

PUBLIC ENGAGEMENT COMMITTEE

ROLLING ACTION LIST

Ref No.	Meeting Date and Paper Number	Action	Responsible Officer	Timescale	Progress / Update / Outcome	Status
3	27 September 2017, item 6	Safer Drug Consumption Facility - Engagement Activity - an update report on the engagement process would be presented to the Committee at a future meeting.	Susanne Millar	TBC	Dependent on planned implementation date and site of Safer Drug Facility.	Open
4	27 September 2017, item 6	Safer Drug Consumption Facility - Engagement Activity - a video would be made on the FAQ booklet and shared on social media.	Susanne Millar	TBC	Dependent on planned implementation date and site of Safer Drug Facility.	Open
10	29 November 2017, item 5	Volunteer Charter - a progress report on the action plan should be presented to a future committee.	Fiona Moss	February 2019	Report will be presented to Committee early in 2019.	Closed
12	29 November 2017	Officers to identify how best to acknowledge the contributions of members of the public that sit on IJB structures and groups.	Susanne Millar	February 2019	Will be incorporated into the Volunteer Charter report being presented to the Committee early in 2019.	Closed
13	30 May 2018, item 5	Susanne Millar would discuss with the Health Care Users Representative the possibility of briefing communities through the community cafes on the safer drug consumption facility and the issues that would lead to this.	Susanne Millar	TBC		Open
15	30 May 2018, item 8	Gap Analysis on Engagement - Officers to explore options for an evaluation/assessment being carried out by an external agent of how we're doing with engagement	Allison Eccles	August 2019	The IJB's Participation and Engagement strategy will be subject to external scrutiny by the IJB's auditors before the end of the current financial year. Following that process, further consideration will be given to any additional scrutiny required.	Open