

ROLLING ACTION LIST

Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
22 February 2017, item 4	Matters Arising - Rolling Action List to be produced	Allison Eccles	By next meeting	Rolling action list has been produced.	Closed
22 February 2017, item 6	Internal Audit Update - request that summary information of management action in implementing the recommendations be brought to the Committee to provide assurance that the actions had been conducted.	Duncan Black	Jun-17		Open
22 February 2017, item 8	Attendance Management - financial cost due to absence and absence figures by site/location/occupation requested.	Christina Heuston / Sybil Canavan	Jun-17		Open