

## FINANCE, AUDIT AND SCRUTINY COMMITTEE

## ROLLING ACTION LIST

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
7	6 September 2017, item 10	<b>Budget Monitoring - Month 3 / Period 4</b> - Simon Carr requested that a date be established for a report to be presented to the Committee on the set-aside budget.	Sharon Wearing	Jun-21	<p>The Ministerial Strategic Group reported in February 2019 on their review of integration. This review concluded that the arrangements for hospital budgets and set aside requirements must be fully implemented by July 2019 to enable IA's to plan the use of these budgets during 2019/20. The Scottish Government has given a commitment to work with IA's, Health Boards and Local Authorities to ensure the legislation and statutory guidance is put into practice. It is part of the action plan for the MSG report.</p> <p>Glasgow City IJB is currently leading on the development of a commissioning plan to support the strategic planning for set aside services. The draft commissioning plan was presented to the March IJB for approval and will now be subject to consultation prior, with a final plan being presented to the IJB later in the financial year. This plan will help to determine the services which require to be commissioned under set aside arrangements and how this will shift over time. It will be used to support strategic planning of these services by both the health board and the IJB.</p>	Open
41	6 March 2019, item 13	<b>OLM Contract and Disaster Recovery for careFirst</b> - Committee agreed that the action would remain on the rolling action list to review.	Allison Eccles		<p>Extended contract now in place with OLM, members requested that this action be left on for any potential future issues to be highlighted should they arise.</p> <p>Disaster Recovery process now in place but untested. Members requested this be left on the action list in case any future issues/up-dates should arise.</p>	Open
53	11 December 2019, item 6	<b>HSCP Performance Report Q2 - Glasgow City A&amp;E Performance</b> - briefing report to be produced on the analysis of GP Assessment Unit referrals to the Royal Hospital for Children as there had been a 59.5% increase in attendance.	Mike Burns	Oct-20	<p>Acute are involved in a group examining the interface with Primary Care as winter approaches. This will refocus the GP interface group to avoid unnecessary hospital activity. The increase in overall activity to Emergency Departments 2018/19 and 2019/20 mirrored similar trends across Scotland, UK and beyond.</p> <p>A briefing was circulated to Committee members on 20 October 2020.</p>	Closed
54	11 December 2019, item 6	<b>HSCP Performance Report Q2 - Glasgow City A&amp;E Performance</b> - Communications Strategy for patients on what service they should attend and when. Officers will review this through the Out of Hours Review and GP Out of Hours review and report back to the Committee. Officers will also establish the current baseline.	Stephen Fitzpatrick	Oct-20	<p>A number of communication messages about accessing appropriate health services are arranged both locally and corporately. For example, the promotion of Minor Injuries Units and other services which may be more appropriate to individual needs was organised through NHSGGC Corporate Communications over recent months. This was relayed through local radio and also social media. The 'Know Who to Turn To' Campaign also arranged by NHSGGC was a social media campaign run during December emphasising the role of pharmacists as a relevant alternative to GPs. These were campaigns ran as part of the winter planning arrangements.</p> <p>There are linkages between national and local campaigns. The Scottish Government and NHS 24 run national campaigns, for example the current 'Count 14 Units Campaign' and Boards have been asked to support NHS 24 Scotland's Service Directory Campaign in March. Board support national campaigns through their own communication channels including social media.</p> <p>The Scottish Government's pandemic response has seen clear, direct public messaging relating to appropriate and responsible use of health and care services. Over the early months of lockdown this correlated with unprecedented reductions in presentations to A&amp;E and other health and care services. The intention is to build upon that dialogue as a key feature of the Board-wide unscheduled care programme over the next 5 years and beyond. Enquiries are taking place with partner agencies to determine if there is analysis available on the effectiveness of public messaging campaigns. An update will be provided to Committee in due course.</p> <p>Awaiting National messaging campaign and guidance will be circulated to Committee when available.</p>	Open

## OFFICIAL

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55	19 February 2020, item 6	<b>Glasgow City IJB Annual Audit Plan 2019-20</b> - update to be provided following meeting with IJB's Chief Finance Officers group on the increase in audit fee and the rationale.	Sharon Wearing	Oct-20	Meeting with IJB CFO's took place. Agreed that Chair of CFO group would meet with Audit Scotland to discuss increase in audit fee. Meeting took place with Audit Scotland on 9 November 2020. The meeting was productive and, following the concerns raised, a commitment was given to more transparency when setting audit fees.	Closed
57	21 October 2020, item 4	<b>Matters Arising</b> - timescales for two negative tests prior to discharge to a care home home to be provided.	Sharon Wearing	Nov-20	Public Health advice is followed which is 48hrs between negative test results.	Closed
58	21 October 2020, Item 6	<b>Audit Scotland – Glasgow City IJB 2019-20 Annual Audit Report - Draft</b> - hyperlink to be shared on auditing best value in IJBs.	Audt Scotland	Nov-20	Information was circulated to IJB members on 24 November 2020.	Closed
59	21 October 2020, item 7	<b>Audited Annual Accounts 2019-20</b> - information to be shared on the work of the HSCP Communications Team via a Development Session or briefing.	Allison Eccles		Briefing paper was circulated to IJB members on 16 November 2020.	Closed