

ROLLING ACTION LIST

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
6	14 June 2017, item 17	Attendance Management - Residential staff – supervision programme detail of format and timescales.	Christina Heuston	June-18		Open
7	6 September 2017, item 10	Budget Monitoring - Month 3 / Period 4 - Simon Carr requested that a date be established for a report to be presented to the Committee on the set-aside budget.	Sharon Wearing		On agenda for Finance Development Group chaired by Scottish Government, Health Department.	Open
8	6 September 2017, item 15	Service Review Activity - Anne Marie Monaghan questioned if 4% was a sufficient amount of reviews to take place and a table would be useful providing the information on why a planned review was conducted.	James Thomson	Sept-18	A Report will be presented to a future Finance & Audit Committee	Open
17	06 December 2017, item 9	NHS in Scotland 2017 - Audit Scotland - realistic medicine briefing papers would be circulated to members.	Simon Carr		Paper circulated to members on 21st February 2018.	Closed
19	06 December 2017, item 12	Attendance Management - the financial consequence of the replacement for short term and long term absences be included in future reports.	Christina Heuston / Sybil Canavan	June-18		Open
20	06 December 2017, item 12	Attendance Management - service area absence figures be provided in reports and those areas with high absence rates have an action plan.	Christina Heuston / Sybil Canavan	June-18		Open
21	06 December 2017, item 13	HSCP Performance Report Q2 - officers to review format of performance report.	Allison Eccles	Jun-18	New format will be developed for IJB Finance & Audit Committee in June	Open
22	06 December 2017, item 13a	HSCP Performance Report Q2 - HR - officers would review the performance indicators to be included in future reports.	Christina Heuston / Sybil Canavan	Jun-18		Open
23	06 December 2017, item 13b	HSCP Performance Report Q2 - Homelessness - homelessness work plan to be presented at a future Committee.	Jim McBride		A report will be presented to the IJB Performance Scrutiny Committee.	Open
25	07 February 2018, item 6	Glasgow City Integration Joint Board Annual Audit Plan 2017/18 - officers would write to Audit Scotland regarding concerns raised by members to the increase in fee for 2017/18.	Sharon Wearing		Letter sent to Audit Scotland 23rd March 2018	Closed
26	07 February 2018, item 7	Internal Audit - Draft Audit Plan 2018/19 - all IJB members to be consulted on areas of inclusion in the plan.	Simon Carr	Mar-18	Audit Plan circulated on 27th February 2018.	Closed
27	07 February 2018, item 8	Review of the Process of Directions - Sharon Wearing to circulate the initial guidance on the set-aside budget from the Scottish Government.	Sharon Wearing		Paper circulated to members on 21st February 2018.	Closed
28	07 February 2018, item 10	Transforming Children's Services - a report would be produced on the percentage of families using self-directed support.	Mike Burns		A report will be presented to the IJB Performance Scrutiny Committee.	Open
29	07 February 2018, item 11	Delivery of the Older People's Transformation Programme - officers would explore the impact upon the female workforce.	Stephen Fitzpatrick		The issue, of potential increase in women employees who have caring responsibilities, is recognised in the staff governance action plan and will be acknowledged in the next update to the IJB on the carers strategy.	Open