

## Glasgow City Integration Joint Board

### PRE-AGENDA QUESTIONS AND POINTS OF CLARITY ON DETAIL

Paper No.	Question	Question from	Response	Response from
Previous minutes	For clarification, when is the annual discussion by the IJB on the Risk Register 16/17 scheduled to take place?	Shona Stephen	We expect this will take place in the first quarter of 2017	Allison Eccles, Head of Business Development
Previous minutes	The New Partnership website is a key interface with the public around services, activities, engagement and information. Can a report to IJB members on this include details on the budget, timescale and scope / functionality – interactivity – of the website?	Shona Stephen	Information was provided to the IJB following the last meeting about development of the website, specifically that; NHSGGC IT Procurement will manage the tender for this work with support from the Partnership. A first draft specification for the external website has been produced and the tender specification will be reviewed and approved by the Partnership's ICT Board in November to then go to tender through an existing NHSGGC Framework Agreement. Following approval, the procurement process is envisaged to take 2-3 weeks. The development of the website will then be progressed through a project plan to be jointly developed with the awarded IT provider from the Framework Agreement. We would anticipate 3-4 months development (going by previous	Allison Eccles, Head of Business Development

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			web development plans), with testing and implementation. A full report will be presented to IJB upon conclusion of the tender activity, with further communication when the website goes live.	
Previous minutes	It would be helpful to have the names of the members of the Corporate Parenting Champions Board made available to the Board.	Shona Stephen	This will be provided under separate email	Allison Eccles, Head of Business Development
Previous minutes	Can the Partnership report on the process and timescale for the engagement of the Third Sector in the Integrated Hub at Parkhead, to ensure local TS organisations can have early and meaningful involvement?	Shona Stephen	We are due to provide an update report to IJB early in 2017, and will include this information in that report	Alex MacKenzie, Chief Officer: Operations
3	In the Partnerships' view are providers struggling with the Living Wage requirement, and if so, what action is being planned to support them?	Shona Stephen	Reports of providers' experiences vary and consequently it would not be possible to say whether or not the living wage is causing issues with providers as a whole. Where providers do notify commissioning teams of concerns this will be addressed through the contract management process on a case-by-case basis.	Sharon Wearing, Chief Officer: Finance and Resources
6	Glasgow's TS wishes to contribute fully to Winter Planning Initiatives. What plans are there to formally engage the TS in winter planning and have any areas already been identified where Glasgow's TS could proactively support and	Shona Stephen	We welcome the Third Sector's support and would be willing to discuss our plans in more detail. The draft winter plan already acknowledges the vital contribution of the Third Sector for example Marie Curie and the Red Cross.	Stephen Fitzpatrick, Head of Older People's Services

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	complement winter planning initiatives to relieve pressures?			
10	Which organisation has dropped out of the Proof of Concept process, and will this have any impact on the overall analysis, given that the organisations were carefully chosen for their representative characteristics?	Shona Stephen	Cornerstone has withdrawn from participation in the Proof of Concept, and this should not have any impact on the overall analysis as there still remains a mix of local and national providers and ones from both the independent and voluntary sectors.	Sharon Wearing, Chief Officer: Finance and Resources
11	<b>Unscheduled Care</b> What plans – within what timescale – have been made by the HSCP to engage the TS and the Independent Sector in service planning and strategic commissioning, as per para 6.2 and 6.3	Shona Stephen	We are still at the early stages of developing our unscheduled care plan and will report more fully to the IJB in December. We are happy to engage in discussions about what the best arrangements might be to involve the third and independent sectors. We are reporting progress to the Older People's Strategic Planning Group where both the third and independent sectors are represented. Our timescale is to have a plan in place for April 2017	Stephen Fitzpatrick, Head of Older People's Services
15	<b>IJB Performance Baseline</b> When will the baseline information on 'tbc' areas be finalised?	Shona Stephen	The outstanding unscheduled care targets will be determined as part of the process of developing the draft Unscheduled Care Commissioning Plan. This is the subject of the paper relating to Item 11 on the IJB's October agenda. As is indicated there, the intention is to bring a draft of the Plan back to the IJB in February. The outstanding mental health indicator/target is currently being reviewed and should be finalised in time for the Quarter 2 Performance report.	Allison Eccles, Head of Business Development
Equalities	There is a seeming inconsistency in when EQIAs are provided e.g.	Shona Stephen	An EQIA has not yet been carried out on the transitional proposal, however	Stephen Fitzpatrick, Head of Older

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	for homelessness but not for Community Planning. Has an EQIA been carried out for Continuing and Complex Care?		equalities implications will be taken into consideration when evaluating the new model, and an EQIA carried out ahead of any proposal to adopt the model as standard practice.	People's Services
Equalities	To ensure that this this key element will be strengthened going forward I would request it as an agenda item for a future meeting where a report would include the current EQIA data and processes within the Partnership, and proposals for how these can be best used to inform future decisions.	Shona Stephen	The Integration Joint Board has previously agreed (in March 2016) that EQIAs carried out on behalf of the IJB would be conducted using the existing process and systems in place with NHS GGC. We would be happy to include a discussion on equalities at a future IJB development session.	Allison Eccles, Head of Business Development