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**Glasgow City Integration Joint Board  
Finance, Audit and Scrutiny Committee**

**IJB-FASC (M) 15-06-2022**

Minutes of meeting held virtually, via Microsoft Teams, at 9.30am on Wednesday 15<sup>th</sup> June 2022.

**Present:****Voting Members**

Simon Carr	NHSGG&C Board Member
Rona Sweeney	NHSGG&C Board Member (Chair)
Charles Vincent	NHSGG&C Board Member (Substitute)

**Non-Voting Members**

Margaret Hogg	Assistant Chief Officer, Finance (substitute for Sharon Wearing)
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**In Attendance:**

Allison Eccles	Head of Business Development
Lauren Gallacher	Internal Audit Manager
Duncan Goldie	Planning and Performance Manager
Christina Heuston	Assistant Chief Officer, HR
Julie Kirkland	Senior Officer, Governance Support
Claire Maclachlan	Governance Support Officer (minutes)
Pat Togher	Assistant Chief Officer, Public Protection and Complex Needs

**Apologies:**

Duncan Black	Head of Audit and Inspection
Jillian Campbell	Senior Audit Manager
Sharon Wearing	Chief Officer, Finance & Resources

**1. Declarations of Interest**

There were no declarations of interest raised.

**2. Apologies for Absence**

Apologies for absence are noted above.

**3. Minutes**

The minutes of 13<sup>th</sup> April 2022 were approved as an accurate record.

**4. Matters Arising**

HMIP Inspection of Low Moss Prison - Members questioned when the formal report of the outcome of the inspection will be available.

Officers will confirm the timescale and present a report to a future Committee.

**ACTION**

Officers

**5. Rolling Action List**

Allison Eccles presented the Rolling Action List noting there are currently three open actions. The following actions were highlighted.

Action Ref No. 41 – OLM Contract and Disaster Recovery for CareFirst – there is no new update. Item to remain on the Rolling Action List as a watching brief.

Action Ref No. 61 – Performance Presentations – Officers to consider how best to present information on progress with regards integration – progress with integration has been included within the revised Annual Performance Report, and this is also being picked up as part of the review of the Strategic Plan.

Action Ref No. 68 – HSCP Performance Report – Officers to circulate briefing note on performance in relation to Sexual Health Services – a briefing note was circulated to Members on 14<sup>th</sup> June 2022. Members to consider the briefing note and confirm if this action can be closed at the next meeting.

**6. Outturn Report 2021/22**

Margaret Hogg presented the report to provide a high-level overview of the Integration Joint Board's draft outturn position for 2021/22, and to seek approval for the transfer of funds to reserves to allow completion of the Integration Joint Board's accounts by the statutory deadline of 30 November 2022.

Officers highlighted the final operational underspend of £18.2m and outlined the reasons for underspend. There is a requirement to carry forward ear-marked funds which relate to ring-fenced funding which has been received to meet specific commitments and must be carried forward to meet the conditions attached to the receipt of this funding. The 'Timeline of Funding' graph within the report indicates when Scottish Government funding has been received and highlights the difficulties in securing full spend before the financial year end.

Officers outlined the reserves position and proposals for spending ear-marked reserves. If approved, this will result in a general reserve of £28.581m, which represents, in percentage terms, 1.95% against the target set.

Members questioned what happens to the balance of the COVID-19 reserves if there is more money within this than can be spent.

Officers advised that the position is changing on a daily basis which is why it is forecast at this stage. It is based on current guidance when the report is written. New guidance has been received since the report was

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written and there are changes relating to provider sustainability and there will be less financial support from July 2022. There is £65m in earmarked reserves to be utilised in 2022/23 for Covid expenditure however there will be no Covid funding going into 2023/24. Officers are working through an exit strategy and there will be discussions across Greater Glasgow and Clyde with other IJBs, the Health Board and the Scottish Government on how this will be managed. The funding can only be used for delegated services, which would include unscheduled care activity where they have had additional Covid costs.

Members questioned whether the general reserves are sufficient to meet the risks identified.

Officers advised that there are a range of risks, such as inflationary pressures, including utilities and fuel, and pay awards. There are also concerns regarding demographic inflations. Another area of concern is the prescribing budget. Officers assured members that work continues in these areas and there is a need to balance the accumulative impact and whether £28m is sufficient to cover those risks. This needs to be considered in the short to medium term and will include the impact of the spending review for 2023/24, as well as COVID-19 funding ending.

Officers noted that reserves are not a protection for the longer term and can't be used for recurring funding. Reserves would be used as a short-term solution to allow time for a longer-term solution to be identified and decisions made on future funding.

Members highlighted the two categories of earmarked reserves within the report which relate to specific funding and general underspend and questioned if the general reserves can be spent in different areas.

Officers confirmed that this is correct. However, an assessment of requirements in the next twelve months was undertaken with the Chief Officer and Assistant Chief Officers and the recommendations are based on that assessment.

Members questioned if there is a risk that Scottish Government funding is reduced by the same level as the general reserves. Officers advised that funding allocations are not based on individual IJB financial positions. The spending review and national commitments are distributed to IJBs based on funding commitments.

Clarity was sought from Members on what would happen to the Covid-19 reserves if this wasn't spent. Officers confirmed that there is minimal risk of this and it would require a discussion with the Scottish Government.

Members highlighted the risk around homelessness and hotels which has been increased on the risk register and questioned why this has been escalated now when it is funded until March 2023.

Officers confirmed it has been escalated now as there is a real risk that there will be a funding pressure in 2023/24 due to existing pressure in the system. Ukrainian refugees will also put additional pressure on the system.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the contents of this report; and**
- b) approved the transfer to earmarked and general reserves of £112.393m as outlined in paragraph 5.2 for consideration by the IJB.**

**7. Unaudited Annual Accounts**

Margaret Hogg presented the Unaudited Annual Accounts for the year ended 31 March 2022 and highlighted the Annual Governance Statement is also included.

As a result of uncertainty around the impact of COVID-19, the IJB's external auditors are unable to confirm if they will make the statutory deadlines at this time. They have requested flexibility and will continue the dialogue with the HSCP Finance Team. They do however have the ability to meet the deadline of 30<sup>th</sup> November 2022 for approval of the Annual Accounts at the IJB. The Auditor will take responsibility if the statutory deadline is not met. Officers will continue to work with External Audit to achieve this deadline.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the IJB's Unaudited Annual Accounts;**
- b) noted the Annual Governance Statement included within the Unaudited Annual Accounts;**
- c) approved the submission of the Unaudited Annual Accounts to the IJB for approval;**
- d) approved the submission of the Annual Governance Statement to the IJB for approval; and**
- e) noted the timetable for the sign-off the Annual Accounts in Appendix 1.**

**8. HSCP Performance Report Q4**

Duncan Goldie presented the Joint Performance Report for the Health and Social Care Partnership for Quarter 4 of 2021/22.

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Officers highlighted the overall position which has 42.6% indicators in Green, 52.2% in Red and 5.2% Amber. Those indicators which have been red for two or more successive quarters are highlighted in bold.

Officers advised that all care groups will be asked to review indicators and targets so that they stay appropriate and relevant, therefore some changes may be noted in the next report for Q1 2022/23.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the performance report;**
- b) considered the exceptions highlighted in section 4.3; and**
- c) reviewed and discussed performance with the Strategic Leads for Justice Social Work, Homelessness and HR.**

**9. Performance Presentations**

**Justice Social Work**

Pat Togher delivered a presentation on Justice Social Work performance. The presentation is available on the Glasgow City HSCP [website](#).

Members questioned if statistics are available for tenancy sustainment for people leaving prison. Officers advised that they do not routinely report on post prison release but do report on tenancy sustainment overall. Officers confirmed they would look into compiling statistics for the different variables of tenancy sustainment, including those who have been released from prison.

Officers

Members requested more detail on block profiling. Officers advised that this is a fairly new initiative and is a national accommodation strategy for sex offenders. The process involves profiling a block or local community to identify any potential risks in terms of placing registered sex offenders in the vicinity. This has involved close working with registered social landlords (RSLs).

More data was requested from Members on Housing First being used for people on release. Officers agreed to provide more detail and confirmed that for those leaving prison, Housing First would be the more obvious route as it is more aligned for those with complex needs.

Officers

An update was requested on the Lillias Community Custody Unit in relation to the profile of women who will use the service and community access.

Officers confirmed there is a need for flexibility regarding the criteria and the women will fall into one of three categories (1) committed to CCU with no authority to leave (2) more flexibility to community access and

(3) those in between who will have some access to community options, with support by a worker where required. Good progress is being made in Glasgow however final written confirmation of funding from the Scottish Government is required before recruitment can progress.

Clarity was sought on the timescales for the MAPPA Significant Case Review (SCR). Officers advised that good progress has been made and they are hopeful it will be completed within the next 3 to 6 months. This is a far reaching and complex piece of work and there will be lots of learning opportunities which will be shared nationally.

### **Homelessness**

Pat Togher delivered a presentation on Homelessness performance. The presentation is available on the Glasgow City HSCP [website](#).

Members questioned how many people are currently in Hotel/B&B accommodation and whether these were single households or families.

Officers confirmed there are 470 people but noted this is not all related to COVID-19. There were approximately 350 people in hotels before the pandemic. The majority are single males. Families would only spend a night or two in hotel accommodation due to overwhelming demand or if they present out of hours and would be moved on as quickly as possible. If a family present in crisis they would receive a temporary furnished flat before being moved to settled accommodation.

Members highlighted the reduction in rough sleeping and asked for more detail on how this has been achieved. Officers confirmed the introduction of the Complex Needs Service has allowed the HSCP to provide immediate access to an outreach model for people with complex needs which delivers a service in a much more rapid and targeted way.

### **Human Resources**

Christina Heuston delivered a presentation on HR performance. The presentation is available on the Glasgow City HSCP [website](#).

Members highlighted the performance in relation to Knowledge and Skills Framework (KSF) and questioned if complaints have been received from staff. Officers advised that the numbers have always been low for KSF and this is something they are trying to target.

Members questioned if this could be an issue if the Care Inspectorate look into it and questioned what resource there is to support KSFs. Officers advised that in respect of Care Homes, the KSF is not recorded as staff have development plans.

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Members highlighted the problems with getting data in the right format at the right time to allow performance to be monitored and to be included in the Workforce Plan going forward.

Officers advised that there are two HR teams who provide support, but an analytics team is required to get the data that is required. This is an area for development within the HSCP but requires a resource to do the data analysis. Officers confirmed that they will discuss this further via the management structures in the HSCP and will provide an update on progress early next year.

Officers

**10. Attendance Management**

Christina Heuston presented the report to advise of the latest absence levels across Glasgow City Health and Social Care Partnership.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the contents of this report.**

**11. Adult Support and Protection – 2021 Annual Joint Self Evaluation Update**

Pat Togher presented report to advise on the Adult Support and Protection (ASP) Self-Evaluation for 2021 and work ongoing to support the delivery of key ASP processes.

Officers highlighted the work carried out in the inspection preparation period which will be beneficial for the forthcoming external ASP inspection.

Members asked for more detail on the membership of the ASP Committee. Officers confirmed it is chaired independently by Colin Anderson with representatives from the HSCP and the third sector.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the impact of Covid-19 and actions taken to mitigate risks during the pandemic and strengthen practice;**

**b) considered the collaborative work being undertaken by key partner agencies to prepare for external ASP inspection of Police, SWS and Health and related emphasis on improving how we support and protect adults at risk of harm;**

**c) noted the method and model used to undertake a single agency audit of SWS ASP Hubs (duty arrangements) and the intention to use the findings and recommendations to drive improvements and inform service re-design; and**

**d) requested that the outcomes and findings of the next joint self-evaluation is considered by the IJB Finance, Audit and Scrutiny**

**Committee and brought back as and when appropriate following the scheduled 2022 evaluation.**

**12. Clinical and Professional Quarterly Assurance Statement**

Pat Togher presented report to provide the quarterly clinical and professional assurance statement.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) considered and noted the report.**

**13. Risk Management Quarterly Update**

Allison Eccles presented report to update on the status of the risk registers being maintained within the Glasgow City Health and Social Care Partnership. This report covers the review carried out in respect of changes to risk in Quarter 4 (Q4) (1 January 2022 to 31 March 2022).

Members questioned if there is an audit to review the potential for any errors in risk assessment for the Level of Service/Case Management Inventory (LS/CMI).

Officers advised that there was an immediate audit in Glasgow City to determine if there were any obvious risks. At that time, it was acknowledged that despite LS/CMI being a measurable tool that does go onto inform an assessment and opinion, there is an opportunity for professional override and discretion. Discussions are taking place nationally and a further update can be provided at a later date.

Members highlighted the risk relating to the failure of Glasgow Alliance and asked for more background on this. Officers advised that this was added to the risk register as an acknowledgement of the delay which has been due to a number of reasons, including the pandemic. There has also been a number of personnel changes including the appointment of a new Director. There is confidence that progress will be made in moving forward.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted this report; and**

**b) noted the highest risks on the Integration Joint Board, Social Care and Health Risk Registers at the end of Quarter 4 2021/22.**

**14. Next Meeting**

The next meeting was noted as Wednesday 14<sup>th</sup> September 2022 at 9.30am via Microsoft Teams.