

ROLLING ACTION LIST

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
6	14 June 2017, item 17	Attendance Management - Residential staff – supervision programme detail of format and timescales.	Christina Heuston	Apr-18		Open
7	6 September 2017, item 10	Budget Monitoring - Month 3 / Period 4 - Simon Carr requested that a date be established for a report to be presented to the Committee on the set-aside budget.	Sharon Wearing		On agenda for Finance Development Group chaired by Scottish Government, Health Department.	Open
8	6 September 2017, item 15	Service Review Activity - Anne Marie Monaghan questioned if 4% was a sufficient amount of reviews to take place and a table would be useful providing the information on why a planned review was conducted.	James Thomson	Apr-18	A Report will be presented to a future Finance & Audit Committee	Open
9	18 October 2017, item 8	Health and Social Care Complaints Activity 2016-17 - A process would be developed in relation to the learning of complaints to improve services.	Allison Eccles		Process is being developed and will be reported via social work governance.	Closed
10	18 October 2017, item 8	Health and Social Care Complaints Activity 2016-17 - Ross Finnie requested that officers review the purpose of the report to provide assurance to the Committee that processes are implemented.	Allison Eccles		Wording will be amended on future reports.	Closed
12	18 October 2017, item 10	Extension of the 2015 Social Work Framework Agreement - Cllr Morgan asked that members be notified when the consultation on sleepover policy was issued.	Sharon Wearing		A report will be presented to the IJB in May 2018	Closed
14	18 October 2017, item 11	Glasgow City IJB Budget Monitoring for Month 5 and Period 6 2017/2018 - A report on projections over the next 2-3 years to be provided to members.	Sharon Wearing	Feb-18	Report will be presented to the IJB Finance & Audit Committee February 2018.	Closed
16	06 December 2017, item 9	NHS in Scotland 2017 - Audit Scotland - Officers would establish when a review of NRAC (NHS Scotland Resource Allocation) would take place and the Committee would be informed of timescales.	Sharon Wearing	Feb-18	The NHS Scotland Resource Allocation formula is reviewed on an ongoing basis and updated annually. The allocations are published as far ahead as 2020/21 on the ISD website - http://www.isdscotland.org/Health-Topics/Finance/Resource-Allocation-Formula/resource-allocation-latest.asp	Closed
17	06 December 2017, item 9	NHS in Scotland 2017 - Audit Scotland - realistic medicine briefing papers would be circulated to members.	Simon Carr			Open
18	06 December 2017, item 12	Attendance Management - Bailie Aibinu asked that the percentage of working days lost related to back pain be provided.	Christina Heuston	Feb-18	An update will be included in the report to IJB Finance & Audit Committee in February	Closed
19	06 December 2017, item 12	Attendance Management - the financial consequence of the replacement for short term and long term absences be included in future reports.	Christina Heuston	Apr-18		Open
20	06 December 2017, item 12	Attendance Management - the service areas and absence figures be provided in reports and that those areas with high absence rates have an action plan.	Christina Heuston / Sybil Canavan	Apr-18		Open
21	06 December 2017, item 13	HSCP Performance Report Q2 - officers to review format of performance report.	Allison Eccles	Apr-18	New format will be developed for IJB Finance & Audit Committee in April	Open

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22	06 December 2017, item 13a	HSCP Performance Report Q2 - HR - officers would review the performance indicators to be included in future reports.	Christina Heuston / Sybil Canavan	Jun-18		Open
23	06 December 2017, item 13b	HSCP Performance Report Q2 - Homelessness - homelessness work plan to be presented at a future Committee.	Jim McBride	Apr-18		Open
24	06 December 2017, item 13b	HSCP Performance Report Q2 - note to be provided to members on performance target 6 'number of households not accommodated over the last quarter' and why there was a reduction in performance.	Jim McBride	Feb-18	Indicator 6 notes to the recorded number of households which were not provided with an offer of accommodation on the day of request, one or more times, over the reporting period. This includes requests from households making a new homeless application, and those which have a homeless application in progress. The reduction from 164 households in June 2017 to 129 in September 2017 relates to a reduction in the number of households making requests for emergency or temporary accommodation in September compared to June, assisted by a reduction in the number of new homeless applications received in September compared to June 2017.	Closed