

**Glasgow City HSCP
North-West Locality**

**North West Locality Engagement Forum (NW LEF)
Minute of Meeting held on Tuesday 17th March 2026
between 10.30am -12.30pm at Woodside Health & Care Centre**

Present	
Name	Designation
Michael McNamara (Chair)	Public Representative/Young Carers Community Council Representative
Colin Menabney	Chief Executive Officer, Enable Glasgow
Ellen Wright	Public Representative/ Knightswood & Anniesland Community Council Representative
Elspeth Kerr (Vice-Chair)	Public Representative/Phoenix Centre Drumchapel Community Council Representative
Gareth Greenaway	Planning Manager, North-West Locality
Katrina MacFarlane (Minutes)	Community Engagement & Development Officer, North-West Locality
Lorraine Fields	Social Work Team Leader
Marie McGinn	Glasgow Carers
Mark McBay	Public Representative/Changing Minds & Hoarders Group Representative
Nicky Nielson	Public Representative/Enable Scotland
Nonie Calder	Social Work Team Leader
Apologies:	
Brian McCarthy	Recovery Project Manager
Morag McKerrell	Broomhill Community Council Representative
Thomas McKinlay	Public Representative/Merchant City and Trongate Community Council Representative
Victoria Reid	Bipolar Scotland

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1	Welcome Michael welcomed everyone to the meeting. Apologies were given and recorded.
2.	Previous Meeting Notes, Action Log and Matters Arising Meeting notes were approved.
3	Support Needs Assessment Re-design Michael thanked and welcomed the speakers for attending and speaking to the LEF. Lorraine Fields and Nonie Calder provided valuable insight into the Support Needs Assessment process and the training designed to facilitate its implementation. Social workers are receiving training in Strength Based Practice, which guides their approach when conducting assessments.  NW Locality Engagement Forum 1  SNA_Updates_March _2026.pdf The assessment determines and addresses the needs of individuals in mental health, disability, and elder care. The assessment centres on what is important to the person, recognising their strengths, and considering what they are able and willing to achieve independently or with assistance from others. During the assessment, the social worker engages in conversations with the individual, the people significant to them (their Circle of Support), carers, and other relevant professionals. As every person's circumstances are unique, discussions will focus on how the individual can remain independent and safe, connect with their local community, utilise technology, or access Social Work services. Consultation regarding the Support Needs Assessment was carried out with organisations that support people. This approach provided valuable perspectives from support organisations, though it did not directly capture the experiences of those undergoing the assessment. Glasgow Carers voiced a strong interest and willingness to be involved in future consultations concerning the structure of the assessment. It was also emphasised the necessity of returning to individuals who have completed the assessment, in order to gather their feedback and insights about the process. It was also highlighted that individuals are able to challenge the outcomes of the assessment and record any differences of opinion. This provision ensures that the assessment process remains transparent and responsive to differing perspectives.

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4	Development Session Debrief and Evaluation Katrina provided a debrief of the recent development session, during which she presented the summary report and results of the associated evaluation. Although the number of evaluation responses received was relatively low, the feedback provided during the development session itself was overwhelmingly positive. Participants expressed favourable opinions about public meetings and actively contributed suggestions for future topics to be discussed at upcoming LEF meetings. She shared that a member is keen for the LEF to focus on Primary Care access and it was agreed that we link with the PC Team around GP clusters across the North West Localities. • Action - KM to contact PC Team • Action - MM to share list of North West Community Council's email addresses
5	Locality Plan 2026-2028 Update Gareth provided a comprehensive overview of the draft plan, highlighting recent changes made to its structure. The layout has been modified to ensure that all three localities are now included, a decision taken to enhance accessibility and make the document easier for readers to navigate. He also informed the group that the draft plan is scheduled to be presented at two upcoming meetings: the Public Engagement Committee and the Integration Joint Board. Both will offer further opportunities for feedback and discussion regarding the plan's content and approach.
6	Service Prioritisation Update Gareth provided an update on Service Prioritisation. He advised reviews have commenced across a diverse range of HSCP services including the Enhanced Drug Treatment Service, the Complex Needs Service at Hunter Street, Intermediate Care for older individuals transitioning out of hospital, Supported Living Services for older people, Older People's Day Care Services, Learning Disability Day Services, the Simon Community Overnight Homelessness Service, services for children aged 16 and over, and Financial Inclusion Services, inclusive of welfare rights support. HSCP planning staff have now been trained in The Green Book training and the staff involved in the service reviews have received briefings to ensure clarity on the process and expectations. Each review is being supported by a staff workshop, and where the staff workshops identify a need for change, the next steps involve developing a set of options.

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	A Communication and Engagement Plan has been implemented to support the service prioritisation programme. This plan is adaptive, incorporating ongoing feedback and maintaining active dialogue with service providers and HSCP staff. Engagement activities will continue as the programme progresses, ensuring all voices are heard throughout the review process.
7	North West LEF Action Plan Katrina initiated a discussion with members of the LEF regarding the progression of an action plan for 2026. She noted that while an action plan had been developed for 2025, it was not fully implemented. This highlighted the importance of addressing previous objectives as members felt it was important to produce a new plan for 2026. • Action - KM to produce a draft action plan
8	North-West Meeting Schedule Katrina circulated the updated meeting schedule for the year 2026. However, it was highlighted that several of the proposed dates continue to overlap with the Vice Chair's existing commitments. As a result, there has been a request to revisit and review these dates with the administrator and identify potential solutions. Furthermore, Katrina highlighted that securing rooms for LEF meetings remains a significant challenge. She emphasised that the process of booking venues is more successful when dates and any prior commitments are scheduled as early as possible. The further in advance the meetings can be arranged, the better the likelihood of accommodating LEFs requirements. • Action - KM to liaise with the administrator on meeting schedule • Action - KM to provide a list of upcoming community events
6.	AOCB
7.	Date of Next Meeting
	Date of Next Meeting is to be confirmed.