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**Item No: 14**

**Meeting Date: Wednesday 1<sup>st</sup> December 2021**

## **Glasgow City Integration Joint Board**

**Report By: Allison Eccles, Head of Business Development**

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### **IJB Stakeholder Members – Nominations Process**

<b>Purpose of Report:</b>	To update Members on work to consider the process of appointing stakeholder representatives on the Integration Joint Board.
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<b>Background/Engagement:</b>	The term of IJB Stakeholder Member representatives for users of Health Services, users of Social Care Services, and the Independent and Third Sectors expires in February 2022. At the IJB in <a href="#">September</a> officers committed to considering the processes for seeking and considering (re)nominations to these roles with a view to bringing a proposal to the IJB for consideration and approval.
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<b>Recommendations:</b>	The Integration Joint Board is asked to:  a) note the content of the report; and b) note the decision to use the current processes to seek re-nomination/nomination of stakeholder representatives to the Integration Joint Board.
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#### **Relevance to Integration Joint Board Strategic Plan:**

Relates to matters of governance.

#### **Implications for Health and Social Care Partnership:**

<b>Reference to National Health &amp; Wellbeing Outcome:</b>	None. Relates to matters of governance.
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<b>Personnel:</b>	None. Relates to matters of governance.
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<b>Carers:</b>	None
<b>Provider Organisations:</b>	The paper refers to arrangements in relation to the representative on the IJB for the Third and Independent sector.
<b>Equalities:</b>	The nomination process to become an IJB stakeholder representative is open to all. If, in the future, it is decided to actively develop and implement a new process for nominating stakeholder representatives consideration will be given to ensuring the process is visible to and encourages members of all protected characteristic groups to become involved.
<b>Fairer Scotland Compliance:</b>	None.
<b>Financial:</b>	None.
<b>Legal:</b>	Requirements around stakeholder membership on the IJB is set out in legislation and statutory guidance.
<b>Economic Impact:</b>	None.
<b>Sustainability:</b>	None.
<b>Sustainable Procurement and Article 19:</b>	None.
<b>Risk Implications:</b>	The lack of time to consider improvements to the process for nominating stakeholder members may impact on the ability to encourage as wide a range of nominations as Glasgow City IJB would like. However, failure to conclude this work in time would run the additional risk of failing to ensure stakeholder representatives at all before the expiration of the incumbents' terms in February 2022.
<b>Implications for Glasgow City Council:</b>	None.
<b>Implications for NHS Greater Glasgow &amp; Clyde:</b>	None.

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<b>Direction Required to Council, Health Board or Both</b>	
<b>Direction to:</b>	
1. No Direction Required	<input checked="" type="checkbox"/>
2. Glasgow City Council	<input type="checkbox"/>
3. NHS Greater Glasgow & Clyde	<input type="checkbox"/>
4. Glasgow City Council and NHS Greater Glasgow & Clyde	<input type="checkbox"/>

**1. Purpose**

1.1 To update Members on the work to consider the process of appointing stakeholder representatives on the Integration Joint Board.

**2. Background**

2.1 The term of IJB Stakeholder Member representatives for users of Health Services, users of Social Care Services, and the Independent and Third Sectors expires in February 2022. The process of establishing nominations and approving stakeholder representatives would ordinarily require to be approved and implemented over the Winter period in time for the terms expiring in February.

2.2 At the IJB in September officers committed to reviewing the processes for seeking and considering (re)nominations to these roles with a view to bringing a proposal to the IJB for consideration and/or approval.

2.3 Officers considered the processes used previously to complete the stakeholder nomination process with a view to making alterations to the process to ensure they were as inclusive and open as possible. The IJB want to ensure interested parties are able to participate in the process and to enable those with an interest in health and social care services and/or with lived and living experience of these services to put their names forward to become stakeholder representatives.

2.4 The IJB also consider an open and inclusive process as being in line with the current direction of travel in relation to representation on Integration Joint Boards as outlined in the proposals within the recent consultation on a National Care Service that emerged from the Independent Review of Adult Social Care. Officers were keen to consider if, where and whether the current processes could be made more robust and inclusive in time to implement them before the expiration of the current terms in February.

2.5 The term for stakeholder representatives is a period of three years. Statutory guidance ([The Public Bodies \(Joint Working\) \(Integration Joint Boards\) \(Scotland\) Order 2014](#)) indicates that the terms for IJB Members is to be set by the constituent authorities but **must not exceed three years**. There is provision within the guidance for Members to be re-appointed for additional terms.

2.6 The process for identifying stakeholder representatives is for the constituent authorities to determine.

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### 3. **Nomination process**

- 3.1 The process of re-nominating the current social care and health service user stakeholder representatives or the identification of interested nominees to replace them is largely run through our existing engagement channels, namely the Locality Engagement Forums (LEFs).
- 3.2 LEFs support a process whereby interested parties are able to put forward the name of a nominee for consideration or state their desire for the current representative to continue. Alternatively, interested individuals, again through the LEFs, are able to put themselves forward alongside a supporting statement for consideration.
- 3.3 Nominations and supporting statements are considered and a successful candidate is identified.
- 3.4 The process for nominating third and independent sector stakeholder representatives is coordinated via letter to the Chair of the Third Sector Interface Network and to the Chief Executives of Independent Sector providers respectively to seek either re-nomination or nomination of their preferred representative.
- 3.5 The nomination process for stakeholder representatives on behalf of health and social work staff is via email to Staff Side Partnership and Unison to put forward a nomination. However, the terms of these stakeholders do not expire in February and are therefore not within the scope of this paper.

### 4. **Consideration of amendments to the current processes**

- 4.1 As part of consideration of changes that may be necessary to the current nomination processes officers contacted colleagues from other HSCPs across the country to establish if there were processes used elsewhere that could be adopted to supplement the processes in Glasgow.
- 4.2 From a relatively low level of feedback, which mostly indicated a commitment to reviewing current processes, the most advanced and complex process was identified within Perth and Kinross, where the HSCP undertakes a full election process whereby interested stakeholders nominate themselves to be “Public Partners” in an exercise largely led by their Reference Group. The Reference Group is a group of 36 stakeholders from across the area who meet prior to IJB meetings to discuss the reports. The Reference Group meets with nominees informally as part of the election process and cast one vote each to elect Public Partners from the ballots received.
- 4.3 There are a number of external factors that make development and implementation of a new process for nominating Glasgow City IJB stakeholder representatives problematic within the timescales faced.

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- 4.4 One such factor is the significant engagement work currently underway to engage the public in the review of the Strategic Plan. In light of the National Care Service (NCS) consultation and the attention within that document to IJB membership it is felt that to attempt to engage the public and external partners in an exercise to select stakeholder representatives might overlap with and have negative consequences for that engagement activity.
- 4.5 Additionally the NCS consultation itself has now closed and responses are being considered by the Scottish Government. It is likely that in due course there will be guidance from the Scottish Government in relation to overall membership on IJBs, and therefore there is a potential risk that any engagement exercise to identify representatives might require to be re-run in short order. The potential for this level of duplication of effort whilst still facing capacity pressures across the HSCP and wider sector is considered problematic.

## **5. Proposal**

- 5.1 In the light of the external pressures still facing the HSCP, and external factors that will bring to bear impacts for integration authorities across the country, it is considered impractical and unfeasible to develop and implement an improved process for nominating and appointing stakeholder representatives in time for the expiration of the current Members' terms in February 2022.
- 5.2 It is proposed therefore that the current processes should continue to be used to appoint representatives until new guidance from the Scottish Government requires changes to the current process, or until the expiration of the next three-year term (whichever comes first).
- 5.3 In order to ensure use of the current processes is as inclusive as possible officers will work to promote the stakeholder nominations process through the full range of communication and engagement channels available.

## **6. Recommendations**

- 6.1 The Integration Joint Board is asked to:
- a) note the content of the report; and
  - b) note the decision to use the current processes to seek re-nomination/nomination of stakeholder representatives to the Integration Joint Board.