

Participation and Engagement Strategy Action Plan



No.	Action	Key principle	Point of Engagement	Owner	Timescale*	Update
1	Identify local networks and groups to understand the different models of engagement used by other groups and organisations, develop links to HSCP locality engagement structures and identify opportunities to work with them and improve the flow of information in relation to the work of the IJB/HSCP	Two-way communication; Co-ordinated; Local focus; Flexible	Locality; citywide	Locality Engagement Forums	June 2021	Action taken forward via regular Heads of Planning/Business Development meeting. Work to plan the engagement for the review of the Strategic Plan, approved by the IJB in May 2021, will drive completion of this action. New timescale: November 2021
2	Identify opportunities for engagement to develop a plan for citywide events in order to maximise resources, encourage involvement, remove barriers to participation and reduce duplication	Inclusive; Two-way communication; Co-ordinated; Local focus; Flexible	Citywide	Locality Engagement Forums; Business Development	April 2021	Locality Engagement Officers have consulted with communities to identify engagement priorities and vehicles. Consultation and Engagement Log updated to reflect engagement opportunities.

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3	Work with partners across the City to develop information to improve community understanding of the Community Empowerment Act to engage in decision making processes	Two-way communication; Responsive; Local focus	Citywide; key partners	Business Development	September 2021	Not started
4	In order to explore additional opportunities to engage with stakeholders that traditionally and/or currently do not engage with the IJB through existing engagement structures, consider the feasibility of Citizen's Panels or User Involvement Panels as a means to influence the decisions on services that affect them	Inclusive; Flexible; Equalities focused	Key partners; locality; citywide	Business Development	July 2021	Work to explore the feasibility of Citizen's Panels has started in conjunction with the Engagement workstream of the Maximising Independence Programme. Colleagues in Glasgow City Council and Area Partnerships to be approached for input. New timescale: November 2021
5	Ensure that upcoming engagement opportunities, and emerging areas of work where engagement should be considered, are better promoted and subject to discussion within key parts of our engagement structures such as Locality Engagement Forums, Strategic Planning Groups, and the Public Engagement Committee	Transparent; Inclusive; Approachable	IJB/HSCP	Business Development; Locality Engagement Officers	September 2021	Consultation and Engagement Log has been updated to reflect engagement opportunities and will be shared with engagement structures to ensure accuracy and for cascading as appropriate.

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6	Remit the HSCP Equalities Group to actively monitor progress in taking forward the actions outlined in the Equalities and Human Rights section and work with the Public Engagement Committee in its role in providing overall scrutiny of the Strategy	Equalities-focused	N/A	HSCP Equalities Group	Complete	
7	Include as part of the review of the Public Engagement Committee an action to take a direct and active role in monitoring the implementation of the Strategy and the Action Plan, in conjunction with the HSCP Equalities Group	Transparent; Responsive; Meaningful	N/A	Business Development	Complete	
8	Work with partners to raise awareness of the Participation and Engagement Strategy and engagement structures, through the various communication channels and engagement structures available	Transparent; Inclusive; Approachable; Flexible	Key partners; citywide, locality	Business Development; External partners	November 2020	Re-prioritised due to COVID. Business Development to contact external partners to complete. New timescale: August 2021

***NB: Timescales are indicative and dependent the capacity of partners and stakeholders to progress actions, within the context of ongoing restrictions in place as part of the COVID-19 pandemic response and recovery.**

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