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**Glasgow City Integration Joint Board  
Finance, Audit and Scrutiny Committee**

**IJB-FASC (M) 08-02-2023**

Minutes of meeting held virtually, via Microsoft Teams, at 9.30am on Wednesday 8<sup>th</sup> February 2023.

**Present:****Voting Members**

Simon Carr	NHSGG&C Board Member
Cllr Chris Cunningham	Councillor, Glasgow City Council
Amina Khan	NHSGG&C Board Member
Cllr Cecilia O'Lone	Councillor, Glasgow City Council (Chair)
Rona Sweeney	NHSGG&C Board Member (Vice Chair)

**Non-Voting Members**

Margaret Hogg	Assistant Chief Officer, Finance (on behalf of Sharon Wearing)
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**In Attendance:**

Erica Barr	Service Manager, Children's Residential Services
Mike Burns	Assistant Chief Officer, Children's Services
Dr Martin Culshaw	Deputy Medical Director, Mental Health and Addictions
Allison Eccles	Head of Business Development
Duncan Goldie	Planning and Performance Manager
Tracy Keenan	Assistant Chief Officer, HR
Jacqueline Kerr	Assistant Chief Officer, Adult Services / Interim Chief Social Work Officer
Julie Kirkland	Senior Officer, Governance Support
Claire Maclachlan	Governance Support Officer (minutes)
Geri McCormick	Head of Commissioning
Frances McMeeking	Assistant Chief Officer, Operational Care Services
Fiona Moss	Head of Health Improvement and Equalities
Grace Scanlin	Ernst & Young (External Auditors)
Pat Togher	Assistant Chief Officer, Public Protection and Complex Needs
Sheena Walker	Governance and Business Support Coordinator

**Apologies:**

Rob Jones	Ernst & Young (External Auditors)
Bailie Leòdhas Massie	Councillor, Glasgow City Council
David Reilly	Independent Sector Representative
Sharon Wearing	Chief Officer, Finance & Resources

**ACTION****1. Declarations of Interest**

There were no declarations of interest raised.

**2. Apologies for Absence**

Apologies for absence are noted above.

**3. Minutes**

The minutes of 14<sup>th</sup> December 2022 were approved as an accurate record.

**4. Matters Arising**

There were no matters arising.

**5. Rolling Action List**

Allison Eccles presented the Rolling Action List noting there are currently three open actions:

Action Ref No. 41 – OLM Contract and Disaster Recovery for CareFirst – there is no new update. Members agreed that this action can now close.

Action Ref No. 61 – Performance Presentations – Officers to consider how best to present information on progress with regards integration – progress with integration has been included within the revised Annual Performance Report, and this is also being picked up as part of the review of the Strategic Plan.

Action Ref No. 71 – Health Complaints Activity 2021-22 – Further information to be provided on reduction in complaints in HMP Barlinnie; and review of KPI targets for Stage 1 and Stage 2 complaints. Information to be circulated to Members when available.

**6. Glasgow City IJB Annual Audit Plan 2022/23**

Grace Scanlin presented the Annual Audit Plan for 2022/23.

Auditors highlighted that materiality is lower than the previous auditors which is standard methodology for all 1<sup>st</sup> year audits. Based on Auditors understanding of the expectations of financial statement users, a lower materiality level is applied to the audited section of the Remuneration Report. A professional judgement is also applied to consider the materiality of Related Party Transactions to both involved parties.

The timeline for the Annual Audit report was noted. Auditors advised that they expect to follow the timeline and have the report finalised by the end of September 2023.

Members questioned if there would be scope within the Audit Plan to look at equality and diversity activity and related financial assessment of improvement work that happens throughout the IJB.

Auditors advised that this is picked up through Best Value and there is an expectation within the code for full best value audits, and equality and diversity will be an area there will be a focus on. It has not been included in the year 1 audit but will be picked up across NHS, Council and IJB audits at a future date.

**7. HSCP Performance Report Q2/3 2022-23**

Duncan Goldie presented the Joint Performance Report for the Health and Social Care Partnership for Quarter 2/3 of 2022/23, covering Health Improvement performance only.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the performance report;**
- b) considered the exceptions highlighted in section 4.3; and**
- c) reviewed and discussed performance with the Strategic Lead for Health Improvement.**

**8. Performance Presentations**

**Health Improvement**

Fiona Moss delivered a presentation on Health Improvement performance. The presentation is available on the Glasgow City HSCP [website](#).

Members highlighted the drop-off rate in relation to breastfeeding and asked if the delayed audits are now planned. Officers advised the audits will be undertaken and are required to retain UNICEF accreditation.

The supply issue in relation to smoking cessation products was raised and Officers confirmed this is a national issue and confirmed discussions are ongoing to add other products to the list.

Members highlighted the impact of the pandemic on service users and the wider population and questioned what the implications are for health and social care going forward.

Officers advised that there are implications for activity in the future and what needs to be done to prepare for a changing population and how it will affect targets going forward. A report has been produced on 'Health Beyond the Pandemic' which highlights a number of changes which will impact in different ways. This has been fed into the strategic planning process. Members requested that the report be presented to a future Glasgow City IJB.

Officers

**9. Children's Residential Services Care Inspectorate Activity and Update Report 2022**

Mike Burns and Erica Barr presented a report with an overview of Care Inspectorate activity in relation to directly provided Residential Children's Services in the city and updated the Committee on developments in the past year.

Officers noted that inspections should be brought to the Committee's attention sooner than the scheduled annual update when there is a grading of 2 or below, and apologised for the oversight on this occasion in relation to Kempsthorne.

Members questioned if Officers were aware of the issues at Kempsthorne prior to the concerns being raised by the Care Inspectorate. Officers advised that there were staffing challenges within Kempsthorne at the time of the inspection and it was going through a transition period. A new staff team and management structure was in place and these new structures were just being implemented at the time of the inspection. The action plan outlined in the appendix has been successful in stabilising the house and moving into a developmental phase.

Members highlighted the Child Abuse Inquiry and the emerging themes coming from this and questioned how Officers are managing the potential risks. Officers advised that they are engaged in the rolling out of the Nurture Programme to ensure children and young people are aware of their rights. There are strong links with the Police, a Single Point of Contact (SPOC), and the Children's Rights Service is active in every one of the HSCP Children's Residential Houses. There is a good foundation and platform for the voice of children and young people and Officers want to build on this.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the findings of the report in respect of care inspectorate grades awarded to directly provided children's houses;**
- b) noted the introduction of a new key question to support inspection processes within children's residential services; and**
- c) noted information relating to service developments and challenges, and future developments.**

**10. Older People's Residential and Day Care Services Care Inspectorate Inspection Outcome**

Frances McMeeking presented a report to advise of the outcome of the inspection of Orchard Grove Care Home, Riverside Care Home, Hawthorn House Care Home, and Meadowburn Dare Care Service, provided by Glasgow City HSCP, which were undertaken by the Care Inspectorate in 2022.

Officers highlighted the excellent outcomes and grades achieved in the Care Homes and Day Care Service.

Members thanked Officers for their ongoing hard work.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the contents of the report and the audit finding of this report in respect of the three directly provided HSCP residential care homes and one directly provided Day Care service that were inspected and trends in relation to grades awarded.**

**11. Community Alarm and Telecare Service – Annual Audit Carried out by TEC Services Association (TSA) – October 2022**

Frances McMeeking presented a report to advise of the annual audit outcome of the Community Alarm & Telecare Service Glasgow City HSCP in respect of TSA's (formerly Telecare Services Association) common standards modules and their service delivery modules.

Officers highlighted that there are two areas which the auditor assessed as "requires improvement". The improvement needs were submitted on 16<sup>th</sup> December 2022. TSA have advised that they are satisfied and there is a full accreditation going forward.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the contents of the report and audit findings in respect of the level and quality of services provided.**

**12. Social Care Purchased Services – Review Activity**

Geri McCormick presented a report to update on the activity of the HSCP Commissioning Team in respect of service reviews for the period 1 April 2022 to 31 December 2022.

Officers highlighted that the HSCP Commissioning Team are in a period of recovery and transition from approaches from the pandemic. In this period there has been significant change in multi-agency monitoring and support, especially within the care home estate.

Two out of the nine planned service reviews have been undertaken. Those reviews that haven't been undertaken have been carried over to be progressed 2023. The focus in mental health and vulnerable adult services has been in supporting people to move on from hospital and those in need of crisis support in the community.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the contents of the report;
- b) noted that the Council's Audit team is currently undertaking an audit of social care purchased services contract management, due to be reported to committee in April 2023;
- c) noted that the Contract Management Framework is under review and that a proposed revised framework will be tabled at committee later in 2023. The revised framework will take account of the learning from COVID-19 and any points highlighted in the audit; and
- d) noted that the delay in the rollout of Eclipse means that the current Contract Management Console will currently remain as the system for recording contract performance and that development of this system may now be required to enable more accurate reporting of all review activity.

**13. Mental Welfare Commission Local Visits 2022**

Jacqueline Kerr and Dr Martin Culshaw presented a report with the findings from the Mental Welfare Commission (MWC) Local Visits to mental health inpatient wards in Greater Glasgow and Clyde. The reports were published during the period 1<sup>st</sup> January 2022 to 31<sup>st</sup> December 2022.

Members questioned if there were any requirements issued by the Mental Welfare Commission within the reports. Officers advised that the MWC only make recommendations, rather than requirements, and an annual performance meeting takes place with the Chief Executive of the MWC (board-wide) and an action plan is in place for that. If the Commission are concerned that recommendations are not being taken forward, they would escalate to Chief Executive level, but this hasn't happened to date.

Members highlighted the recommendation regarding food provision within Rowanbank Clinic, noting that improvements were to be made within 2 months with a report back to the Commission, and asked for more detail on this. Officers confirmed that Rowanbank is a forensic setting and there are different arrangements relating to food provision as it is prepared offsite. It was agreed that Officers would prepare a briefing for Committee on the improvements carried out as a result of the MWC recommendation and confirmation that this had been reported back to MWC.

Officers

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the contents of the report; and
- b) noted the recommendations of the Mental Welfare Commission and the Services' response at Appendix 1.

**14. Mental Health Outcomes Framework 2022/23**

Jacqueline Kerr presented a report to update on the Scottish Government Mental Health Outcomes Framework 2022/23.

Officers highlighted the funding letter from the Scottish Government was received on 16<sup>th</sup> December 2022 and outlined the key outcomes and priorities for the Scottish Government.

Members questioned if £7.384m is being returned to the Scottish Government if the funding can't be used for the specific areas highlighted. Officers confirmed that funding not utilised in year is returned and this isn't unusual. The timing of the allocation for 2022-23 is a contributing factor in returning the money and this has been raised with the Scottish Government. There was also a request that reserves are used in the first instance, with the remaining balance funded from the 2022-23 allocation. Difficulties around recruitment and retention have also resulted in the funding being returned as it has not been possible to recruit permanent posts. Officers noted that the Scottish Government are giving a degree of flexibility for the 2023/24 funding which is helpful.

Members questioned if the funding has more flexibility going forward, can it be targeted at prevention work. Officers advised that early intervention and prevention is part of the Mental Health Strategy. There are a number of challenges in mental health however and funding has been paused for the Mental Health and Primary Care Wellbeing Hubs which is where a lot of the early intervention and prevention work would happen. Officers highlighted that the first draft of the Scottish Government's new Mental Health Strategy is out for consultation, and this will inform the direction of travel and funding streams

**The IJB Finance, Audit and Scrutiny Committee:**

- a) noted the projected spend in 2022/23; and**
- b) noted revision to the national mental health outcomes framework and noted that the mental health leadership is identifying and adapting plans for consideration in 2023/24 which will build on the flexibility being offered.**

**15. Glasgow City IJB Budget Monitoring Report for Month 9 and Period 10 2022/23**

Margaret Hogg presented a report which outlines the financial position of the Glasgow City Integration Joint Board as of 31st December (Health) and 16th December (Council) and highlights any areas of budget pressure and actions to mitigate these pressures.

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**ACTION**

Officers highlighted the overspend of £4.545m, of which £2.432m relates to prescribing. The IJB still holds earmarked reserves to offer a contingency in this budget due to the risk associated with pricing however based on current trends it is anticipated that this reserve will be insufficient to meet the full cost of the pressures being experienced. It is anticipated that a full year overspend of £5m is forecast after the use of reserves, which will require Officers to call on general reserves. The prescribing issue is a national issue and will continue to be monitored.

Members questioned if there has been confirmation regarding the Council Pay Settlement. Officers advised that the Council have provided written confirmation that the IJB's proportionate share of the additional funding secured from Scottish Government for the 2022/23 Council Pay Settlement, won't be provided. The Chair of the IJB agreed at the last meeting to write to the Council Director of Finance to express considerable concern and urge reconsideration of the Council decision.

Members questioned if the decision is the same for other Local Authorities. Officers advised that this is a national piece of work that the Chief Finance Officer Network is undertaking and it is not yet concluded.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the contents of the report.**

**16. Clinical and Professional Quarterly Assurance Statement**

Pat Togher presented the quarterly clinical and professional assurance statement.

Officers highlighted that there is additional context added to the report relating to Significant Adverse Event Reviews (SAERs) activity in Mental Health, as requested by Members.

It was noted that the joint Learning Review with South Lanarkshire Child Protection Committee is complete and is currently going through governance processes prior to publication. Once this is published the link will be circulated to Members.

The MAPPA Significant Case Review (SCR) is now complete subject to further redactions. Once this is published the link will be circulated to Members.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) considered and noted the report.**



**17. Attendance Management**

Tracy Keenan presented a report to advise of the latest absence levels across Glasgow City Health and Social Care Partnership.

Officers highlighted that quarter 3 had the highest level of absence going into the winter. It was noted that the average days lost figure for Glasgow City wide is an improvement from last year.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the contents of the report.**

**18. Risk Management Quarterly Update (Q3 2022-23)**

Allison Eccles presented a report to update on the status of the IJB's risk register and to highlight key operational risks being managed in the Glasgow City Health and Social Care Partnership. This report covers the review carried out in respect of changes to risk in Quarter 3 (Q3) (1 October 2022 to 31 December 2022).

Officers highlighted that 1 new risk has been added to the risk register in Q3 relating to the Local Government pay award.

Within the Key Operational Risks there is one significant risk regarding the shortage of qualified Mental Health Officers. The Chief Social Work Officer requested that this was highlighted within the report. The financial and budgetary pressures are also highlighted and includes the increase in prescribing costs.

Members noted that the risk added on the Local Government pay award has an impact score of high (4), but questioned if this should be scored very high (5) in terms of its impact. Officers advised that at the time of writing the report there was no certainty of the decision, but this score will be kept under review.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) noted the report; and**

**b) noted the risks on the IJB Risk Register at the end of Quarter 3 2022-23.**

**19. Next Meeting**

The next meeting was noted as Wednesday 19<sup>th</sup> April 2023 at 9.30am via Microsoft Teams.

The Chair noted that this would be Amina Khan's last meeting and thanked her for her contributions and support.