement.

The Integration Joint Board:

(a) Noted the regulations regarding attendance at Integration Joint Board Meetings;

(b) Agreed that Annie Craig be removed from membership of the Integration Joint Board, on the grounds of persistent non-attendance;

(c) Appointed Andrew Robertson to the Integration Joint Board, as a non-voting member representing the interests of carers; and,

(d) Further appointed Mr Robertson to the IJB Public Engagement Committee.

15. IMPACT OF UNIVERSAL CREDIT ON HOMELESSNESS BUDGETS

David Williams

Sharon Wearing spoke to paper on the Impact of Universal Credit on Homelessness Budgets, informing Glasgow Integration Joint Board of upcoming welfare reforms which will have a significant detrimental impact to the Homelessness budget, gradually escalating from 2017 to the full roll out of Universal Credit in 2021.

Sharon Wearing informed the Board that in relation to the management fee this would be allocated to the Scottish Government in 2017, who would agree a method of distribution. It was expected that Glasgow would receive a £4.2m share which would result in a shortfall of £4.1m in 2017/18. Cllr Graham sought permission from the Board to write to the Scottish Government outlining the concerns of the Integration Joint Board of the detrimental effect to Glasgow of the emerging distribution formula. The Board agreed this.

Chair

The Integration Joint Board:

(a) Noted potential impact in Glasgow and considered what actions should be taken to minimise this; and

(b) Instructed officers to report back to the Integration Joint Board after June 2017 with an update.

16. INTEGRATION JOINT BOARD PUBLIC ENGAGEMENT COMMITTEE MINUTES OF 28 NOVEMBER 2016

The draft minutes of the IJB-Public Engagement Committee held on 28th November 2016 were provided for information.

The IJB-Public Engagement Committee would formally approve the minute at it's next meeting.

17. NEXT MEETING

The next meeting was noted as Wednesday, 15th February 2017 at 9.30am in the Boardroom, Commonwealth House, 32 Albion Street, Glasgow, G1 1LH.

The meeting ended at 12.05pm