



# **GLASGOW CITY INTEGRATION JOINT BOARD FINANCE, AUDIT AND SCRUTINY COMMITTEE**

## **TERMS OF REFERENCE**

### **Composition:**

6 Voting Members of the IJB (3:3) plus 2 Non-Voting Members  
Chair and Vice Chair must be a Non-Executive Member of the Board or Councillor who is not Chair or Vice Chair of the IJB

### **Frequency:**

6 meetings per year

### **Purpose:**

The IJB Finance, Audit and Scrutiny Committee is responsible for monitoring the financial and operational performance of the Glasgow City Health and Social Care Partnership; reviewing audit and inspection reports; promoting the observance of high standards of financial propriety; and for receiving updates on and scrutinising progress with key pieces of work across the Health and Social Care system.

### **Remit:**

- Monitoring internal financial control, ensuring that appropriate financial controls are in place
- Ensuring that performance is monitored against budget and that the budget plan is clearly linked to the strategic plan
- Endorsement of capital schemes promoted by the parent bodies
- Approval of the annual audit plan
- Initiating and undertaking specific audits and/or reviews of any matters falling within the remit of the committee or requested by the Integration Joint Board

- Receiving and considering summaries of internal and external audit reports which relate to any issue falling within the remit of the Integration Joint Board
- Reviewing reports of external inspections of health and social care services and facilities within Glasgow City
- Promoting value for money studies and best value
- Taking an overview of the Integration Joint Board's Transformational Change programmes
- Review of Risk Registers
- Referring back to the Integration Joint Board for its consideration any Service/Financial performance issue which might have implications for policy development coming within the remit of the Integration Joint Board
- Approval of the Annual Accounts and Annual Governance Statement prior to presentation to the Integration Joint Board
- To consider the external auditor's annual letter and associated reports and to report on these to the IJB
- To advise on the effectiveness of relationships between external and internal audit and other inspection agencies
- Review of the Quarterly Professional and Clinical Governance Statement and outputs from the IJB Professional and Clinical Governance Board
- Maintain oversight of the Health and Social Care Partnership's performance in statutory functions such as complaints handling, Freedom of Information and Participation Requests
- Monitor progress and review updates on various pieces of work across the Health and Social Care system on behalf of the IJB
- Convening an Appointments Panel to organise and oversee the recruitment to the posts of Chief Officer; Chief Officer, Finance and Resources; Chief Officer, Strategy and Operations and any other executive-level posts that may in future be established.