

ROLLING ACTION LIST

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
7	6 September 2017, item 10	Budget Monitoring - Month 3 / Period 4 - Simon Carr requested that a date be established for a report to be presented to the Committee on the set-aside budget.	Sharon Wearing		On agenda for Finance Development Group chaired by Scottish Government, Health Department. A letter on the set-aside budget was circulated to IJB members on 28th August 2018.	Open
8	6 September 2017, item 15	Service Review Activity - Anne Marie Monaghan questioned if 4% was a sufficient amount of reviews to take place and a table would be useful providing the information on why a planned review was conducted.	James Thomson	Oct-18	A report will be presented to the IJB Finance and Audit Committee in October.	Open
19	06 December 2017, item 12	Attendance Management - the financial consequence of the replacement for short term and long term absences be included in future reports.	Christina Heuston / Sybil Canavan	Oct-18	An update on financial consequence will be presented to the Committee annually.	Open
22	06 December 2017, item 13a	HSCP Performance Report Q2 - HR - officers would review the performance indicators to be included in future reports.	Christina Heuston / Sybil Canavan	Oct-18	A report will be presented to IJB Finance and Audit Committee in October.	Open
28	07 February 2018, item 10	Transforming Children's Services - a report would be produced on the percentage of families using self-directed support.	Mike Burns	Oct-18	A report will be presented to the IJB Finance and Audit Committee in October.	Open
29	07 February 2018, item 11	Delivery of the Older People's Transformation Programme - officers would explore the impact upon the female workforce.	Stephen Fitzpatrick	Feb-19	The issue, of potential increase in women employees who have caring responsibilities, is recognised in the staff governance action plan and will be acknowledged in the next update to the IJB on the carers strategy.	Open
37	13 June 2018, item 15	Attendance Management - information on work related injuries and training would be provided to a future Committee; -absence rates would be reviewed by pay band/grade to establish if there were any trends within a particular staff group; and - a survey on flu vaccinations would be presented to the Committee.	Christina Heuston / Sybil Canavan	Oct-18	A report will be presented to the IJB Finance and Audit Committee in October.	Open