



# Item No: 3

Meeting Date: Tuesday 12<sup>th</sup> December 2017

## Glasgow City Integration Joint Board Performance Scrutiny Committee

**Report By:** David Williams, Chief Officer  
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### TERMS OF REFERENCE AND ROLE OF THE CHAIR

<b>Purpose of Report:</b>	To outline the Terms of Reference for the IJB Performance Scrutiny Committee and the role of the Chair.
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<b>Background/Engagement:</b>	Terms of reference for the Performance Scrutiny Committee were agreed by the IJB in September 2017. Role of the Chair has been previously agreed by the IJB and has been adopted by each of the IJB's committees.
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<b>Recommendations:</b>	The IJB Performance Scrutiny Committee is asked to:  a) note and implement the committee terms of reference; and b) note the role of the Chair and Vice Chair.
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### Relevance to Integration Joint Board Strategic Plan:

None – relates to matters of governance.

### Implications for Health and Social Care Partnership:

<b>Reference to National Health &amp; Wellbeing Outcome:</b>	None – relates to matters of governance.
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<b>Personnel:</b>	None
<b>Carers:</b>	None
<b>Provider Organisations:</b>	None
<b>Equalities:</b>	None
<b>Financial:</b>	None
<b>Legal:</b>	None
<b>Economic Impact:</b>	None
<b>Sustainability:</b>	None
<b>Sustainable Procurement and Article 19:</b>	None
<b>Risk Implications:</b>	None
<b>Implications for Glasgow City Council:</b>	None
<b>Implications for NHS Greater Glasgow &amp; Clyde:</b>	None

## 1. Purpose

- 1.1 To outline the Terms of Reference for the IJB Performance Scrutiny Committee and the role of the Chair.

## **2. Terms of Reference**

- 2.1 The IJB Performance Scrutiny Committee Terms of Reference were agreed at the Integration Joint Board on 20<sup>th</sup> September 2017 and are included at Appendix A.

## **3. Role of the Chair**

- 3.1 The role of Integration Joint Board committee chairs and vice-chairs has been approved by the Integration Joint Board and is included at Appendix B.

## **4. Recommendations**

- 4.1 The IJB Performance Scrutiny Committee is asked to:

- a) note and implement the committee terms of reference; and,
- b) note the Role of the Chair and Vice Chair.



## **Glasgow City Integration Joint Board Performance Scrutiny Committee**

### **Membership**

<b>Chair:</b>	Cllr Mhairi Hunter
<b>Vice Chair:</b>	Trisha McAuley
<b>Voting Members:</b>	Jeanette Donnelly Jacqueline Forbes Cllr Archie Graham Vacancy
<b>Non-Voting Members:</b>	Margaret McCarthy Shona Stephen

### **Purpose:**

The Performance Scrutiny Committee will receive updates on and scrutinise progress with key pieces of work across the Health and Social Care system.

Specific remit to include:-

- Reviewing reports of external inspections of health and social care services and facilities within Glasgow City
- Review of the Quarterly Professional and Clinical Governance Statement and outputs from the IJB Professional and Clinical Governance Board
- Maintain oversight of the Health and Social Care Partnership's performance in statutory functions such as complaints handling, Freedom of Information and Participation Requests
- Monitor progress and review updates on various pieces of work across the Health and Social Care system on behalf of the IJB



**ROLE DESCRIPTION  
INTEGRATION JOINT BOARD  
COMMITTEE CHAIRS**

This role profile applies to Chairs of the Integration Joint Board's Finance and Audit Committee; Performance Scrutiny Committee and Public Engagement Committee.

- To provide leadership, including initiating policy, where appropriate;
- To chair any Committee, working group etc. in accordance with its terms of reference, fostering and maintaining a disciplined approach by Committee/working group members, maintaining highest standards of conduct and ethics;
- To decide the action to be taken in implementing those matters of policy and performance, relating to the Committee's remit, including where appropriate, monitoring and review;
- To take responsibility, and to be held accountable for, any decisions taken;
- To facilitate the full range of opinions of committee members and the public (as appropriate) at committee and other meetings and ensure that their contributions are controlled in accordance with Standing Orders;
- To respond to or deal with any issues arising from Integration Joint Board meetings;
- To act as a spokesperson within and outside the Glasgow City Health and Social Care Partnership in relation to the Committee's remit;
- To consult interested parties as part of the development and review of policy and the scrutiny of performance, where appropriate;
- To act as an advocate for the Integration Joint Board and Health and Social Care Partnership both internally and externally;
- To develop effective relationships with partner organisations and regional and national bodies as appropriate;
- To communicate the decisions and actions of the Integration Joint Board and its committee as appropriate.