

**GLASGOW CITY INTEGRATION JOINT BOARD  
PERFORMANCE SCRUTINY COMMITTEE**

**IJB-PSC (M) 01-08-2018**

Minutes of meeting held at the Boardroom, Commonwealth House  
32 Albion Street, Glasgow, G1 1LH  
at 9.30am on Wednesday, 1<sup>st</sup> August 2018

**PRESENT:**

**VOTING MEMBERS**

|                    |  |
|--------------------|--|
| Jeanette Donnelly  | NHSGG&C Board Member                     |
| Jacqueline Forbes  | NHSGG&C Board Member                     |
| Cllr Mhairi Hunter | Councillor, Glasgow City Council (Chair) |

**NON-VOTING MEMBERS**

|                   |                           |
|-------------------|---------------------------|
| Margaret McCarthy | Staff Side Representative |
| David Williams    | Chief Officer             |

**IN ATTENDANCE**

|                    |  |
|--------------------|--|
| Mike Burns         | Assistant Chief Officer, Children's Services                   |
| Jim Charlton       | Principal Officer, Business Development                        |
| Stuart Donald      | Principal Officer (substitute for Allison Eccles)              |
| Janet Hayes        | Head of Planning, Adult Services                               |
| Jackie Kerr        | Assistant Chief Officer, Adult Services                        |
| Julie Kirkland     | Senior Officer (Governance Support)                            |
| Colin MacDonald    | Service Manager, Prison Healthcare and Police Custody Services |
| Rhoda MacLeod      | Head of Adult Services (Sexual Health)                         |
| Ann-Marie Rafferty | Assistant Chief Officer, Public Protection & Complex Needs     |
| Sheena Walker      | Governance Support Officer (minutes)                           |

**APOLOGIES**

|                    |                                  |
|--------------------|----------------------------------|
| Allison Eccles     | Head of Business Development     |
| Cllr Archie Graham | Councillor, Glasgow City Council |
| Shona Stephen      | Third Sector Representative      |

On commencement of the meeting officers advised that the meeting was not quorate, however, as all papers were for noting the meeting could proceed. The minute of the meeting held on 18<sup>th</sup> April 2018 was approved once there was quorate.

**ACTION**

**1. DECLARATIONS OF INTEREST**

There were no declarations of interests raised.

**2. APOLOGIES**

Apologies of absence were noted as above.

**3. MINUTES OF MEETING HELD ON 18<sup>TH</sup> APRIL 2018**

The minutes of the meeting held on 18<sup>th</sup> April 2018 were approved as an accurate record.

#### 4. MATTERS ARISING

There were no matters arising raised by the Committee.

#### 5. ROLLING ACTION LIST

Stuart Donald presented the Rolling Action List advising that this was for noting and the action listed would be covered under item 6 of the agenda.

#### 6. CLINICAL AND PROFESSIONAL QUARTERLY ASSURANCE STATEMENT

Ann-Marie Rafferty presented a report to provide the IJB Performance Scrutiny Committee with a quarterly clinical and professional assurance statement. An update from the last Integrated Clinical and Professional Governance Board on 15<sup>th</sup> May 2018 was provided to the Committee; and the agenda and minute was appended to the report.

Officers referred to section 4.2 and the concerns raised previously regarding the inability to share whole system learning. An independent report was commissioned to review the end points of learning and establish if these could be shared at an earlier stage. The report would be presented to the Chief Officers Group in August and a statement would be presented to the Committee in November. The Chief Officers Group had also agreed to formally write to the Procurator Fiscal to discuss this case and another; and to invite representation on the Chief Officers Group or the Child Protection Committee. A response had been received to discuss the case but no response had yet been received to be involved in arrangements.

Officers referred to the child fatality case highlighted in September 2017; agreement had been granted to progress with the investigation and the findings would be used to determine if a fatal accident inquiry would be conducted.

Officers further advised that the investigation in to the case detailed at section 4.4 was underway and would be reported in December.

The Committee welcomed the report, the update provided and the progress regarding the concerns raised at the previous Committee meeting.

##### ***The IJB Performance Scrutiny Committee:***

***a) considered and noted the report.***

#### 7. DELIVERY OF ADULT SERVICES TRANSFORMATION 2018-2021

Jackie Kerr presented a report to provide an update on progress made on the delivery of the Adult Services Transformational Change Programme for 2018 – 2021. There were a number of different elements to the programme including efficiency and developing strategies; including the 5 year Mental Health Programme and the Sexual Health Service review.

Officers outlined the key service reforms for Adult Services during 2018-2019 within mental health; learning disability; alcohol and drugs; sexual health; and homelessness. A paper would be presented to the IJB in October on the mental health implementation plan and this would include the financial framework. As part of the Government's Investment Programme, Glasgow would receive £1.23m this year and £3.867m in 2021-22.

**Ann-Marie  
Rafferty**

**Jackie Kerr**

Officers also advised that a report would be presented at a future date on how an integrated structure would be developed for Learning Disability.

Jackie Kerr

A risk register was appended to the report and EQIAs had been developed for all workstreams; these would continue to be developed as the programme progressed.

The Committee thanked officers for the report and referred to the concerns raised at the IJB on Learning Disability and personalisation; and discussed the positive impact of technology assisted care. Officers advised that there was significant interest from providers in the use of technology; this was innovative and helped increase people's independence. There were also proposals for the integration of staff within the Learning Disability service; this would bring collective thinking and staff had responded positively to these changes.

Members referred to the £1m reduction in the homelessness contract querying if there was risk in this reduction, as there were still issues in homelessness that were not being addressed; and also referred to the recent press reports on Serco. Officers reported that the saving would be achieved from a new model of commissioning for the service; and there was a holistic partnership approach to supporting people with complex needs. The Alliance Commission invited providers to work with the HSCP to reach more people and also would result in efficiencies.

David Williams advised that the SERCO issues are completely separate to the Alliance Commissioning because this is a Home Office contract and need to be responded to separately.

It was agreed that a report would be presented to the Committee in November on all homelessness services provided to service users.

Jim McBride

***The IJB Performance Scrutiny Committee:***

- a) noted the contents of the report and progress made in relation to the transformation of adult services; and***
- b) noted the content of the Risk Register.***

## **8. PRISON HEALTHCARE SERVICE PERFORMANCE**

Rhoda MacLeod presented a paper to advise the IJB Performance Scrutiny Committee of the outcome of the most recent formal inspection activity within Prison Healthcare; and ongoing work to ensure improved and sustained performance.

The grades received from the inspections at HMP Barlinnie, HMP Low Moss and HMP Greenock were outlined; and officers advised that it was important to note that 'satisfactory' is the second highest score, with the highest score being 'good'.

Following the 'poor' grade to HMP Low Moss an action plan was developed and progressed. Inspectors re-inspected the service in January and the findings were positive. There was no score given from the re-inspection as this was not the purpose of the visit; the purpose was to assess the progress of the action plan. Officers acknowledged that significant improvements were still required, but that this was progressing well. A further inspection of HMP Low Moss would take place but there was no detail of when this would be conducted.

Officers reported of challenges at HMP Low Moss, including the paper-based Kardex prescribing process, which was a National issue; issues with staff retention; and issues in the existing prison structure and processes that impacted on day-to-day delivery of Health Care Services. An independent review of the HMP Low Moss service was scheduled to take place by the Lead Clinical Director and the findings would be available in September and an action plan produced.

Officers also provided updates on the HMP Greenock and HMP Barlinnie inspections.

The Committee discussed the issues of workforce and queried what steps were being taken to improve this; and also stressed the importance of providing emotional support to staff. Officers advised that they were working with recruitment to develop a plan to recruit more skilfully; and to offer open days and a robust induction. Potential employees would also be informed of the challenges in the role and environment to ensure they were aware from the beginning of the recruitment process. Officers would also look at requesting that staff had prior experience within their profession to assist in a sustainable workforce. Officers were working on these issues, but acknowledged that some were out with their control and that there were wider workforce issues.

The Staff-side Representative added that staff-side were working closely with officers and that work was progressing in the right direction.

***The IJB Performance Scrutiny Committee:***

- a) noted the findings of the most recent inspections; and***
- b) noted the actions the HSCP is taking, and intends to take, to ensure ongoing sustainable service improvement.***

**9. DRAFT ANNUAL REPORT FOR THE GLASGOW CITY CHILDREN AND YOUNG PEOPLE INTEGRATED SERVICE PLAN 2017/2020**

Mike Burns presented a report to provide the IJB Performance Scrutiny Committee with the draft version of the annual report for 2017/18. The work and direction of travel was strongly aligned to the work of the HSCP, Third Sector and Education. The draft annual report had not yet been approved by the Children's Services Executive Group, but was agreed could be presented to the Committee at this stage.

Officers outlined the work that had taken place and the progress on strategic priorities for 2017/18; there were a number of workstreams to support this work. Officers were working closely with the national review for better support and investment to young people; and were also working with Strathclyde University and CELCIS. Officers discussed spend on care and high cost placements, and the proposals to reduce this further from the significant reduction already. An audit was being conducted on permanency and the analysis would be presented to the IJB Finance and Audit Committee. Officers also explained that there would be a neighbourhood approach to map preventive spend and scrutinise family support.

The Committee welcomed the report and the importance of the neighbourhood approach.

Members discussed the percentage of children and young people involved in the MCR Pathways programme who had gone to college or university and that

**Mike Burns**

it would be interesting to see data on those that had successfully completed courses. Officers explained that work was taking place to obtain this information but advised of the difficulties of young people keeping in touch or wanting to provide information when they leave care. There had been significant investment in continuing care and officers were committed to tracking young people destinations. A report would be presented at a future date on positive destinations.

Members asked for an update on Named Person legislation. Mike advised that he was a member of the independent expert panel and that a report was close to completion, which would then go to consultation between August-October; a decision would then be awaited.

***The IJB Performance Scrutiny Committee:***

***a) noted progress with the implementing of the actions outlined in Glasgow's Children and Young People Integrated Service Plan 2017-2020; and***

***b) noted the final version of the annual report will be agreed with the Children's Services Executive Group at its next meeting and will be reported back to Committee if there are significant changes.***

## 10. DUTY OF CANDOUR

Jim Charlton presented a report to provide the IJB Performance Scrutiny Committee with an overview of the new legal duty applying to health and social care services with effect from 1st April 2018 and make recommendations as to future development and administration of the process.

Officers explained duty of candour and when this is triggered and the responsibilities to the provider. The NHS had implemented a draft policy, but this was still to be produced by the Council. A draft policy would be produced by September/October for the Council and officers would identify if staff could access the learning module on NHS LearnPro and the Datix recording system. Discussions would also take place with Legal, Cordia and Education. The challenges for the Council would be recording; obtaining the health opinion of a registered health professional, not involved in the incident; and the trigger process.

Officers reported that there were no duty of candour cases; some cases had been recorded as a duty of candour, but upon review these did not meet the trigger. Further guidance had been issued to staff and the recording system amended to ensure it was clearer when duty of candour was triggered.

An annual report on duty of candour events would be produced by Spring 2019.

Members queried the different approaches by the NHS and Council and why they were at different stages in the process. Officers explained that the Health Board had been operating a duty of candour approach for a number of years and had well established clinical governance arrangements in place. The council was a more complex environment and a cultural shift was also required.

***The IJB Performance Scrutiny Committee:***

***a) noted the actions to date outlined in the report; and***

***b) noted the proposals for further development and administration of  
Duty of Candour within the partnership.***

**11. NEXT MEETING**

The next meeting will be held at 9.30am on Wednesday 21<sup>st</sup> November 2018 in the Boardroom, Commonwealth house, 32 Albion Street, Glasgow, G1 1LH.

The meeting ended at 11.10am