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**Glasgow City Integration Joint Board  
Finance, Audit and Scrutiny Committee**

**IJB-FASC (M) 17-04-2024**

Minutes of meeting held virtually, via Microsoft Teams, at 9.30am on Wednesday 17 April 2024

**Present:****Voting Members**

Cllr Chris Cunningham	Councillor, Glasgow City Council
Cllr Jon Molyneux	Councillor, Glasgow City Council
Cllr Cecilia O'Lone	Councillor, Glasgow City Council (Chair)
Rona Sweeney	NHSGG&C Board Member
Charles Vincent	NHSGG&C Board Member

**Non-Voting Members**

David Reilly	Independent Sector Representative
Sharon Wearing	Chief Officer, Finance & Resources

**In Attendance:**

Catherine Anderson	Prevent Co-ordinator
Duncan Black	Chief Internal Auditor
Craig Cowan	Business Development Manager
Allison Eccles	Head of Business Development
Stephen Fitzpatrick	Assistant Chief Officer, Older People Services & South Operations
Duncan Goldie	Planning and Performance Manager
Margaret Hogg	Assistant Chief Officer, Finance
Tracy Keenan	Assistant Chief Officer, HR
Colin MacDonald	Head of Adult Services, South
Claire Maclachlan	Governance Support Officer (minutes)
Geri McCormick	Head of Commissioning
Frances McMeeking	Assistant Chief Officer, Operational Care Services
Kirsten Paterson	Health & Safety Service Manager
Grace Scanlin	Ernst & Jones (External Auditors)

**Apologies:**

Graham Haddock	NHSGG&C Board Member
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**ACTION****1. Declarations of Interest**

There were no declarations of interest raised.

**2. Apologies for Absence**

Apologies for absence are noted above.

**3. Minutes**

The minutes of 7<sup>th</sup> February 2024 were approved as an accurate record.

**4. Matters Arising**

There were no matters arising.

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**5. Rolling Action List**

Allison Eccles presented the Rolling Action List updating on the actions below.

Action Ref No. 76 – Clinical and Professional Quarterly Assurance Statement – Officers to bring a presentation to a future meeting providing more information on Prevent. Officers advised that the Prevent presentation is on the agenda today.

Action Ref No. 77 – Care Inspectorate Activity – frequency of reporting to be reviewed. Officers advised that following a meeting on 9<sup>th</sup> April 2024, the Chief Finance Officer and Chief Social Work Officer are proposing quarterly reporting of inspection activity to FASC via the Clinical and Professional Quarterly Assurance Statement. A detailed action plan will be included for those inspections with a score of 2 or below and will be brought to the first available Committee. Annual reporting will remain in place in February which will summarise the main issues over the past year. The next Clinical and Professional Quarterly Assurance Statement will be reported in June 2024.

**6. Internal Audit – Social Care Provider Sustainability**

Duncan Black presented a report providing details of the internal audit work undertaken in relation to Social Care Provider Sustainability.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Noted the content of the report; and**
- b) Recommended that the Chief Internal Auditor submits a further report to the IJB Finance, Audit and Scrutiny Committee on the implementation of the action contained in the Action Plan.**

**7. Internal Audit – Directions and Interactions**

Duncan Black presented a report providing details of the internal audit work undertaken in relation to Directions to, and Interactions with, Glasgow City Council and NHS Greater Glasgow & Clyde.

Members noted that in relation to directions, the governance for this is critical and difficult to manage and it is a credit to the staff team that this is working.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Noted the content of the report.**

**8. Internal Audit – Follow-up Report (1 December 2023 – 31 March 2024)**

Duncan Black presented a report updating on the implementation of previously agreed recommendations.

Auditors highlighted that as of 31<sup>st</sup> March 2024 there is one outstanding action with a low priority, but there are no concerns relating to this.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Noted the progress made in terms of the recommendations implemented; and**
- b) Noted that the Chief Internal Auditor will submit further reports on the status of the outstanding recommendation.**

**9. Glasgow City IJB Internal Audit Plan 2024/25**

Duncan Black presented the 2024/25 Internal Audit plan for the Glasgow City Integration Joint Board.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Approved the 2024/25 Internal Audit Plan.**

**10. HSCP Performance Report Q3 2023/24**

Duncan Goldie presented the Joint Performance Report for the Health and Social Care Partnership for Quarter 3 of 2023/24.

At Q3, 54.4% of indicators were Green; 38% Red; and 6.5% Amber. The indicators which are Red are summarised in the report, with those which have been Red for two or more successive quarters marked in bold.

There has been a change in RAG status for 22 indicators since the last report. Of these, performance improved for 10 and declined for 12.

Members highlighted the performance trend in relation to emergency accommodation and questioned how many people this is referring to. Officers advised that this is a complex area, there is a significant number of people presenting in Glasgow and there is pressure on the system. The Home Office have advised that they have cleared the back log from the past 3 months, but Officers haven't seen this yet. Officers advised that a breakdown of the numbers will be included in the next report.

In relation to the Home Office, Members asked if there was no pressure from this, would the homelessness performance be on target. Officers advised that up until July 2023 performance was improving remarkably, the Home Office has dramatically impacted on this.

Following discussion relating to homelessness performance and available accommodation, Officers advised that the Rapid Rehousing Transition Plan will be presented to the IJB in May which details homelessness applications, performance, and available accommodation.

Members highlighted the mental health performance indicator, percentage of people who start psychological therapy treatment within 18 weeks of referral, noting that the North West sector has 100% and the other sectors are lower, and questioned what the reason is for this. Officers advised that is this due to staffing issues, particularly in North East, but also in South, there are recruitment challenges.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Noted the performance report;**
- b) Considered the exceptions highlighted in section 4.3 of the report; and**
- c) Reviewed and discussed performance with the Strategic Leads for Older People, Carers and Unscheduled Care (at item 11).**

**11. Performance Presentations**

**Older People / Carers / Unscheduled Care**

Stephen Fitzpatrick and Frances McMeeking delivered a presentation on Older People, Carers and Unscheduled Care Services performance. The presentation is available on the Glasgow City HSCP [website](#).

Members thanked Officers for the presentation.

**12. Older People Residential Service – Meaningful Connections**

Sharon Wearing introduced the Older People Residential Service Meaningful Connections video, noting it is important to share positive news in relation to performance. The video is available on the HSCP [website](#).

Members thanked Officers for the video, noting that Meadowburn Care Home is a fantastic facility, and the video has a great impact.

**13. Health and Safety Annual Report January 2023 – December 2023**

Tracy Keenan and Kirsten Paterson presented a report providing an overview of the main Health and Safety challenges faced in 2023, performance and notable key issues, and the implications for the HSCP.

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Officers advised that there was an error in relation to the variations within the table at 7.1 of the report. Officers will amend the report and replace the version on the HSCP website.

Officers

Members highlighted the increase in recorded incidents within Childrens and Older People Residential, and questioned in relation to Childrens Residential, is there an age breakdown for this, is the number involving younger children or teenagers. In relation to Older People Residential, Members questioned if the increase is due to people living longer with frailty in care homes, and the proportion of people with dementia which may result in aggressive behaviour.

Officers advised that in relation to Childrens Residential, they could include the age profile when reporting the next report, but this is not the main factor, incidents can be from the introduction of a new young person into a home, them or other residents not coping with a change in dynamics. It is also common that incidents relate to a young person repeating violent incidents. A new way of reporting has been introduced within Childrens Residential which may have affected the increase in referrals.

In relation to Older People Residential, Officers advised that 83% of residents are living with dementia and dementia tends to be one of the main factors in health and safety recordable incidents.

In relation to the Safety Health and Wellbeing (SHaW) task calendar, Members questioned why the level of compliance is low, only 89 (32%) of the 274 departments within the HSCP have been identified using the tool. Officers advised that there have been a few issues rolling out the task calendar across the HSCP. Officers are working with Health and Safety Teams and responsible managers and are confident that there will be a higher level of compliance when reporting next year.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Noted the findings made within this report and the data attached; and**
- b) Noted the main challenged faced throughout the year, and current services and future developments.**

**14. Prevent: Presentation**

Catherine Anderson and Colin MacDonald delivered a presentation on Prevent. The presentation is available on the HSCP [website](#).

Members questioned how prisons and prisoners use the Prevent intervention. Officers advised that this is currently being considered, but the policy hasn't been well established yet, prisoners currently go

through the Multi Agency Public Protection Arrangements (MAPPA) process. Officers are looking into how MAPPA and Prevent overlap.

In relation to outcomes for people, Members asked if there are examples of where this intervention has been effective. Officers advised that following intervention with Prevent, the individual is asked to complete a survey, this is voluntary and not everyone completes them. There are no case studies of people talking about their experience with Prevent but there have been cases where individuals have asked for the support to continue, and this indicates some success. Officers advised that there are positive reports on individual's experience with Prevent in England that can be shared.

Members thanked Officers for the presentation.

**15. Older People Purchased Care Home Capacity and Sustainability**

Geri McCormick presented a report providing a further update on the purchased older people care home sector within Glasgow City. This includes the key aspects influencing sustainability of the sector and an overview of the current model and contributing factors in respect of capacity across the city.

Members questioned when the high-level strategic review of all care homes would be available. Officers advised that the work already underway and is due to be presented to the Chief Finance Officer by the end of May 2024, then will follow through the governance structures and be presented to this Committee.

**The IJB Finance, Audit and Scrutiny Committee:**

**a) Noted the contents of the report.**

**16. Strategic Plan Monitoring Report**

Craig Cowan presented the first Strategic Plan Monitoring Report to update Members on progress with implementation of the Strategic Plan 2023-26 and seeking feedback on the content and structure of the report.

Members highlighted the 28% of commitments where there is no update on the status and questioned why this was. Officers advised that half of the 28% is due to trying to find an activity to go with the commitment, and the other half is due to not receiving the updates from senior managers on pieces of work.

Members noted that they thought the report was too high level and felt that they could not take assurance due to this. Officers thanked Members for this feedback and advised that they would consider how

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**ACTION**

best to present more of the activity that's ongoing, possibly adding a RAG rating with year one projects that are either Red, Amber or Green.

Officers advised that in advance of the next IJB FASC, the report will go to the Senior Management Team meeting. This will allow senior managers to update on ongoing pieces of work, and will also provide assurance that the report has gone through all the governance structures before being presented to the IJB FASC.

**The IJB Finance, Audit and Scrutiny Committee:**

- a) Noted the content of the Monitoring Report; and**
- b) Identified and suggested formatting, structure and content for future monitoring reports.**

**17. Next Meeting**

The next meeting was noted as Wednesday 12<sup>th</sup> June 2024 at 9.30am.