

**GLASGOW CITY HEALTH & SOCIAL CARE
INTEGRATION JOINT BOARD**

IJB(M)2019-01

Minutes of meeting held in the Sir Peter Heatly Boardroom, Commonwealth House,
32 Albion Street, Glasgow, G1 1LH at 9.30am on Wednesday, 6th February 2019

PRESENT:**VOTING MEMBERS**

Bailie Ade Aibinu	Councillor, Glasgow City Council
Cllr Ken Andrew	Councillor, Glasgow City Council
Simon Carr	NHSGG&C Board Member (Vice Chair)
Jeanette Donnelly	NHSGG&C Board Member
Ross Finnie	NHSGG&C Board Member
Jacqueline Forbes	NHSGG&C Board Member
Cllr Archie Graham	Councillor, Glasgow City Council
Cllr Mhairi Hunter	Councillor, Glasgow City Council (Chair)
Cllr Jennifer Layden	Councillor, Glasgow City Council
Rev. John Matthews	NHSGG&C Board Member
Anne Marie Monaghan	NHSGG&C Board Member
Cllr Jane Morgan	Councillor, Glasgow City Council
Rona Sweeney	NHSGG&C Board Member
Mark White	NHSGG&C Board Member

NON-VOTING MEMBERS

Jonathan Best	Chief Operating Officer, NHSGG&C
Dr Martin Culshaw	Deputy Associate Medical Director (substitute for Dr Michael Smith)
Julia Egan	Chief Nurse
Patrick Flynn	Head of Housing and Regeneration, Glasgow City Council
Margaret McCarthy	NHSGG&C Staff Side Representative
Alan McDonald	Social Care User Representative (substitute for Anne Scott)
Peter Millar	Independent Sector Representative
Susanne Millar	Chief Officer Planning, Strategy & Operations / Chief Social Work Officer
Dr John Nugent	Clinical Director
Chris Sermanni	Glasgow City Council Staff Side Representative
Ann Souter	Health Service User Representative
Shona Stephen	Third Sector Representative
David Walker	Assistant Chief Officer, Corporate Strategy
Sharon Wearing	Chief Officer, Finance and Resources
David Williams	Chief Officer

IN ATTENDANCE:

Allison Eccles	Head of Business Development
Sheena Walker	Governance Support Officer (minutes)

APOLOGIES:

Cllr Elspeth Kerr	Councillor, Glasgow City Council
Cllr Kim Long	Councillor, Glasgow City Council
Anne Scott	Social Care User Representative
Dr Michael Smith	Lead Associate Medical Director Mental Health and Addictions

1. DECLARATION OF INTERESTS

The following declarations of interest were raised:

- Jacqueline Forbes – item 9, Assisted Home Garden Maintenance.
- Peter Millar – item 6, Update on the Award of the 2019 Social Work Framework Agreement for Selected Purchased Social Care Supports; item 7, Glasgow Rapid Rehousing Transition Plan 2019/20 – 2023/24; and item 9, Assisted Home Garden Maintenance.
- Shona Stephen - item 7, Glasgow Rapid Rehousing Transition Plan 2019/20 – 2023/24.
- Ann Souter - item 9, Assisted Home Garden Maintenance.
- Simon Carr - item 7, Glasgow Rapid Rehousing Transition Plan 2019/20 – 2023/24.

2. APOLOGIES FOR ABSENCE

Apologies for absence were noted as above.

3. MINUTES

The minutes of the meeting of the Integration Joint Board held on 12th December 2018 were approved as an accurate record.

CHIEF OFFICER'S UPDATE

The Chief Officer will provide an update to members on IJB business that had taken place between meetings.

The Chief Officer updated the IJB on the following:

- 1) Officers would report on the significant case review regarding child Lauren Wade at item 13 of the agenda; and would also provide an update on the availability of street Valium.
- 2) In relation to the correspondence issued from GAMH to some members prior to the Christmas break, regarding carers support services; the conclusion of the Carers Support Services Tender will be presented to the Council Contracts and Property Committee on 28th February and the link to papers will be circulated to IJB members when they are publically available.
- 3) Impact of equal pay settlement – the Chief Officer provided reassurance that officers were working to mitigate any impact on services. It was expected that a significant (probably in the high hundreds) number of the workforce are expected to leave once payment was received and that this would impact upon the ability to deliver services and the Strategic Plan. A weekly project management group had been established to look at options and mitigate impact. A paper would be presented to the March IJB on the situation and proposals outlined.

Members suggested that financial advice is provided to the workforce who will receive settlements. Trade Unions were engaged with members and were providing support; and officers would discuss how all staff could be supported.

- 4) Brexit – officers were fully engaged with the Health Board and Council processes in the preparation for Brexit.
- 5) Winter performance – a report would be presented at the March IJB. The Chief Officer advised that there had been significant demand on the Acute system since Christmas and that the delayed discharge performance had been impacted upon in the past 6/7 weeks. Work was taking place to return to levels prior to this period.

David Williams

Susanne Millar

David Williams

The demand on care at home had not increased during this period and an analysis would be conducted.

Jonathan Best advised that Acute was in a challenging position over the winter period and that there were some late asks of health that were difficult to accommodate. Jonathan proposed that the HSCPs and Acute work together in the summer to plan for the winter period; and that this work is undertaken early and jointly to ensure that a range of services are in place.

Members requested that a whole system report is produced to provide a shared understanding on delayed discharges. Officers advised that this was included at item 8 of the agenda.

4. MATTERS ARISING

There were no matters arising.

5. INTEGRATION JOINT BOARD ROLLING ACTION LIST

Allison Eccles presented the IJB Rolling Action List advising that this was for information and noting.

It was agreed that rolling action reference number 44 be removed as the report had not been available for some time; if the report did become available then this would be circulated to the IJB.

Allison Eccles

6. UPDATE ON THE AWARD FOR THE 2019 SOCIAL WORK FRAMEWORK AGREEMENT FOR SELECTED PURCHASED SOCIAL CARE SUPPORTS

Susanne Millar presented a paper to inform the IJB of the successful award of the 2019 Framework Agreement for Selected Purchased Social Care Supports which commenced on 31.01.2019. To inform the IJB of the plan to transition business from the 2015 to the 2019 Framework Contracts. To inform the IJB of the key strategies and priorities which will determine the schedule of individual service user reviews.

Officers advised that the report provided an update to the current position; and that there were a number of issues that needed to be addressed, including the significant number of reviews to be completed by the Central Review Team. The Team will be dynamic and will conduct project planning to complete the reviews within associated timescales. This is a significant piece of work; and there are several key and competing priority areas for the Team; as outlined at section 5.4.

Officers advised that there were issues previously of providers unable to sustain rates and that these had been set to a sustainable rate for the 2019 Framework. The financial information will be influenced by the reviews and also the use of technology; the influence was not known at this point.

A member sought assurance that individuals would not be forced in to new models of care and that there would be no pressure to live with people that they did not know or like. That it was the individual's right and choice who they lived with; questioning how this would be managed; and that it could not solely be a financially driven decision. The Social Care Users Representative also stated that individuals should have a choice to where they live.

Officers could not provide this assurance for all circumstances, explaining that there was a balance with assessed needs and financial resource. The service users and their choice would be at the centre, however there was the requirement to balance this with assessed need and public money. Officers also provided examples of people living in a shared environment, with no choice of who they lived with, and that this was also the case with accommodated children and older people in residential care. This was not

solely financially driven and examples were provided of two placement cases that would shortly be presented to the Council's Contracts and Property Committee for approval, which would cost the HSCP in excess of £0.5m per annum. There was a requirement to be careful with language and generalisations, as there were examples of positive impact on unique personalised needs. It was agreed that a report would be presented to a future IJB on mixed accommodation and case studies would also be provided.

Susanne Millar

Members referred to the review process and questioned if there was any evidence that the work was cost effective and how this had changed people's lives. Officers advised that a self-evaluation report was previously presented to a Council committee and that this featured an internal self-evaluation programme. Case studies of service reviews could be included in future reports to show outcomes.

Members also stated that reviews can cause stress to service users and unpaid carers, questioning how this would be managed; and if the use of technology would negatively impact upon people through less human contact.

Officers provided reassurance that a core task of staff is to work in tandem with carers and provide support through the implementation of the carers' strategy. The use of technology will be maximised to enhance care and allow people to use paid care to participate more widely. The use of technology was not viewed as detrimental.

The Integration Joint Board:

- a) noted the Implementation of the 2019 Framework Agreement for Selected Purchased Social Care Supports;***
- b) agreed the process for implementation and prioritisation of service users reviews; and***
- c) approved additional funding of £0.6m in respect of the minimum rate threshold and Provider sustainability.***

7. GLASGOW RAPID REHOUSING TRANSITION PLAN 2019/20 – 2023/24

Susanne Millar presented a report to update the Integration Joint Board on the development of the Rapid Rehousing Transition Plan.

Cllr Hunter advised that this was a terrific and exciting piece of work and she had shared this with all Councillors and elected members.

Officers advised that the Plan had been submitted to the Scottish Government on 31st December 2018. The paper would also be presented to the Council City Administration Committee on 7th February. The Scottish Government were informed that the Plan had not been through formal processes at the point of submission and that any comments from the IJB and City Administration Committee would be fed back retrospectively. Feedback would also be provided to the Scottish Government in February on the plan and finance available; and the Chief Officer would verbally update the IJB. The IJB were informed that the document is dynamic and time must be given for work to take place and try new ways of working.

David Williams

Officers reported on the work that had taken place over the past year by the Homelessness Rough Sleeping Action Group and of the final report published in June 2018, which provided 70 detailed recommendations. Clear statements were made on ending homelessness and there was a strong commitment to this; and from partners.

Officers advised that additional resource was being looked at to support the Community Case Work Team in responding to applications. The Vanguard work was also in place to look at lean processes and identify new ways of working. In relation to Housing First this had not halted and the next piece of work was a female cohort and also multiple and complex needs. Officers further reported that Bellgrove Hotel had to be included in the plan to end homelessness, but that this was at the early stages and no discussions had yet taken place.

Susanne Millar

Members praised the report and supported the work. Feedback was that the report could be more concise and that as the Plan is a public document, members of groups should be included to show which stakeholders were involved/consulted with. A communication strategy is also important to communicate with the public; and this should be in context with national communications.

Members also highlighted an issue with the prison population in that they cannot present as homeless until released, even though the release date was known in advance. Officers advised that there is a casework team in HMP Barlinnie working with the prison population and it was hoped that the Housing First model could be used for some prisoners.

The Integration Joint Board:

- a) acknowledged and approved the Rapid Rehousing Transition Plan as outlined in this report and full report attached;***
- b) noted that whilst the plan sets out a 5 year vision it is envisaged that this plan will be fluid in nature and develop over this timeframe;***
- c) committed to supporting the new Rapid Rehousing Transition Plan; and***
- d) instructed the Chief Officer to provide an update to the IJB Finance, Audit and Scrutiny Committee by the end of 2019.***

8. HEALTH AND SOCIAL CARE INTEGRATION 2018 – AUDIT SCOTLAND

David Williams presented a draft Action Plan to meet the key recommendations of the Audit Scotland report 'Health and social care integration, Update on Progress'. His report also provided an update on the national 'review of progress of integration' committed to by the then Cabinet Secretary for Health and Sport in a Parliamentary debate in May 2018 to be taken forward by the Ministerial Strategic Group.

Officers advised that the Audit Scotland report was presented to the IJB Finance and Audit Committee in December for noting and the Committee informed that the draft action plan would be presented to the IJB in February 2019. The IJB paper provided an update on how the HSCP intended to progress the recommendations detailed in the report.

In June 2018 a review of progress was undertaken by a small leadership group of Senior Officers and the conclusions and agreement on recommendations was reported to the Ministerial Steering Group on 23rd January 2019. The report was released a few days prior to the IJB meeting, and circulated to members. As such the recommendations were not included in the action plan to the IJB as they were not available at that point. A revised plan would be presented to the IJB to take account of these. Officers stated that there were some really challenging aspects to the document and that the Ministerial Steering Group would receive an update in six months.

David Williams

Members welcomed the report and proposed that the event for IJB members (detailed at section 3.4) be extended to include the Council and Health Board Chief Executive's to allow members to hear their commitment to the wider role of health and social care. Cllr Hunter also advised that the Council would be asked to produce a response to the Audit Scotland report and hoped the Health Board would do the same.

David Williams

Members discussed the direction to the Council and Health Board, questioning how the IJB can direct public bodies. Officers explained that the direction was to allow the employees of both organisations working within the HSCP to deliver the action plan and that the direction would be amended accordingly.

David Williams

The Health Care User Representative highlighted that there was a requirement for the IJB to be more involved with community groups and the Community Planning Partnership to ensure full engagement with communities; and that comments are taken

on board by officers. Members agreed and stated that engagement had to be meaningful and to encourage participation.

Cllr Layden, Chair of the Community Planning Partnership, advised that work was ongoing in this area and would be happy to discuss how to link this.

Officers accepted the comments raised, advising that meaningful and sustained engagement was part of the Ministerial Steering Group paper and the IJB must respond to this. The Strategic Plan due to be presented to the IJB in March would provide detail of engagement and consultation with the public over the past 3 months; and officers will also look at how the IJB Public Engagement Committee supports the work of the IJB.

The Integration Joint Board:

- a) noted the contents of this report; and***
- b) considered and agreed the initial draft Action Plan at Appendix 1 whilst acknowledging that it will require further work in light of the 'review of integration' proposals approved by Ministerial Strategic Group.***

9. ASSISTED HOME GARDEN MAINTENANCE

Allison Eccles presented a report to advise the Integration Joint Board of the conclusions of the review of the Assisted Home Garden Maintenance service, delivered by the Council via Land and Environmental Services under Direction from the Glasgow City Integration Joint Board. To make recommendations to the IJB in relation to the future funding for this provision.

Officers provided an overview of the service, which was inherited by the HSCP and of the review process. Officers advised of the EQIA process through the Health Board and that one issue was highlighted in relation to no direct engagement with services users. Officers explained that the HSCP does not have a direct line of communication with recipients of the service and therefore has no means to conduct this engagement. These arrangements meant that the EQIA was not fully compliant; and as such a recommendation was made that Land and Environmental Services urgently undertake this engagement process.

A further recommendation is that the IJB discontinues the recurring funding for the provision of the Assisted Home Garden Maintenance service by the Council, and allocates non-recurring half year funding from its general reserves to cover the first six months of 2019-20.

Members welcomed the report and the recommendation for short term funding to allow the transition to take place. Also that this was a good direction and positive to allow alternative options to be developed.

The Integration Joint Board:

- a) noted this report;***
- b) agreed that the IJB discontinues the recurring funding for the provision of the Assisted Home Garden Maintenance service by the Council, and allocates non-recurring half year funding from its general reserves to cover the first six months of 2019-20; and***
- c) directed the Council (through LES) to engage with the current recipients of the service in order to assess impact and develop alternative options by 1 October 2019 in order to mitigate any negative impact from the withdrawal of this service and update the EQIA accordingly.***

10. GLASGOW CITY INTEGRATION JOINT BOARD BUDGET MONITORING REPORT FOR MONTH 8 AND PERIOD 9 2018/19

Sharon Wearing presented a report to outline the financial position of the Glasgow City Integration Joint Board as at 30 November 2018 (Health) and 23 November 2018 (Council), and highlight any areas of budget pressure and actions to mitigate these pressures.

The net expenditure is £1.192m higher than budget to date. Gross expenditure is £2.394m overspent; and income is over-recovered by £1.202m. The transformation programme continued to progress as previously reported and was expected to remain the same until the end of the financial year. The reasons for major budget variances were outlined, with prescribing highlighted. There was a lot of uncertainty and a small overspend coming through in prescribing; this was an area of risk.

The Health Staff Side Representative requested that the information in relation to recruitment in adult services (as per section 5.2.5) is shared. Officers advised that a lot of work had been conducted and would share this with the representative.

Sharon
Wearing

Members referred to section 5.2.2 querying what the budget holders had reviewed for remedial action; and if palliative care and the costs incurred were reviewed. Officers explained that client groups had been met with; the number of service users were growing and officers would look at options and opportunities in how to manage demand going forward. In relation to palliative care there was a need to understand the implications and establish how this is managed and best used; this would also be included in the budget for the next financial year.

The Council Staff Side User Representative referred to the cuts in budget and stated that Unison were deeply concerned and opposed to all cuts; questioning what the overall cuts would be from the Council to the HSCP. Officers advised that this question would be addressed in the next item on the agenda.

The Integration Joint Board:

a) noted the contents of this report;

b) approved the budget changes noted in section 3; and

c) noted the summary of current Directions (Appendix 2).

11. DRAFT MEDIUM TERM FINANCIAL OUTLOOK 2019-2022

Sharon Wearing presented a report to outline the draft Medium Term Financial Outlook for the Integration Joint Board (IJB) and has been prepared to support financial planning and delivery of the IJB's Strategic Plan.

Officers advised that a further letter on the budget had been received from Derek Mackay and that a further letter was awaited from the Scottish Government; once received these would be circulated to members. The final version of the Medium Term Financial Outlook 2019-2022 would also be presented to the IJB in March along with the Strategic Plan and the Budget.

Sharon
Wearing

The updated letter from Derek Mackay indicated a shift in the position and that there can be a 2.2% shift in 2018/19 budget for 2019/20, which would equate to up to £50m. Officers reported that there would be a request of savings and were awaiting the detail of what this would be. There would also be a requirement to meet the cost of the pay award and potentially the Cordia pressure.

The Health Board letter advised that there would be a £2.58m uplift and the HSCP was awaiting detail of the Glasgow share. The £17m gap would also have to be addressed and progress was expected to be made with the set-aside budget.

The Council Staff Side User Representative stated that the cuts were concerning and that services could not be sustained; Unison were concerned going forward. The Health Staff Side User Representative agreed adding that services could not be cut further.

Mark White advised that the assumptions for 2019/20 going forward from the NHS were correct but that these were based on the principle that the shift in the balance of care takes place; and this was currently not the case. Patient flow was not happening and this was required.

Officers provided the IJB with detail on set-aside and explained the difficulties faced in shifting the balance of care.

Members welcomed the three year outlook; this was positive from a governance perspective and allowed the IJB to understand the challenges ahead.

The Integration Joint Board:

- a) noted the draft Medium Term Financial Outlook 2019 – 2022 attached to this report at Appendix 3;***
- b) provided comments and feedback to support production of the final Medium Term Financial Outlook in March 2019; and***
- c) instructed the Chief Officer and Chief Officer Finance and Resources, in line with the Integration Scheme, to request Glasgow City Council and NHS Greater Glasgow and Clyde consider this as part of their budget process for 2019 – 20 and provide comment and feedback to inform the final Medium Term Financial Outlook to be published in March.***

12. GLASGOW CITY IJB MEMBERSHIP

Allison Eccles presented a report to provide an update on and seek approval for a number of appointments to the IJB and its committees and to agree the Terms of Reference for the IJB Finance, Audit and Scrutiny Committee.

Officers outlined the proposed changes to membership as detailed in section 3 of the report; advising of the stakeholder re-nominations; that Julia Egan was a new member of the IJB, replacing Sheena Wright; and that Simon Carr would become Chair of the IJB from 8th February 2019, for one year.

Officers further outlined the committee appointments as detailed at section 4; confirming that the NHS Non-Executive vacancy on the IJB Finance, Audit and Scrutiny Committee had been filled by Jeanette Donnelly; and that the Vice Chair of the Committee would be Ross Finnie. The Terms of Reference were also provided.

The IJB was further informed that two Carers Champions had been appointed and it was hoped that the IJB Carers Representative would be appointed in due course.

The Integration Joint Board:

- a) approved the appointments as outlined in section 3.1 of this report;***
- b) noted the re-appointments/appointments outlined in section 3.4 and 3.5 of this report;***
- c) noted the appointments to the role of Carer Representative is ongoing; and***
- d) approved the Terms of Reference for the IJB Finance, Audit and Scrutiny Committee.***

13. CLINICAL AND PROFESSIONAL QUARTERLY ASSURANCE STATEMENT

Susanne Millar presented a report to provide the Integration Joint Board with a quarterly clinical and professional assurance statement.

Officers referred to the significant case reviews outlined at section 4 and the case of child Lauren Wade. This case was difficult for the HSCP and partner agencies; and was a unique. The number of charges for wilful neglect were significant. The case had been discussed at the Child Protection Committee on 29th January. The learning was unable to be publically shared previously due to direction from the Procurator Fiscal; but learning had been implemented and there would be oversight. The Chief Officers Group is keen to improve relationships with the Procurator Fiscal and have requested that they join the group. A collaborative approach is required.

Officers also provided the IJB with an updated in relation to recent drug related deaths from street Valium. There had been seven deaths in homelessness supported accommodation over a five day period. The deaths were not a rough sleeping issue. Officers explained that the street Valium was easily accessible and cost very little. There had been a 78% increase in drug related deaths and a decrease in age group. Officers now needed to work on the response and the Alcohol and Drug Partnership would hold a special meeting to discuss. Officers would bring a report back to the IJB on this work. Support would also be provided to frontline staff and harm reduction messages issued to the public.

Susanne Millar

The Integration Joint Board:***a) considered and noted the report.*****14. IJB PERFORMANCE SCRUTINY COMMITTEE DRAFT MINUTE 21.11.2018**

The Integration Joint Board noted the IJB Performance Scrutiny Committee Draft Minute 21.11.2018.

15. IJB PUBLIC ENGAGEMENT COMMITTEE DRAFT MINUTE 28.11.2018

The Integration Joint Board noted the IJB Public Engagement Committee Draft Minute 28.11.2018.

16. IJB FINANCE AND AUDIT COMMITTEE DRAFT MINUTE 05.12.2018

The Integration Joint Board noted the IJB Finance and Audit Committee Draft Minute 05.12.2018.

17. GLASGOW CITY INTEGRATION JOINT BOARD – FUTURE AGENDA ITEMS

The Integration Joint Board noted the future agenda items.

AOCB

Simon Carr extended thanks on behalf of the Board to Cllr Hunter in her role as Chair of the IJB for the past year; and for her calm, collective and concise manner in conducting the meetings.

18. NEXT MEETING

The next meeting was noted as Wednesday, 27th March 2019 at 9.30am in the Boardroom, Commonwealth House, 32 Albion Street, Glasgow, G1 1LH.

The meeting ended at 12.50pm