



# Item No: 14

Meeting Date: Wednesday 18 January 2017

## Glasgow City Integration Joint Board

Report By: David Williams, Chief Officer

Contact: Allison Eccles

Tel: 0141 287 6724

### INTEGRATION JOINT BOARD REGULATIONS - ATTENDANCE AND MEMBERSHIP

<b>Purpose of Report:</b>	To remind members of the regulations with regards to attendance at Integration Joint Board meetings, and to propose a change to the carers representative on the IJB.
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<b>Recommendations:</b>	<p>The Integration Joint Board is asked to:</p> <ul style="list-style-type: none"><li>a) Note the regulations regarding attendance at Integration Joint Board Meetings;</li><li>b) Agree that Annie Craig be removed from membership of the Integration Joint Board, on the grounds of persistent non-attendance;</li><li>c) Appoint Andrew Robertson to the Integration Joint Board, as a non-voting member representing the interests of carers; and,</li><li>d) Further appoint Mr Robertson to the IJB Public Engagement Committee</li></ul>
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#### Implications for Integration Joint Board:

<b>Financial:</b>	None
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<b>Personnel:</b>	None
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<b>Legal:</b>	None
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<b>Economic Impact:</b>	None
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<b>Sustainability:</b>	None
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<b>Sustainable Procurement and Article 19:</b>	None
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<b>Equalities:</b>	None
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<b>Risk Implications:</b>	Persistent non-attendance of members at IJB meetings presents a risk of undermining normal democratic processes. Non-attendance from stakeholder members presents a further risk of the interests of that particular category of stakeholder not being fully represented at the IJB
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<b>Implications for Glasgow City Council:</b>	None
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<b>Implications for NHS Greater Glasgow &amp; Clyde:</b>	None
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<b>Direction Required to Council, Health Board or Both</b>	Direction to:	
	1. No Direction Required	✓
	2. Glasgow City Council	
	3. NHS Greater Glasgow & Clyde	
	4. Glasgow City Council and NHS Greater Glasgow & Clyde	

## 1. Purpose

- 1.1 The purpose of this report is to remind members of the regulations with regards to attendance at Integration Joint Board meetings, and to propose a change to the carers' representative on the IJB.

## 2. Regulations Regarding Attendance

- 2.1 The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 states at section 10.-(1) that:

*“If a member has not attended three consecutive meetings of the integration joint board, and their absence was not due to illness or other reasonable cause, the integration joint board may remove the member from office by providing the member with one month’s notice in writing.”*

- 2.2 The regulations make no provision by which such absences are overlooked if a substitute attends in place of the absent IJB member.

- 2.3 The Chief Officer has corresponded privately with members whose attendance has fallen below the minimal standard to remind them of their responsibilities, and will continue to do so.
- 2.4 Where no improvement is seen in the attendance of particular members and absences cannot be attributed to any reasonable cause, reports will be presented to the next scheduled meeting of the Integration Joint Board to consider removal of that member.

### **3. Carers Representative**

- 3.1 The current representative of carers on the Integration Joint Board, Annie Craig, has failed to attend all but one of the seven meetings of the IJB held since February 2016, including each of the last four meetings.
- 3.2 Attempts to engage with Ms Craig in order to improve attendance and ensure representation of the interests of carers at the IJB have proven unsuccessful.
- 3.3 It is therefore proposed that, in order to ensure that the interests of carers are effectively represented at the IJB, Ms Craig be formally removed as an IJB member on the grounds of persistent non-attendance. This removal will also have the effect of removing Ms Craig from the IJB Public Engagement Committee.
- 3.4 The Chief Officer has written to Ms Craig on 22<sup>nd</sup> December to advise of this proposal, and therefore it is further considered that the statutory requirement for one month's notice is effective as of this date, subject to confirmation of the IJB's decision in this matter.
- 3.5 Glasgow's Carers Champion, Mr Andrew Robertson, has been approached with regards to joining the Integration Joint Board as a non-voting member representing the interests of carers within the city. Mr Robertson has indicated a willingness to accept this position in the short term, pending further engagement with the Carers Reference Group to support more direct involvement with the IJB from current carers.
- 3.6 It is further proposed that Mr Robertson also be appointed to the IJB Public Engagement Committee to fill the vacancy created by Ms Craig's removal.

### **4. Recommendation**

- 4.1 The Integration Joint Board is asked to:
- a) Note the regulations regarding attendance at Integration Joint Board Meetings;
  - b) Agree that Annie Craig be removed from membership of the Integration Joint Board, on the grounds of persistent non-attendance;
  - c) Appoint Andrew Robertson to the Integration Joint Board, as a non-voting member representing the interests of carers; and,
  - d) Further appoint Mr Robertson to the IJB Public Engagement Committee