

**GLASGOW CITY INTEGRATION JOINT BOARD
EXECUTIVE COMMITTEE**

IJB-EC (M) 29-08-2016

Minutes of meeting held in the Sir Peter Heatly Boardroom, Glasgow City HSCP,
Commonwealth House, 32 Albion Street, Glasgow, G1 1LH
at 2.00pm on Monday, 29th August 2016

PRESENT:**VOTING MEMBERS**

Cllr Archie Graham	Councillor, Glasgow City Council (Chair)
Cllr Marie Garrity	Councillor, Glasgow City Council
Cllr Matt Kerr	Councillor, Glasgow City Council
Robin Reid	NHSGG&C Board Member
Donald Sime	NHSGG&C Board Member

NON-VOTING MEMBERS

Alex MacKenzie	Chief Officer Operations
Susanne Millar	Chief Officer Planning, Strategy & Commissioning /CSWO
Shona Stephen	Third Sector Housing Provider Representative
Sharon Wearing	Chief Officer Finance and Resources
David Williams	Chief Officer

IN ATTENDANCE:

Mike Burns	Head of Children's Services – Strategy
Kay Carmichael	Administration Manager
Allison Eccles	Head of Business Development

APOLOGIES:

Trisha McAuley	NHSGG&C Board Member (Vice-Chair)
Dorothy McErlean	NHSGG&C Staff Representative

1. DECLARATION OF INTERESTS

Members were invited to declare any interest in any matter on the Agenda for the meeting in which they have a financial or other interest. No declarations were made.

2. TERMS OF REFERENCE AND ROLE OF THE CHAIR

David Williams spoke to a paper outlining the Terms of Reference for the IJB-Executive Committee which had previously been approved by the Integration Joint Board on 21st March 2016.

The remit of the committee was noted as:

- To discharge the Integration Joint Board's function as required in cases of urgency between meetings of the Board;
- To provide a sounding board for discussion on issues of significance before they are raised at the Integration Joint Board;
- To keep under review the governance arrangements of the Integration Joint Board;
- To review compliance by the Integration Joint Board and its Members with the Standard of Business Conduct.

David advised the Committee a report outlining membership would be presented to the Integration Joint Board following the appointment of NHS Non-Executive Members, who would require to review their nominations on

the IJB Committees.

It was noted Dorothy McErlean has replaced Donald Sime as Employee Director, NHS Greater Glasgow and Clyde, therefore, the non-voting stakeholders would require to review their nominations on the IJB Committees.

The IJB-Executive Committee noted the terms of reference and role of the chair and vice-chair.

3. BUDGET MONITORING REPORT

Sharon Wearing presented the financial position of the Glasgow City Health and Social Care Partnership as at 30 June 2016 for Health and 8th July 2016 for Council. The summary position was noted as gross expenditure of £1,044,000 (0.8%) greater than budget and income £193,000 less than budget, resulting in net expenditure of £1,237,000 (0.8%) greater than budget. Sharon indicated the reason for the overspend is due to additional savings of £4.8m for the full year allocated by the NHS Board.

Donald Sime questioned the action being taken to address any overspend by the management of employee cost budget to mitigate reduction in pay uplift of 0.5% within Health element of budget. Alex MacKenzie confirmed this was the process in previous years by the CHP whereby the Health Board allocated 1%, however, 0.5% goes into the system due to recruitment processes.

Robin Reid questioned the underspend within Adult Inpatient Services (North West wards). Alex MacKenzie confirmed this was in relation to staff turnover and failure to fill posts within timescales as Mental Health have accepted workforce models and therefore, not due to freeze on posts.

Shona Stephen queried the overspend within Continence Service. David Williams clarified this services is hosted within Glasgow and that the overspend specifically pertains to Partnerships outside Glasgow.

There was discussion within the meeting around the action of a review of possible savings from the rationalisation of estate, including the closure of Possilpark (Glenfarg) by the end of September. Members asked for more detail to be provided to the next Integration Joint Board meeting in order to make a decision to support this action.

The IJB-Executive Committee:

(a) Noted the report.

(b) Approved the actions identified in paragraph 4.1, except in relation to closure of Possilpark (Glenfarg) whereby more detail is to be provided to IJB on 21st September along with a revised form of words in relation to the management of employee cost budget.

Sharon Wearing

(c) Requested further detailed proposals for reform and efficiencies are presented to the IJB on 21st September 2016.

Sharon Wearing

4. HEALTH AND SPORT COMMITTEE INTEGRATION AUTHORITIES SURVEY

Sharon Wearing spoke to a paper detailing the response to the Scottish

Parliament Health and Sport Committee on behalf of the Glasgow City Integration Joint Board to the Integration Authorities Survey 2016.

Shona Stephen questioned why budgets could not be aligned to individual outcomes. Sharon Wearing advised that this was something that was being worked towards.

Robin Reid queried the indicator in relation to dementia whereby this was previously the Quality and Outcomes Framework (QOF) dementia register. Alex MacKenzie stated there was no replacement for QOF, however, numbers of people with a diagnosis of dementia would be captured through the post diagnosis support work.

The IJB-Executive Committee noted the report and consultation response.

5. CHILDREN'S SERVICES INSPECTION

Mike Burns spoke to a paper advising the IJB-Executive Committee of the forthcoming inspection of Children's Services.

Mike highlighted the inspection will cover services provided by the Council and Health along with the work within the Community Planning Partnership area which will also look at the interface with addictions, mental health and primary care.

The IJB-Executive Committee noted the report.

6. STRATEGIC SERVICES PLANNING

David Williams presented a paper prepared by Catriona Renfrew, Director of Planning and Policy, NHS Greater Glasgow and Clyde detailing the process to develop a strategic plan for acute services and for Integration Joint Boards to consider how they wish to engage in the planning process.

David stated both Alex MacKenzie and Susanne Millar are actively involved with the NHS Board's strategic planning groups and the Integration Joint Board should engage positively with the NHS Board in the planning process.

The IJB-Executive Committee:

(a) Noted the report;

(b) Agreed the Integration Joint Board would engage actively and positively with the NHS Board in the proposed process.

7. LOCALITY PLANS

Alex MacKenzie presented the Glasgow City Health and Social Care Partnership Locality Plans for 2016/17, each plan has identified the local priorities including a strong message on the actions to be taken to deliver on the priorities by a target date.

Shona Stephen commented on the format of the locality plans questioning whether a standard template could be used in future to allow for easier read across.

The IJB-Executive Committee:

(a) Recommended consideration of the Locality Plans by the Integration Joint Board on 21st September;

Alex MacKenzie

(b) Agreed a similar format be used for the Summary Version of each locality plan where that is able to be achieved for 2016/17 and certainly for future years.

Alex MacKenzie

8. INTEGRATED HEALTH AND SOCIAL CARE HUB AT PARKHEAD

Alex MacKenzie spoke to a paper briefing the IJB-Executive Committee on the commitment within the Health and Social Care Partnerships Strategic Plan to develop an integrated health and social care hub in Parkhead and to set this proposal within the wider context of the strategy to improvement services for older people in the North East, along with the NHS Greater Glasgow and Clyde Board's draft proposals for re-designing services currently based at Lightburn Hospital.

Donald Sime questioned the plan for the Mental Health wards in Parkhead once they close and are re-provided within Stobhill Hospital. Alex confirmed the building would be demolished.

Cllr Graham queried whether the plan would be to move the day hospital provision currently provided at Lightburn Hospital to Stobhill Hospital. Robin indicated that there was no need for this service to be on an Acute hospital site. Alex confirmed that there is expected to be a continuing dialogue with Health on this issue.

Cllr Kerr commented he was encouraged by the proposals for a hub at Parkhead.

The IJB-Executive Committee:

(a) Noted the contents of this report.

(b) Agreed to submit an update to the Integrated Joint Board on 21st September 2016 for approval of progress to date.

Alex MacKenzie

(c) Instructed officers to bring forward detailed plans and a business case in early 2017 for the new integrated health and social care hub at Parkhead.

Alex MacKenzie

(d) Recommended to the IJB that a joint engagement by the HSCP and the Health Board is progressed on the review of Lightburn inpatient services.

Alex MacKenzie

9. CHILD AND ADOLESCENT MENTAL HEALTH AND MENTAL HEALTH STRATEGY

David Williams presented a paper advising the IJB-Executive Committee of a response to the Scottish Parliament Health and Sport Committee on behalf of the Integration Joint Board to a written call for evidence on Child and Adolescent Mental Health Services and the Mental Health Strategy.

It was noted that the response provided a positive picture for Children and Adolescent Mental Health Services (CAMHS) within Glasgow through the work which had been undertaken previously within the Glasgow City Community Health Partnership (CHP) who had the overall management

responsibility for CAMHS.

The IJB-Executive Committee noted the report and consultation response.

10. GLASGOW'S INDEPENDENT LIVING STRATEGY

David Williams presented a paper from the Glasgow Independent Living Strategy Board seeking authorisation from the Integration Joint Board to include the Health and Social Care Partnership's logo on communication relating to the Vision Statement for Glasgow's Independent Living Strategy.

Cllr Matt Kerr indicated the Glasgow's Independent Living Strategy Board intend to launch the Vision Statement around the 3rd December to coincide with International Day of Persons With Disabilities.

The IJB-Executive Committee:

Recommended the Glasgow City Integration Joint Board endorse the use of the HSCP logo on the Vision Statement for Glasgow's Independent Living Strategy.

David Williams

11. NEXT MEETING

The next meeting was noted as Monday, 28th November 2016 at 9.30am in the Boardroom, Commonwealth House, 32 Albion Street, Glasgow, G1 1LH.

The meeting ended at 3.20pm