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Glasgow City Integration Joint Board**IJB(M)2025-03**Minutes of a hybrid meeting held at 9.30am on Wednesday 14th May 2025**Present:****Voting Members**

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|--------------------------|---|
| Brian Auld | NHSGG&C Board Member |
| Cllr Allan Casey | Councillor, Glasgow City Council |
| Martin Cawley | NHSGG&C Board Member |
| Dr Emilia Crighton | NHSGG&C Board Member |
| Cllr Chris Cunningham | Councillor, Glasgow City Council (Vice Chair) |
| David Gould | NHSGG&C Board Member |
| Graham Haddock OBE | NHSGG&C Board Member |
| Bailie Ann Jenkins | Councillor, Glasgow City Council |
| Bailie Paul McCabe | Councillor, Glasgow City Council (substitute for Bailie Norman MacLeod) |
| Cllr Elaine McDougall | Councillor, Glasgow City Council |
| Ketki Miles | NHSGG&C Board Member |
| Cllr Jon Molyneux | Councillor, Glasgow City Council |
| Cllr Lana Reid-McConnell | Councillor, Glasgow City Council |
| Paul Ryan | NHSGG&C Board Member (Chair) |
| Charles Vincent | NHSGG&C Board Member |

Non-Voting Members

| | |
|----------------|---|
| Fred Beckett | Carers Representative |
| Ian Bruce | Third Sector Representative (substitute for Fi Grimmond) |
| Craig Cowan | Head of Business Development / Standards Officer |
| Gary Dover | Assistant Chief Officer, Primary Care & Early Intervention |
| Stuart Graham | Trade Union Representative (GCC) |
| Dr Una Graham | Deputy Medical Director, Mental Health & Addiction Services |
| Margaret Hogg | Interim Chief Officer, Finance and Resources |
| Dr John O'Dowd | Clinical Director |
| David Reilly | Independent Sector Representative |
| Pat Togher | Chief Officer |

In Attendance:

| | |
|-------------------|---|
| Gillian Hennon | Interim Assistant Chief Officer, Finance |
| Julie Kirkland | Senior Officer (Governance Support) |
| Karen Lockhart | Interim Assistant Chief Officer, Adult Services |
| Claire Maclachlan | Governance Support Officer – Minutes |
| Anne Mitchell | Head of Older People and Primary Care |
| Peter Orr | Head of Children's Services, North East |
| Kate Tobin | Planning and Performance Manager |

Apologies:

| | |
|-----------------------|---|
| Lorraine Cribbin | Interim Chief Nurse |
| Kelda Gaffney | Interim Assistant Chief Officer, Adult Services & Interim Chief Social Work Officer |
| Fi Grimmond | Third Sector Representative |
| Claire Harrow | Acute Services Representative, NHSGG&C |
| Bailie Norman MacLeod | Councillor, Glasgow City Council |
| Bailie Hanif Raja | Councillor, Glasgow City Council |
| Jennifer Sheddan | Head of Housing, Neighbourhoods, Regeneration & Sustainability (GCC) |

1. Appointment of Chief Officer, Finance and Resources / Section 95 Officer

Pat Togher presented a report confirming the appointment of Duncan Black as Chief Officer, Finance and Resources and Section 95 Officer to the Integration Joint Board under the Local Government Act 1973.

It has been confirmed that Duncan will commence his role on 2nd June 2025.

The Chief Officer thanked Margaret Hogg for her invaluable contribution during the interim period.

The Integration Joint Board:

a) Confirmed the appointment of Duncan Black to the post of Chief Officer, Finance and Resources and Section 95 Officer to the IJB.

2. Declarations of Interest

There were no declarations of interest.

3. Apologies for Absence

Apologies for absence were noted as above.

4. Minutes

The minutes of 19th March 2025 were approved subject to amendment at Item 8 – IJB Financial Allocations and Budgets 2025-2026, paragraph 4: ‘ability’ to be corrected to ‘inability’.

Officers

5. Matters Arising

Implementation of Alcohol and Drug Recovery Service (ADRS) Review and Medication Assisted Treatment (MAT Standards) – Shared Care Model:

The Local Authority Trade Union Representative requested an update on the Shared Care Model and legal tender. Officers to provide an update offline.

Officers

Item 8 – IJB Financial Allocations and Budgets 2025-2026:

The Local Authority Trade Union Representative thanked Officers for including the comments from the Trade Union but noted that the issue raised in relation to the workforce doing more with less was not recorded. The Chief Officer advised that the savings plans will be worked through with the Leadership Team and there are no expectations that the workforce will be put under additional stress or asked to do more.

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6. Integration Joint Board Rolling Action List

Craig Cowan advised that the undernoted action is now closed.

Action Ref. No. 83 – IJB Financial Allocations and Budgets 2025-2026 – Following the 2025-26 budget approval, the IJB Chair agreed to write to the Chancellor of the Exchequer and the Scottish Government. Officers advised that correspondence was issued to Ms Reeves, Chancellor of the Exchequer and Ms Robinson, Cabinet Secretary for Finance and Local Government Scottish Government on 02/04/2025 and the letters were circulated to IJB Members on 02/04/2025.

Officers updated that a response has been received from the UK Government and circulated to Members on 13th May 2025. No response has been received from the Scottish Government as yet.

7. Chief Officer Update

Pat Togher provided an update, which is available on the HSCP [website](#).

In relation to the Independent National Whistleblowing Officer's (INWO's) investigation in response to a complaint about patient safety and the handling of a whistleblowing concern, the Chief Officer advised that the recommendations have been accepted by the HSCP, and work is now underway to produce an implementation plan. A briefing will be issued to IJB Members following discussion at the GG&C NHS Board. It was agreed to discuss further at the next IJB Development Session and to report through the formal IJB structures at an appropriate time.

There was a discussion regarding representations from the Scottish Huntington's Association (SHA) and Flourish House following the approval of the 2025-26 Budget report. The Chief Officer advised that the enquiries will be investigated and responded to by Officers via the formal enquiries process. It was agreed to discuss this further at the next IJB Development Session. The HSCP Equalities Officer to be invited back to a future session if Members would find this helpful in relation to EQIAs.

Clarity was sought on what engagement has taken place at a national level since the budget decisions were made. Officers provided assurance that they engage with the Scottish Government routinely regarding financial pressures and delayed discharges. There has been no indication of increased financial flow into IJBs or partners. There have also been discussions at national level with Chief Officers and Chief Finance Officers in relation to the overall pressures IJBs are facing as well as a deeper dive session around prescribing.

Members sought an update on proposed changes to AWI legislation from SG Ministers which could make a material difference to delayed discharge numbers. Officers confirmed that there is no indication of timescales at this stage. The delayed discharge data across Scotland is being explored in terms of variations to look at potential learning.

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The Notre Dame Service was highlighted, and Members requested more information in relation to this service. Officers agreed to provide a briefing for Members.

Officers

Bailie Ann Jenkins questioned if Officers are in touch with local charities to ensure individuals that are homeless with no recourse to public funds have access to food. Officers confirmed that hot meal provision is provided, and a list of the charities involved will be sent to Bailie Jenkins offline.

Officers

The Local Authority Trade Union Representative highlighted the 26% increase in Homelessness applications over 2 years and that homelessness caseworkers have the highest caseload across social work as a result, with a number of posts attached to temporary funding streams. Officers advised that the Homelessness workforce has been reviewed recently, and a report will be presented to the next Workforce Planning Sub Group to request an increase in the staffing establishment to reflect the pressures. Officers agreed to share the report with the Trade Union Rep offline.

Officers

Members suggested a discussion at a future development session on the different categories within homelessness, including those with refugee status and their entitlements, to explore what else can be done through community planning partners and the voluntary sector to ensure co-ordination. Officers agreed to take this under consideration.

8. Scottish Living Wage Settlement 2025-26

Margaret Hogg presented a report advising of the proposed uplift to social care providers within Glasgow Purchased Services and Direct Payments with effect from 7th April 2025.

The Integration Joint Board:

- a) Agreed that the Partnership will offer a 5% uplift to an agreed percentage of full contract values (detailed at section 4.2 of the report) to providers of Social Care within Glasgow Purchased Services and Direct Payments; effective from 7th April 2025; and**
- b) Noted that the uplifts agreed at a) will be subject to Providers confirming, they will pay staff providing direct care at least £12.60 per hour from 7th April 2025.**

9. National Care Home Contract Increase 2025-26

Margaret Hogg presented a report updating on the increase to the National Care Home Contract (NCHC) fee rates for 2025-26 and the proposed increases on our other commissioned services.

The Integration Joint Board:

- a) Noted the rates from 7th April 2025 as outlined in Appendix 1;**

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- b) Agreed to apply the NCHC uplift to commissioned services attached at Appendix 1;**
- c) Instructed the Council to vary the contracts with providers in line with the conditions at 4.3 of the report; and**
- d) Noted that a further update may be required once the Agenda for Change negotiations are concluded.**

10. Strategic Plan Approach

Craig Cowan presented a report updating on the approach to reviewing the Strategic Plan for Glasgow City IJB and seek approval for extending the current Strategic Plan 2023-26 for a further 24 months.

The Local Authority Trade Union Representative questioned if the 2020 Health Needs Assessment document is affected by the recent UK Supreme Court decision. Dr Emilia Crighton advised that NHS GG&C have set up a new People Committee and this will be picked up there and feedback can be shared. The Clinical Director also provided assurance that staff groups are aware of their responsibility and that the decision doesn't undermine individual's rights. Discussions are ongoing and the approach and culture within the HSCP hasn't changed .

Members questioned the rationale for a two year extension rather than one year. Officers advised that the two year extension will allow for the service prioritisation plan to embed and service reviews to be undertaken which will allow the HSCP to be in a better position to articulate the strategic priorities that reflect the financial pressures. The ongoing consultation and engagement will continue for the next two years which will allow a sense check with stakeholders and monitoring via the Public Engagement Committee.

Members suggested that the overarching strategic priorities are published on the HSCP website, along with narrative advising of the extension to the current Strategic Plan, highlighting that locality plans will continue to be produced annually. Officers agreed to take this forward.

Officers

The Integration Joint Board:

- a) Noted the content of the report; and**
- b) Approved the proposal to extend the current Strategic Plan for a period of 24 months from March 2026.**

11. Glasgow City Integration Joint Board Membership – Stakeholder Recruitment

Craig Cowan presented a report updating Members on the vacancies for service user representatives on Glasgow City IJB; to outline proposals for a flexible approach to membership; and to request approval for the process around recruitment.

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The Third Sector Representative highlighted the requirement to ensure that service user involvement is meaningful and linked into communities. The third sector can assist in making connections to ensure the service user representatives have a network to link with to ensure they are bringing the voice of the community to the IJB. Officers agreed to take forward discussions as required.

The Integration Joint Board:

- a) Noted the contents of the report;**
- b) Supported a more flexible approach to service user and carer representation, with six members overall as outlined in section 4 of the report; and**
- c) Approved the process for recruitment outlined in section 5, to begin by the end of May 2025.**

12. Glasgow's Family Support Strategy 2024-2030

Peter Orr and Kate Tobin presented a report providing an overview of Glasgow's Family Support Strategy (FSS) 2024-2030.

Members welcomed the strategy document and the approach taken and questioned the direction of travel for the period of the strategy in relation to service demand and the number of children in poverty. Officers advised that Glasgow's demographic and complexity has changed significantly, and there is more evidence in respect of children with neurodiversity, as well as the impact of poverty and homelessness. Services are being aligned to local needs and communities via neighbourhood networks and collaborations. There has been a good response from Registered Social Landlords (RSLs) across Glasgow in relation to homelessness and young people leaving care and moving into independent living. Families in B&B / hotel accommodation continue to be in the minority and are moved on quickly however there is a wider challenge in sourcing larger properties. Officers highlighted the reduction in children in care and the direction of travel in respect of how services are prioritised to allow families to stay together. It was acknowledged that the HSCP can't deliver on their own and work is ongoing in the Council in relation to the poverty pathfinder and employability.

Members praised the strategy and welcomed the supplementary infographic outlining the contextual demographic and need data in Glasgow and suggested including this format in strategies and plans going forward.

The Integration Joint Board:

- a) Noted the contents of the report;**
- b) Approved the Family Support Strategy 2024-2030 (Appendix 1), noting the longer lifespan of the plan and the alignment to the Strategic Priorities; and**
- c) Noted the supplementary infographic that outlines contextual demographic and need data in Glasgow (Appendix 2).**

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13. Hospital at Home and Call Before You Convey – Progress Report

Anne Mitchell presented a report informing of changes to the model of provision and update on progress with delivery.

There was a discussion in relation to the possible expansion of the model, although this is contingent on recurring funding from the Scottish Government, as well as the sequencing with the wider reform agenda at the Health Board.

Members requested an update on progress to the IJB in 6 months. Officers agreed to take this forward.

Officers

The Integration Joint Board:

- a) Noted change of model from the report presented to the IJB in August 2024;**
- b) Noted progress with respiratory-focused Hospital at Home service model and Call Before You Convey;**
- c) Noted potential for further development within the Hospital at Home model and Call Before you Convey, if additional funding becomes available; and**
- d) Noted potential for development within context of current discussions around virtual beds.**

14. IJB Committees – Update from Chair of Finance, Audit and Scrutiny Committee (meeting of 16th April 2025)

Graham Haddock, Chair, advised that the [papers](#) and [draft minute](#) from the Finance, Audit and Scrutiny Committee (FASC) on 16th April 2025 are available on the HSCP website, and highlighted the following.

- It was agreed that Internal Audit would keep an eye on high-cost care packages to ensure the appropriate level of governance is in place to oversee these decisions.
- The Committee discussed the Internal Audit report on Repairs and Maintenance. There was considerable concern expressed at the limited level of assurance due to perceived deficiencies in the joint working between the HSCP and City Building. A further report will be submitted to FASC on the implementation of the action plan which will address these issues.
- A new Global Internal Audit Standards document was approved for adoption by the IJB to align with new UK Public Sector Audit Regulations. A detailed action plan is being complied.
- The Internal Audit Plan 2025-26 was approved. This will include financial sustainability and planning and compliance with the integration scheme as its main focus. There is flexibility to add other topics as the year progresses if needed.
- The quarterly HSCP Performance Report was reviewed. Items RAG rated red in two or more quarters in each category were significantly highlighted. The report was supplemented by a deep dive into Older People, Carers and Unscheduled Care Services.

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- A positive report on Joint Inspections of Police Custody Healthcare Services was received.
- The Committee also received an updated Strategic Plan Monitoring Report.
- Approval by the Chair on the grounds of urgency to agree the membership of the recruitment panel for the Chief Officer, Finance and Resources role was noted.

15. Glasgow City IJB – Future Agenda Items

Agenda items for future meetings of the IJB were noted.

16. Next Meeting

The next meeting will be held at 9.30am on Wednesday 25th June 2025.

The Chair noted that this would be the last meeting for Fred Beckett and thanked him for his contribution and wished him well for the future.

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