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Date: Tuesday 1st October 2024

Time: 10am -12:00 pm

Venue: William Street Clinic

**North West Locality Engagement Forum
Agenda**

Welcome and apologies	Vice-Chair
Children's Hearing Scotland	Chloe Turner, Partnership's Co-ordinator
Comfort Break	
Communication and Engagement Plan (North West Locality Plan)	LEF members
North West Locality Database	LEF members
Action Plan	LEF members
Chair and member updates	LEF members
Closing remarks	Vice-Chair

Date and time of next meeting:
Woodside Health & Care Centre,
891 Garscube Road, Glasgow G20 7ER

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North West Locality Engagement Forum (NW LEF)
Minute of Meeting held on Tuesday 20 August 2024 at 10.00am
Possilpoint Community Centre

Present	
Name	Designation
Donnie McKinney (Guest)	Glasgow City HSCP
Ellen Wright	Public Representative/Community Council Representative
Elspeth Kerr	Public Representative/Phoenix Centre
Gareth Greenaway	Planning Manager, North-West Locality
Gordon McInnes	Project Manager, Mental Health Network, Greater Glasgow & Clyde
Katrina Macfarlane (Minutes)	Community Engagement & Development Officer, North-West Locality
Lewis Gibson	Operational Manager, Enable Glasgow
Lillian Woolfries	Public Representative/Glasgow Disability Alliance Representative
Mark McBay	Public Representative/Changing Minds & Hoarders Group Representative
Rebecca Rodrigo	Yoker Community Campus
Sadie Gordon (Vice Chair)	Public Representative/Good Morning Project Representative
Sean MacKay	Public Representative/Carer
Thomas McKinlay	Public Representative/Merchant City and Trongate Community Council Representative
Apologies:	
Anne Ainsworth	Head of Social Enterprise, Enable Glasgow
Ann Harvey	Community Engagement & Activities Co-Ordinator
Colin Menabney	Chief Executive Officer, Enable Glasgow
David Campbell	Operational Manager, Enable Glasgow
Marie McGinn	North-West Carers Forum
Michael McNamara	Public Representative/Young Carers
Muriel Anderson	Public Representative/Partick Annexe Representative
Nicky Neilson	Public Representative/Quality & Improvement Officer, Enable Scotland

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Robert Smith (Chair)	Public Representative/Links Representative
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1.	Welcome (RS)
	The Vice Chair, Sadie Gordon welcomed everyone to the meeting. Apologies were given and recorded. Katrina informed the group that no Chief Nurses would be in attendance to discuss the Nursing and Midwifery strategy.
2.	Previous Meeting Notes and Matters Arising (RS)
	Previous minutes were approved.
3.	<p>The Vice Chair thanked and welcomed Donnie McKinney for attending and speaking on Glasgow City HSCP Day Care Consultation.</p> <p>Donnie circulated paper copies of the consultation and signposted people to the consultation's web link, highlighting that the closing date is 1st September 2024. He presented on the background and context of the review. He informed members of the Internal Review carried out and the findings.</p> <p></p> <p>20240807 Day Ca Presentation IV n</p> <p>To remain impartial an external body would be involved in auditing the review process.</p> <p>He welcomed involvement from LEF members during the implementation phase and shared his contact details.</p> <p>He invited LEF members to the Older People Consultation Drop-in on the Tuesday 3rd September.</p>
3.	North-West Locality Plan
	<p>Gareth circulated draft copies of the North-West Locality Plan. He said it is proposed that it remains as a draft document for a period following submission to the IJB, to allow for further engagement. Following this the HSCP Communication Department will ensure to format into an inclusive and accessible format.</p> <p>He focused on LEF members sharing how they feel the plan should be introduced across the communities. He suggested that the lived and living experiences from people and organisations can demonstrate any issues and gaps across the HSCP.</p> <p>Discussed the options of three public meetings across the three HSCP Localities and one online meeting for people unable to access the public meetings. It was felt that we should connect with the existing local engagement structures in the North-West and extend the invite to the North- West Community Councils as the community needs differ</p>

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	<p>considerably across the neighbourhoods. Ellen suggested that the HSCP consider if consultations on similar topics could be better aligned or sequenced to avoid duplication. Gordon highlighted that documents such as the locality plan can be too abstract for meaningful engagement and welcomed the intention for engagement to focus more on people's experiences of care or what matters most to them.</p> <p>Katrina will produce a distribution list and invite for the next meeting and explore public venues.</p> <p>Action –</p> <ul style="list-style-type: none">• Katrina to produce a distribution list and invite for the next meeting and explore public venues.
4.	North-West Locality Database
	<p>Katrina shared that agreement is needed around areas of the paper and the registration/ membership form. As soon as this is available she will circulate it to LEF members for their input.</p>
5.	Action Plan
	<p>Following the last meeting Katrina produced a LEF Action Plan to focus the group on outcomes. Due to the number of apologies received she suggested that we review the plan at the next meeting.</p> <p>Action –</p> <ul style="list-style-type: none">• Review of LEF Action Plan to be held at next meeting.
6.	Chair and Members Updates
	<p>Sadie Gordon shared that she attended her Housing Association Open Day and was delighted to see so many organisations promoting health and well-being at the event. It was suggested LEF members are involved in future events. She also shared outings recently attended and planned with the Good Morning Project.</p> <p>Ellen Wright shared that Netherton Community Centre is hosting an Older People's event. To date they have 28 organisations registered to attend the event, as soon as posters are available she will circulate them to the group.</p> <p>Gordon McInnes reminded and encouraged members to participate in the Mental Health Services public sessions and he shared the link to the sessions.</p> <p>Rebeka Rodrigo highlighted the Carer Café event on the 06th September and requested members circulate it across their networks.</p> <p>Actions –</p>

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	<ul style="list-style-type: none">• Katrina to share Netherton Community Centre Older People's Event Posters when available to the group.• Members to share information on the Carer Café Event being held on 06 September 2024.
7.	AOCB
	Katrina shared that the Social Care Access proposal will go to the IJB on Wednesday 28 August 2024.
8.	Date of Next Meeting
	Date of Next Meeting is Tuesday 01 October 2024 between 10.00am -12.00pm at William Street Clinic.