

**ROLLING ACTION LIST**

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
2	22 February 2017, item 6	<b>Internal Audit Update</b> - request that summary information of management action in implementing the recommendations be brought to the Committee to provide assurance that the actions had been conducted.	Duncan Black	Sep-17	Paper will be presented to the IJB Finance and Audit Committee in September.	Closed
4	14 June 2017, item 12	<b>Unaudited Annual Accounts</b> - Peter Millar queried the number of referrals to the third and independent sector. Sharon informed Peter that she would request this information from Stephen Fitzpatrick on the proportion of total referrals to Cordia and the Third sector.	Sharon Wearing	Jul-17	Response circulated to members on 01/08/2017.	Closed
5	14 June 2017, item 13	<b>Q4 Performance Report</b> - Carer satisfaction (indicator 3) – what was the methodology of this and how has measuring this influenced the service – what is the purpose of gathering this information?	Duncan Goldie	Jul-17	Response circulated to members on 01/08/2017.	Closed
6	14 June 2017, item 17	<b>Attendance Management</b> - Residential staff – supervision programme detail of format and timescales.	Christina Heuston			Open