

IJB FINANCE, AUDIT AND SCRUTINY COMMITTEE

ROLLING ACTION LIST

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
7	6 September 2017, item 10	Budget Monitoring - Month 3 / Period 4 - Simon Carr requested that a date be established for a report to be presented to the Committee on the set-aside budget.	Sharon Wearing		<p>The Ministerial Steering Group reported in February 2019 on their review of integration. This review concluded that the arrangements for hospital budgets and set aside requirements must be fully implemented by July 2019 to enable IA's to plan the use of these budgets during 2019/20. The Scottish Government has given a commitment to work with IA's, Health Boards and Local Authorities to ensure the legislation and statutory guidance is put into practice.</p> <p>On agenda for Finance Development Group chaired by Scottish Government, Health Department.</p> <p>A letter on the set-aside budget was circulated to IJB members on 28th August 2018.</p> <p>Scottish Government draft budget letter of 12.01.18 to Health Board and Local Authorities refers to set-aside arrangements and requests that set-aside arrangements are fit for purpose and enable planning across whole unplanned care pathway.</p>	Open
19	06 December 2017, item 12	Attendance Management - the financial consequence of the replacement for short term and long term absences be included in future reports.	Christina Heuston / Sybil Canavan	Oct-19	A report will be provided in October 2019 and annually thereafter.	Open
22	06 December 2017, item 13a	HSCP Performance Report Q2 - HR - officers would review the performance indicators to be included in future reports.	Christina Heuston / Sybil Canavan	Dec-19	A presentation on performance will be provided to the Committee in December; and new indicators are being discussed as part of Staff Governance OPR arrangements.	Open
29	07 February 2018, item 11	Delivery of the Older People's Transformation Programme - officers would explore the impact upon the female workforce.	Stephen Fitzpatrick	Jun-19	The issue, of potential increase in women employees who have caring responsibilities, is recognised in the staff governance action plan and will be acknowledged in the next update to the IJB on the carers strategy.	Open
37	13 June 2018, item 15	Attendance Management i) information on work related injuries and training would be provided to a future Committee; ii) absence rates would be reviewed by pay band/grade to establish if there were any trends within a particular staff group; and iii) a survey on flu vaccinations would be presented to the Committee.	Christina Heuston / Sybil Canavan		<p>i) the data from Health & Safety on incidents does not allow reporting on injuries. The data can be presented to show incident types. e.g. Slip / Trip / Fall but not what any injury was. Incidents do not always result in an employee being absent. This data can be collated and presented separately from Absence.</p> <p>ii) this information has been shared with the Chair. Due to the possibility of identifying staff members this information cannot be put in the public domain.</p> <p>iii) 46% of NHS staff received the vaccination via the internal process.</p> <p>There is not yet available information on the Council side as an external provider arranges and data is unlikely to be available by Service.</p>	Open
38	5 December 2018, item 6	HSCP Performance Report Q2 - Members requested that examples of how performance variation is incorporated in the Locality Plans would be provided to the Committee; and information on new Accident and Emergency attendance; to provide an understanding of why there is a continuous rise.	Duncan Goldie	Feb-19	A briefing was circulated to members on 25 February 2019.	Closed