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GHSCP – BUSINESS ADMINISTRATION PROJECT UPDATE REPORT	
REPORT DATE: 17 th December 2019	STATUS: AMBER
SPONSOR: Sharon Wearing/Allison Eccles	OPERATIONAL LEAD: Susan Thomson
New considerations/opportunities:	Risks and issues:
<ul style="list-style-type: none"> • Confirm at Project Board 	<ul style="list-style-type: none"> • Terms of Reference – pending agreement • Risk Register – any further additions
Last 4 weeks:	Next 4 weeks:
<ul style="list-style-type: none"> • PID & TOR - approved • Further engagement meetings held/ scheduled • Structure charts being updated/developed • Collating and developing resource, site and service profiles • Gathering fix term post information • Further comms issued and Q&A responses issued 	<ul style="list-style-type: none"> • Further engagement meetings with services • Finalise structure charts, resource, site and service profiles • Progress fix term review/approvals • Set up consultation/engagement sessions to verify information and discuss management model proposals • Develop management model options for consultation
Key milestones:	Escalation points:
<ul style="list-style-type: none"> • None work in progress 	<ul style="list-style-type: none"> • None to date

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