

NOT YET APPROVED AS A CORRECT RECORD

Glasgow City Integration Joint Board Public Engagement Committee

IJB-PEC (M) 12-11-2025

Minutes of a virtual meeting held at 10.00am on Wednesday 12th November 2025**Present:****Voting Members**

Martin Cawley	NHSGG&C Board Member
Dr Emilia Crighton	NHSGG&C Board Member
Bailie Norman MacLeod	Councillor, Glasgow City Council (Chair)
Cllr Elaine McDougall	Councillor, Glasgow City Council
Charles Vincent	NHSGG&C Board Member (Vice Chair)

In Attendance

Sheena Arthur	Third Sector Advisor
Steven Blair	Business Development Manager
Craig Cowan	Head of Business Development / IJB Standards Officer
Gillian Currie	Independent Sector Advisor
Alan Gilmour	Planning Manager, Older People and South Locality
Elsbeth Gracey	Service User Representative
Gareth Greenaway	Planning Manager, Adults and North West Locality
Julie Kirkland	Senior Officer, Governance Support
Karen Lockhart	Assistant Chief Officer, Adult Services
Katrina Macfarlane	Community Engagement and Development Officer
Claire Maclachlan	Governance Support Officer (minutes)
Marie McGinn	Carer Representative
Davy Milligan	Carer Representative
Kit Renard	Service User Representative
Jacqueline Shearer	Engagement and Equalities Coordinator

Actions**1. Declarations of Interest**

There were no declarations of interest.

2. Apologies

There were no apologies for absence noted.

3. MinutesThe minutes of the meeting held on 20th August 2025 were approved as an accurate record.**4. Matters Arising**

There were no matters arising.

5. Rolling Action List

Members reviewed the Rolling Action List, and the latest position was as follows.

Action Ref No. 28 – the Chair requested a report to a future meeting that provides an overview of the various strands of activity being undertaken by external providers to support citizens to ensure they are receiving the benefits to which they are entitled. Officers confirmed a report will be presented to the Committee in February 2026.

Action Ref No. 29 – Officers circulated the Independent Evaluation of the Alexa trial report to Members on 24th October 2025. This action is now closed.

Action Ref No. 30 – Members requested a list of all services provided within the Parkhead Hub and asked if this information can be included in the Evaluation Update report that will be presented to a future meeting. Officers circulated the presentation with list of services to Members on 26th August 2025. The Evaluation Update report has been added to the forward planner for the Committee.

Action Ref No. 31 – Alcohol and Drug Partnership (ADP) Lived Experience Reference Groups – Officers to consider a report for a future meeting on how the ADP is delivered, including all organisations that contribute and help deliver services. Officers and the Chair of Public Engagement Committee have agreed the focus of the report falls out with the remit of the Committee and an approach to the Chair of the IJB is being prepared to consider an appropriate alternative IJB forum to present the update report to.

6. Community Network Approach at Parkhead Hub – Six Months On

Jacqueline Shearer provided a report updating on the progress with Parkhead Hub's Community Network Approach, six months on from the opening.

Members requested an update on the Social Enterprise Café and if there have been any challenges. Officers highlighted the success of the café so far and the positive feedback received. The focus is on supporting the young people and adults who manage the café, and there is a Steering Group that meet quarterly to discuss the café, as well as all other services within the Hub, to ensure oversight and mitigate against any risks.

The IJB Carer Representative noted individuals with caring responsibilities have been participating in creative engagement programmes and asked for more detail on the programmes. Officers advised there are several supports and programmes in place within the Hub for individuals with caring responsibilities, for example, there is a weekly Play Café supported by Whole Family Wellbeing Fund and delivered through the third sector organisation led by creative practitioners. There are also knitting and craft groups and a women's group. Officers are working with GAMH North East Carers to explore activities being rolled out. It is a proactive process to ensure community groups are using spaces in the Hub that were created for them.

Members questioned if demand for the Hub has increased since the Community Network Event on 22nd May 2025. Officers confirmed that demand is increasing, to the point where it has been difficult to keep up with requests to facilitate activities on some dates, but all options are being explored to use the space effectively.

An update was sought on social prescribing and if GPs are referring individuals to non-pharmaceutical resources. Officers confirmed that this is still in its infancy, and they meet regularly with the Community Link Workers and practice managers who support the GP practices based at the Hub, to assist them to have initial conversations with individuals who attend the Hub. There is also a range of leaflets and signposting within the foyer area of the Hub.

Members noted the closing time of 8pm and asked if a later closing time has been considered to support the use by community based organisations. Officers advised that the Hub is open from 8am to 8pm, Monday to Friday, and from 9am to 5pm on Saturday. Officers have been encouraging local groups to meet at the weekend and evenings, but there have been no specific requests for access beyond 8pm. The Chair suggested that better signage on the outside of the building would be helpful which promotes the facilities available within the Hub.

The Chair also highlighted the unparalleled success of Parkhead Hub and suggested the creation of a similar facility in other parts of the city should be considered when funding allows.

Clarification was sought on the date for the official opening of the Hub and whether an invitation would be extended to members of the Committee. Officers confirmed that the official opening by the First Minister is on 8th December 2025. The Capital Planning Team at the Health Board are co-ordinating the opening and Officers agreed to pass on the request.

The Chair passed on the Committee's thanks to all involved in setting up the Parkhead Hub.

The Public Engagement Committee:

a) Noted the contents of the report.

7. Locality Plans 2026/28 and Ongoing Engagement Update

Karen Lockhart presented a report updating on the development of the 2026/28 Locality Plans and ongoing engagement activities associated with the 2025/26 Locality Plans.

Officers highlighted that current IJB Strategic Plan covers the period April 2023 to March 2028; with the current locality plans due to run out on 31st March 2026. Approval for the 2026/28 Locality Plans will be sought at the Glasgow City IJB on 18 March 2026, for enactment from 1st April 2026 onwards.

Members asked Officers to expand on the level of citywide engagement that has taken place and what face to face opportunities there have been beyond the online sessions. Officers advised that there are various levels of citywide engagement opportunities, for example, the Community Engagement Officers have pop up sessions within health and care centres where they invite members of the public to answer questions on what is important to them. This is in addition to the sessions with Local Engagement Forums in an attempt to broaden the conversation. The level of engagement has been good, but the numbers have been low, and Officers are

looking at other ways to engage with the public by linking into structures and networks already in place across the city to avoid duplication and help best use of people's time. Discussion took place on how best to strike the right balance in engagement with the public by looking at established networks rather than creating something new. Combining thematic work to reduce the demand on people was seen as being beneficial.

The Chair thanked Officers for the update and confirmed that a report will come back to the Committee in February which updates on progress so far and engagement plans for 2026 onwards. Following approval by PEC, the Locality Plans will be presented to the IJB in March for approval.

The Public Engagement Committee:

- a) Noted the ongoing range of engagement activities to support the development of the Partnership's Locality Plans; and**
- b) Noted the plans for the development of the Partnership's Locality Plans over the remainder of this financial year.**

8. Consultation and Engagement Log

Steven Blair provided the following updates from the Consultation and Engagement Log.

Officers advised that the undernoted consultation is now complete.

Primary Care: Practice Surgery Branch consultation for Cardonald Medical Centre with patients and stakeholders. Officers advised that the decision to approve the request to close the Practice was taken under delegated authority and noted at IJB on 24th September 2025, and the consultation report is available on request. It was agreed that this can be removed from the log.

Members noted that all others are work in progress and an explanation is provided for those that are rated 'Amber'.

The IJB Public Engagement Committee:

- a) Noted the Consultation and Engagement Log.**

9. Next Meeting

The next meeting will be held at 10.00am on Wednesday 18th February 2026.

The Chair thanked the new IJB Carer and Service User Representatives for attending today as guests, subject to approval of their appointments to PEC at the next IJB.

One Carer and two Service User Representatives will attend each meeting going forward, where possible.