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**Glasgow City Integration Joint Board****IJB(M)2023-05**

Minutes of a virtual meeting held  
at 9.30am on Wednesday, 27<sup>th</sup> September 2023

**Present:****Voting Members**

Cllr Allan Casey	Councillor, Glasgow City Council
Alan Cowan	NHSGG&C Board Member
Cllr Chris Cunningham	Councillor, Glasgow City Council (Vice Chair)
Cllr Audrey Dempsey	Councillor, Glasgow City Council
David Gould	NHSGG&C Board Member
Graham Haddock	NHSGG&C Board Member
Bailie Norman MacLeod	Councillor, Glasgow City Council
John Matthews	NHSGG&C Board Member
Cllr Elaine McDougall	Councillor, Glasgow City Council
Cllr Jon Molyneux	Councillor, Glasgow City Council
Anne Marie Monaghan	NHSGG&C Board Member
Cllr Cecilia O'Lone	Councillor, Glasgow City Council
Cllr Lana Reid-McConnell	Councillor, Glasgow City Council
Francis Shennan	NHSGG&C Board Member
Rona Sweeney	NHSGG&C Board Member (Chair)
Charles Vincent	NHSGG&C Board Member

**Non-Voting Members**

Dr Martin Culshaw	Deputy Medical Director – Mental Health and Addiction Services
Gillian Currie	Independent Sector Representative (Substitute for David Reilly)
Gary Dover	Assistant Chief Officer, Primary Care & Early Intervention
Allison Eccles	Head of Business Development / Standards Officer
Dr Julia Egan	Chief Nurse
Margaret Hogg	Assistant Chief Officer, Finance
Jacqueline Kerr	Assistant Chief Officer, Adult Services / Interim Chief Social Work Officer
Susanne Millar	Chief Officer
Lorcan Mullen	Staff Side Representative (NHS GG&C) (Substitute for Margaret McCarthy)
Dr John O'Dowd	Clinical Director
Jennifer Sheddan	Head of Housing, Neighbourhoods, Regeneration & Sustainability, GCC
Sharon Wearing	Chief Officer, Finance and Resources

**In Attendance:**

Craig Cowan	Business Development Manager
Karen Dyball	Head of Children's Services, North East
Kelda Gaffney	Head of Adult Services, Specialist Mental Health Services & Alcohol and Drug Recovery Services
Dominique Harvey	Head of Planning (Children's Services & North East)
Rob Jones	Ernst & Young – External Auditor
Julie Kirkland	Senior Officer (Governance Support)
Claire Maclachlan	Governance Support Officer – Minutes
Frances McMeeking	Assistant Chief Officer, Operational Care Services
Saket Priyadarshi	Associate Medical Director and Senior Medical Officer Glasgow Alcohol and Drug Recovery Services
Pat Togher	Assistant Chief Officer, Public Protection & Complex Needs

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<b>Apologies:</b>	Fred Beckett	Carers Representative
	Angela Bonomy	Third Sector Representative
	John Ferguson MBE	Health Care Users Representative
	Mary MacPherson	Social Care Users Representative
	Margaret McCarthy	Staff Side Representative (NHS GG&C)
	David Reilly	Independent Sector Representative

**Actions**

**1. Declarations of Interest**

There were no declarations of interest raised.

**2. Apologies for Absence**

Apologies for absence were noted as above.

**3. Minutes**

The minutes of 28<sup>th</sup> June 2023 were approved as an accurate record.

**4. Matters Arising**

Item No. 15 – Foster Care Update:

Cllr Jon Molyneux requested an update in relation to trade union recognition of Foster Carers and whether legal opinion had been sought. The Chief Officer advised that briefings have been provided to Elected Members and the IJB on this topic and confirmed that an update will be provided to Cllr Molyneux offline.

Chief Officer

**5. Integration Joint Board Rolling Action List**

Allison Eccles advised that there are no open actions on the IJB Rolling Action List.

**6. Chief Officer Update**

Susanne Millar advised that the areas of focus are covered in the papers being presented today.

**7. Implementation of a Safer Drug Consumption Facility**

Susanne Millar and Saket Priyadarshi presented a report updating on the proposed implementation of a Safer Drug Consumption Facility (SDCF) in Glasgow City, following communication from the Lord Advocate which provides reassurance that a statement of prosecution policy will be provided. The report outlines consultation and engagement plans with community members and local businesses. The report further seeks approval to progress recruitment to the staffing model within the financial framework when budget is made available by Scottish Government.

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Members welcomed the report and the letter from the Lord Advocate, and thanked Officers for the work that has been carried out to get to this position.

Members asked for clarity on future funding and an update on progress on the planning group in relation to the evaluation.

Officers confirmed that funding will continue to be a ring-fenced distribution via the Health Board until March 2027. In relation to evaluation and research, there has been significant interest across academia in being engaged in and supporting evaluation. The IJB will be kept updated regarding finalisation of the evaluation framework.

A detailed discussion took place regarding community engagement and Officers reassured Members that the local community is a key part of the engagement and in developing the service. Officers have met with local Elected Members and are meeting with the Community Council this week. Drop-in sessions will be offered for businesses and communities. Officers are committed to engagement and for that to be ongoing as the service is developed. A Communications and Engagement Group has been established which includes representation from the Alcohol and Drug Partnership (ADP), HSCP Officers, Crown Office and Police Scotland. Engagement will also take place with those with lived and living experience. Members suggested representation from Register Social Landlords (RSL) in the area. Officers agreed and welcomed any other suggestions for inclusion in the group.

Clarity was sought on timescales for the facility to be up and running. The Chief Officer confirmed that engagement is one of the caveats in the letter from the Lord Advocate and Officers would intend to write to the Lord Advocate at the turn of the year to get clarity on at what stage the statement of prosecution policy should be formally requested. The Chief Officer, Finance & Resources will lead on the capital programme and work with colleagues across Glasgow City Council and NHS GG&C in relation to building warrants etc. Recruitment will begin in April next year and staff-side and trade unions have been invited onto the workforce planning group to develop the staffing and training model.

Officers will continue to report to the IJB to ensure regular oversight around engagement, building works and staffing.

Members recorded thanks to HSCP officers and noted their support for a SDCF alongside the other initiatives already in place to reduce significant harms associated with injecting drug use.

### **The Integration Joint Board:**

- a) **Noted the contents of the report;**
- b) **Supported engagement activity as detailed and the development of a full Engagement Plan; and**
- c) **Approved the implementation of the Safer Drug Consumption Facility in line with the financial envelope made available.**

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**8. Ernst & Young – Annual Audit Report 2022-23**

Rob Jones presented the Annual Audit report for 2022-23, highlighting that this is a first-year audit for Ernst & Young.

Auditors highlighted that in terms of the risk assessment, Financial Management; Vision, Leadership and Governance; and The Use of Resources to Improve Outcomes have all received a RAG rating of Green. Financial Sustainability has been rated Red which reflects the ongoing challenges facing the IJB and its partners and considers the level of risk and uncertainty outside the IJB's control which could impact the ability to deliver financial balance.

Auditors noted thanks to Sharon Wearing and Margaret Hogg for their support and input through the process.

**The Integration Joint Board:**

- a) Noted the Annual Audit Report.**

**9. Audited Annual Accounts 2022-23**

Sharon Wearing presented a report providing an update on the completion of the audit of the Annual Accounts, noting this was considered by the IJB Finance, Audit and Scrutiny Committee at its meeting on 13 September 2023 and approved for remit to the IJB for signature

**The Integration Joint Board:**

- a) Approved for signature the audited Annual Accounts for the period from 1 April 2022 to 31 March 2023.**

**10. Primary Care Action Plan 2023 to 2026**

Gary Dover presented a report seeking approval for the Primary Care Action Plan 2023-2026. The report also notes the indicative budget for the Primary Care Improvement Fund for 2023-26.

Members raised concern regarding the shortfall and non-continuation of funding for the Community Link Workers (CLWs), noting the loss in capacity across the city. Officers advised that the work would continue with the existing CLWs, to ensure cover in the 80 practices with the funding available. All practices who currently have a CLW will continue to have support. Officers in ongoing dialogue with the Scottish Government in relation to funding.

The gap in mental health practitioners in GP surgeries was also highlighted by Members and clarity sought on how this will be managed. Officers advised that some of this has been addressed in general practice via the Compassionate Distress Response Service. Separate funding has also been received for Tier 1 and Tier 2 Children's Services which is well developed and has shifted some of the resource back into prevention and early intervention.

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Members noted their support for the work of the CLWs in providing a critical service. The Vice Chair confirmed that he has written to the Cabinet Secretary for Health on this matter.

**The Integration Joint Board:**

- a) **Approved the attached Primary Care Action Plan (PCAP) 2023-2026;**
- b) **Approved the proposed programme for the Primary Care Improvement Fund (PCIF) for 2023/24 and into 2024/24 and 2025/26 as outlined in table 1 in section 3; and**
- c) **To receive an annual progress report update on the delivery of the programme.**

**11. Glasgow City IJB Budget Monitoring for Month 4 and Period 5 2023/24**

Sharon Wearing presented a report outlining the financial position of the Glasgow City Integration Joint Board as at 28<sup>th</sup> July 2023 for Council and 31<sup>st</sup> July 2023 for Health and highlights any areas of budget pressures and actions to mitigate these pressures.

In setting its budget in March, the IJB recognised that not all costs pressures could be fully funded from savings. The budget paper proposed the use of £17.166m of general reserves to fund the pressures identified within homelessness, prescribing and the risks associated with inflation. A full outturn has been undertaken and forecasts an overspend of £21.4m to be funded from general reserves. This is higher than the planning assumptions made at budget time and will require a recovery plan to be implemented to keep the use of general reserves within the limits identified at budget setting.

The NHS GG&C Staff Side Representative highlighted concern in relation to the services that are under pressure and pressures on staff and called on all parties to intensify their efforts to secure additional funding. Officers welcomed and recognised the comments, confirming that the IJB has shared these concerns in terms of impacts.

**The Integration Joint Board:**

- a) **Noted the contents of this report;**
- b) **Approved the budget changes noted in section 3;**
- c) **Approved the recovery plan outlined in section 6; and**
- d) **Noted the summary of current Directions (Appendix 2).**

**12. Glasgow City Integrated Children's Services Plan 2023 – 2026**

Dominique Harvey and Karen Dyball presented a report seeking approval for the publication of the Children's Services Plan (2023 – 2026), which has been developed in conjunction with representatives of key agencies across the Community Planning Partnership and informed by feedback from children and young people.

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Officers confirmed that there will be an easy read version of the plan created for professionals, and children and young people will also be involved in creating a child friendly version of the report.

Members highlighted the EQIA and asked for more detail on engagement methods and use of social media. Officers advised that engagement has mainly been through art activities in nurseries, and staff are helping to look at what would be meaningful and effective for 2–5-year-olds. It is acknowledged that social media would be the preferred method of engagement for young people and a funding application has been submitted for a social media officer.

Members highlighted the recent trends in relation to young people's sexual health needs and questioned what the timelines are for the multi-agency response to address these needs. Officers advised that Glasgow City HSCP are the lead for sexual health services across GG&C. There are specific services for young people with prevention and early intervention through youth health services and strong working with Sandyford and health and social care. The plan was developed in conjunction with Education Services and there is close working with Health Improvement colleagues. Services have been augmented with digital platforms developed.

**The Integration Joint Board:**

- a) **Reviewed the draft Integrated Children's Services Plan 2023 – 2026 and;**
- b) **Approved publication of the Plan, pending the incorporation of any feedback provided by IJB members.**

**13. A Refresh of the Strategy for Mental Health Services in Greater Glasgow & Clyde 2023 – 2028**

Jacqueline Kerr presented a report updating on the Refresh of the Strategy for Mental Health Services in Greater Glasgow & Clyde 2023 – 2028.

The NHS GG&C Staff Side Representative noted concern in relation to the reduction of inpatient services in older adults before community services are in place which will put a strain on services. Officers confirmed that there is overprovision in Older People Mental Health (OPMH) with unoccupied beds. There will be a phased approach and there has also been significant reinvestment in OPMH with post diagnostic support for dementia and additional support in care homes to avoid the need for people to enter the inpatient environment.

Officers provided reassurance that Staff Side are partners in the development of the strategy, and they are represented in all workstreams and in the main Mental Health Strategy Programme Board.

Members highlighted the challenge in relation to funding for learning disability services, noting it is unaffordable for people to be supported in the community. Officers acknowledged that funding is a challenge. Officers are working closely

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with provider organisations, engaging with patients, and there is enhanced monitoring in place to provide the best possible alternatives for people with learning disabilities. There is particular focus on support to providers to avoid breakdown in placements.

**The Integration Joint Board:**

- a) Noted the progress made against the Mental Health Strategy 2018 - 2023 outlined in the proposed strategy refresh; and**
- b) Approved the Refresh of the Strategy for Mental Health Services in Greater Glasgow and Clyde 2023-2028.**

**14. Homelessness Temporary Accommodation Strategy**

Pat Togher presented a report providing an outline of Homelessness Services Temporary Accommodation. The report is also seeking approval to progress the implementation of the Temporary Accommodation Strategy.

Members sought clarity on the levers available to secure 50% of social lets from Registered Social Landlords (RSLs); ongoing work to review the current provision of hotel and B&B accommodation, particularly in light of deaths in recent times; and further detail on expectations around funding.

Officers advised that there are unprecedented numbers of people presenting and residing in temporary accommodation. The increase in demand is partially due to the cost-of-living crisis and there is acknowledgement of a significant slowdown in the homeless application process which has affected the entire system. RSLs are doing everything they can to meet the target for provision of social housing lets to homeless households. There is a review being undertaken of the provision of hotels however drug related deaths will be looked at separately and will read across into homelessness. With regards to funding, Officers acknowledged that they are operating with a level of risk and the longer-term successful implementation of the Rapid Rehousing Transition Plan (RRTP), and Temporary Accommodation Strategy is predicated on securing financial funding beyond 2023/34. Discussions are ongoing with the Scottish Government in relation to the continuation of this.

**The Integration Joint Board:**

- a) Noted the contents of the report;**
- b) Noted that the delivery of the Temporary Accommodation Strategy is predicated on the continued funding of RRTP and yet to be confirmed;**
- c) Agreed the Temporary Accommodation Strategy; and**
- d) Agreed to the extension of the RRTP delivery period and performance objectives by a further two years to 31st March 2026.**

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**15. CIPFA Audit Committee Guidance**

Allison Eccles presented a report detailing the main elements of the Chartered Institute of Public Finance and Accountancy (CIPFA) Guidance in relation to Audit Committees. The report also includes a self-assessment of compliance with the guidance and recommendations to improve compliance. This has previously been to the IJB Finance Audit and Scrutiny Committee (FASC) in June 2023. The IJB are being asked to approve the recommendations for compliance.

**The Integration Joint Board:**

- a) Noted the content of the report;**
- b) Approved the draft agenda for use at FASC;**
- c) Approved the draft workplan for FASC for annual reporting; and**
- d) Approved the action to conduct a training needs assessment and create training plans for FASC Members.**

**16. Glasgow City IJB Membership Update**

Allison Eccles presented a report providing an update on appointments to Glasgow City IJB; and to seek approval of appointments to the IJB Finance, Audit and Scrutiny Committee and the IJB Public Engagement Committee.

**The Integration Joint Board:**

- a) Noted the appointments to Glasgow City IJB at paragraph 3.1 and 3.3;**
- b) Approved the appointments to the IJB Finance, Audit and Scrutiny Committee outlined at paragraph 4.3; and**
- c) Approved the appointment to the IJB Public Engagement Committee outlined at paragraph 4.4.**

**17. Update on Actions to Mitigate Delayed Discharges – Acute**

A report was presented updating on the Health and Social Care Partnership's ongoing performance related to delayed discharge, noting the improvement work plan, and the Health and Social Care Partnership's planning for winter.

Members thanked Officers for the level of detail in the report noting that they feel assured with the activity and effort to mitigate delayed discharges.

**The integration Joint Board:**

- a) Noted the current position pertaining to acute delayed discharges;**
- b) Noted the actions underway to reduce acute delayed discharges; and**
- c) Noted the actions for winter planning 2023/24.**

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**18. The Complex Needs Service Annual Review**

A report was presented providing an update on the progress of the development and implementation of the Complex Needs Service (CNS) in Glasgow City Health & Social Care Partnership (HSCP).

**The Integration Joint Board:**

- a) **Noted the contents of this report; and**
- b) **Provide continued support for the ongoing development of the Complex Needs Service within Glasgow City.**

**19. National Care Home Contract Increase (2023/24) Update**

A report was presented updating on the increase to the National Care Home Contract (NCHC) fee rates for 2023/24 and the proposed increases on our other commissioned services; and noting the approval by the Chief Officer and Chief Officer Finance and Resources, under delegated authority, on the ground of urgency, to apply the NCHC uplift to commissioned services attached in Appendix 1.

**The Integration Joint Board:**

- a) **Noted approval by the Chief Officer and Chief Officer Finance and Resources under delegated authority, on the ground of urgency:**
  - **noting the rates from 10 April 2023 as outlined in Appendix 1;**
  - **agreement to apply the NCHC uplift to commissioned services attached in Appendix 1; and**
  - **instruction to the council to vary the contracts with providers in line with the conditions at 4.3; and**
- b) **Noted the approval was undertaken in consultation with the IJB Chair and Vice Chair.**

**20. IJB Committees – Update from Chair of Finance, Audit and Scrutiny Committee (meeting of 13<sup>th</sup> September 2023)**

Cllr Cecilia O'Lone provided an update from the IJB Finance, Audit and Scrutiny Committee (FASC) on Wednesday 13<sup>th</sup> September 2023.

A number of the items presented to the Committee on 13<sup>th</sup> September were presented to the IJB today, including the Ernst & Young Annual Audit Report, Audited Annual Accounts, and the Budget Monitoring report.

Children's Services performance was presented and is available on the [HSCP website](#).

**21. Glasgow City IJB – Future Agenda Items**

Agenda items for future meetings of the IJB were noted.

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**22. Glasgow City IJB - Meeting Schedule 2024/25**

The 2024-25 meeting schedule for the IJB and IJB Committees was noted.

**23. Next Meeting**

The next meeting will be held at 9.30am on Wednesday 29<sup>th</sup> November 2023 via Microsoft Teams.

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