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Glasgow City Integration Joint Board**IJB(M)2024-04**Minutes of a virtual meeting held at 9.30am on Wednesday 26th June 2024**Present:****Voting Members**

Cllr Allan Casey	Councillor, Glasgow City Council
Alan Cowan	NHSGG&C Board Member
Cllr Chris Cunningham	Councillor, Glasgow City Council (Chair)
David Gould	NHSGG&C Board Member
Graham Haddock	NHSGG&C Board Member
Bailie Ann Jenkins	Councillor, Glasgow City Council
Bailie Norman MacLeod	Councillor, Glasgow City Council
John Matthews	NHSGG&C Board Member
Cllr Elaine McDougall	Councillor, Glasgow City Council
Cllr Jon Molyneux	Councillor, Glasgow City Council
Anne Marie Monaghan	NHSGG&C Board Member
Cllr Cecilia O'Lone	Councillor, Glasgow City Council
Cllr Lana Reid-McConnell	Councillor, Glasgow City Council
Paul Ryan	NHSGG&C Board Member
Rona Sweeney	NHSGG&C Board Member (Vice Chair)
Charles Vincent	NHSGG&C Board Member

Non-Voting Members

Fred Beckett	Carers Representative
Ian Bruce	Third Sector Representative (substitute for Fi Grimmond)
Dr Scott Davidson	Acute Services Representative
Gary Dover	Assistant Chief Officer, Primary Care & Early Intervention
Allison Eccles	Head of Business Development / Standards Officer
Dr Julia Egan	Chief Nurse
Stuart Graham	Trade Union Representative (GCC)
Jacqueline Kerr	Interim Chief Officer
Dr John O'Dowd	Clinical Director
David Reilly	Independent Sector Representative
Daniel Scott	Staff Side Representative (NHS GG&C) (substitute for Margaret McCarthy)
Sharon Wearing	Chief Officer, Finance and Resources

In Attendance:

Craig Cowan	Business Development Manager
Kelda Gaffney	Interim Assistant Chief Officer, Adult Services
Duncan Goldie	Performance Planning Manager
Margaret Hogg	Assistant Chief Officer, Finance
Julie Kirkland	Senior Officer (Governance Support)
Karen Lockhart	Interim Assistant Chief Officer, Adult Services
Claire Maclachlan	Governance Support Officer – Minutes

Apologies:

Fi Grimmond	Third Sector Representative
Margaret McCarthy	Staff Side Representative (NHS GG&C)
Jennifer Sheddan	Head of Housing, Neighbourhoods, Regeneration & Sustainability, GCC

1. Declarations of Interest

There were no declarations of interest.

2. Apologies for Absence

Apologies for absence were noted as above.

3. Minutes

The minutes of 15th May 2024 were approved as an accurate record.

4. Matters Arising

The Chair proposed an additional IJB Meeting and Development Session in August to deal with the 3 items deferred from the June agenda due to the pre-Election period, namely:

- Integration Joint Board 2024-25 Budget Update (Community Health Services within Children and Families)
- Hospital at Home
- Review of Access to Social Care Support

The proposed dates are:

Wednesday 14th August 2024 at 9.30am – IJB Development Session

Wednesday 28th August 2024 at 9.30am – Glasgow City IJB

Members were content with the proposed dates. Officers to issue meeting invites.

Officers

5. Integration Joint Board Rolling Action List

Allison Eccles presented the IJB Rolling Action List advising of the following:

Action Ref Nos. 75 and 76 – Officers confirmed that the correspondence was issued by the Chair on 25th April 2024 and shared with IJB Members for information.

Action Ref No. 77 – Glasgow City IJB Membership Update – Officers to take forward replacement Acute Services Representative on the IJB with NHS GG&C. Officers advised that NHS GG&C have confirmed Dr Scott Davidson, Deputy Medical Director, as the Acute Services Representative.

Action Ref No. 78 – Rapid Rehousing Transition Plan Update – Further information to be provided on Prison Homelessness services. Officers advised that a briefing note was circulated to IJB Members on 30th May 2024.

Members are content that all actions are now closed.

6. Chief Officer Update

Jacqueline Kerr provided the following update.

Care at Home Services – In the last 4 weeks Glasgow City HSCP Care Services have provided over 384,323 visits to 5,176 service users. This is an increase from the previous month by 10,802 visits. The service has also received 691 referrals from hospital discharge. The community alarms service has received 259 referrals and undertaken 241 installations. There are currently 8,683 active connections and from this, there were 38,366 incoming alarm calls. This is an increase from the previous month of 6.9%.

Delayed Discharges – There has been a reduction of more than 30 since the previous IJB on 15th May 2024. The spike in May was explained by unseasonably high discharge demand coming through from the hospitals. Demand over the past few weeks has returned to normal and the team has worked hard to reduce the number of delays. Adults with Incapacity (AWI) continues to be the major challenge, accounting for over 45% of our current delays and over 72% of bed days lost. However, Officers are detecting some signs of movement on this from Scottish Government and have a meeting in place with the Deputy Director of Mental Health Division to discuss the AWI issue. Officers continue to seek improvement but are conscious of the pressures on finite HSCP resources.

Homelessness – At the end of May there were 6,280 live homeless applications in Glasgow City. During May there have been 758 new applications, and 365 households were offered settled accommodation. Of the 6,280 households, 1,098 were asylum and refugee. There were 3,759 households in temporary accommodation, with 1,953 households living in furnished flats, of which 447 were asylum and refugee. There are 1,365 households in Bed and Breakfast accommodation, of which 698 were asylum and refugee. During May there were 24 rough sleepers in the city, and these are tracked on a regular basis through the street team.

National Care Service (NCS) – The Cabinet Secretary for Health and Social Care formally introduced the NCS (Scotland) Bill to the Scottish Parliament on 20th June 2022. There are three stages to a Bill going through Parliament and the NCS (Scotland) Bill has moved to Stage 2, following a debate and vote in the Scottish Parliament on 29th February 2024. The Scottish Government (SG) have agreed to work constructively with Parliament to agree timings for the Bill, particularly the Stage 2 deadline, to allow sufficient time for engagement and scrutiny to take place. No timeline has been published to date. The Scottish Parliament summer recess begins on 29th June until 1st September 2024; therefore it is likely that any evidence sessions and consideration of the Stage 2 amendments will take place in the last quarter of the year. The inclusion of Children's and Justice Services has been the subject of discussion between COSLA and the SG with COSLA's position being this decision should be retained locally rather than formally delegated within the Bill.

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In relation to the increase in demand in Care at Home Services, Members questioned how the figures measure against capacity. Officers advised that they will provide a briefing for Members in relation to capacity and demand in Care at Home Services, which also covers monitoring and review.

Officers

The Local Authority Trade Union Representative highlighted the challenge with AWI, noting the lack of Mental Health Officers (MHOs) in the system, and questioned how many MHO vacancies there are. Officers advised that there is a national shortage of MHOs and agreed to provide a briefing for Members in relation to vacancies and exact MHO numbers in Glasgow City.

Officers

7. Outturn Report 2023/24

Sharon Wearing presented a report providing a high-level overview of the Integration Joint Board's (IJBs) draft outturn position for 2023/24 and seeking approval for the transfer of funds to reserves to allow completion of the IJBs accounts by the statutory deadline of 30th September 2024.

Officers advised that it is proposed to re-classify £0.290m as there are no longer commitments or planned expenditure as due as liable. This will be used to increase the level of general reserves available to support the IJB over the medium term.

The Integration Joint Board:

- a) Noted the contents of the report;
- b) Approved the transfer of £18.778m from general reserves to meet the operational overspend for consideration by the IJB;
- c) Approved the transfer of £14.292m to earmarked reserves as outlined in paragraph 5.3 of the report for consideration by the IJB; and
- d) Approved the redistribution of reserves as outlined in paragraph 5.5 of the report for consideration by the IJB.

8. Unaudited Annual Accounts

Sharon Wearing presented the Unaudited Annual Accounts for the year ended 31st March 2024.

The IJB prepares its Accounts on an annual basis to 31st March and is required, by the Local Authority Accounts (Scotland) Regulations 2014, to submit these Accounts to the appointed auditor by 30th June of each year.

The Integration Joint Board:

- a) Noted the IJB's Unaudited Annual Accounts;
- b) Approved the submission of the Unaudited Annual Accounts to the external auditor; and
- c) Noted the timetable for the sign-off the Annual Accounts in Appendix 1.

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9. Contractual Uplifts: Children's Social Care Pay Uplift 2024/25

Sharon Wearing presented a report advising of the proposed uplift for Children's Social Care pay from 8th April 2024.

Following agreement at COSLA Leaders on 26th April 2024, a pay uplift to a minimum of £12 per hour for all eligible Children's Social Care staff has been confirmed.

Officers advised that following approval today, the report will be sent to the Chief Executive, Glasgow City Council, for approval under delegated authority due to the Council recess.

The Local Authority Trade Union Representative sought assurance that providers will pass on the money to staff in terms of the uplift. Officers advised that staff may go elsewhere if their employer does not pass on the wage rise. Officers also assured Members that there are clauses in place for the uplift and providers accounts are also reviewed at the end of each year, therefore this would be picked up if the uplift is not passed on to staff.

Members queried the rationale behind the national weightings, noting the difference in percentages for each service, and questioned how this is nationally calculated and how well is this matched in Glasgow City. Officers advised that this is the average percentage when looking at the services nationally, that these are the best estimates that the HSCP have at this point in time, and they are a realistic calculation for Glasgow City.

The Integration Joint Board:

- a) **Noted the contents of the report;**
- b) **Agreed that the IJB will offer a 10.09% uplift to an agreed percentage of full contract values (detailed at paragraph 3.3 of the report), in line with typical full workforce costs, to providers of Children's Social Care within Glasgow Purchased Services and Direct Payments; and**
- c) **Noted that b) will be subject to Providers confirming they will pay staff at least £12.00 per hour from 8th April 2024.**

10. Annual Performance Report 2023/24

Jacqueline Kerr presented a report seeking approval of the Annual Performance Report for the Health and Social Care Partnership for the year 2023/24.

Members questioned if an accessible version of the report will be made available. Officers confirmed that an accessible version will be published, and following approval today the report will be sent to the internal graphics team. This Annual Performance Report is required to be published within 4 months of the end of each reporting year, by 31st July 2024, and the final version and summary should be available by August 2024.

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The Integration Joint Board:

- a) **Approved the Annual Performance Report for 2023/24;**
- b) **Noted that some final year-end figures will be included once available;**
- c) **Approved that responsibility for any final amendments to the report to incorporate these year-end figures will be delegated to the Interim Chief Officer; and**
- d) **Noted that a glossy version and summary version will also be produced and published, as has been done previously.**

11. Glasgow City Alcohol and Drug Partnership Annual Reporting Survey 2023/2024

Kelda Gaffney presented a report advising of the Glasgow City Alcohol and Drug Partnership (GCADP) Annual Reporting Survey submission to the Scottish Government 2023/24.

The GCADP Annual reporting survey document 2023/24 has been approved by the ADP Strategic Group on 19th June 2024. The deadline for submission to the Scottish Government is Friday 28th June 2024.

There was a discussion in relation to Medication Assisted Treatment (MAT) Standards 6-10 and Members questioned if they are achievable due to the lack of additional funding, and if they are, what the timescales are for implementation. Officers advised that they have raised the funding issue with the Scottish Government. The MAT Standards 6-10 will be fully implemented by April 2025, and April 2026 for prisons. Full details of the MAT Standards and how they are delivered will be included in the Alcohol Drug Recovery Service (ADRS) Review report which will be presented to the IJB in September 2024.

Members questioned what the issues are around information sharing in relation to implementing the Near-Fatal Overdose (NFO) pathway. Officers advised that the issues are in relation to cross partnership organisations as the information sharing protocols are different in each organisation. The Alcohol and Drug Partnership (ADP) provides a structure and remit to look into this.

In relation to services and organisations commissioned by the GCADP, Members questioned if Officers have a good oversight on them and if the HSCP is getting good value for money. Officers advised that there are robust structures in place to review and monitor the GCADP commissioned services. Full comprehensive reviews of the services are reported through the GCADP, HSCP and Senior Management Team, and Officers are satisfied with this level of scrutiny.

The Integration Joint Board:

- a) **Noted the contents of the Glasgow City ADP Annual Reporting Survey 2023/24.**

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12. Discharges from Learning Disability Inpatient Services – Progress Report

Karen Lockhart presented a report informing of the work to discharge people from Learning Disability (LD) Inpatient Services to more appropriate community based settings. This includes the status of work to discharge people recorded as a 'delayed discharge', as well as work to discharge people who are part of the programme to transition from NHS long-term care to a suitable alternative model of community provision.

Officers highlighted that they are working closely with partners to identify suitable care options for the remaining individuals. This includes setting up meetings with Housing Associations to explore the potential to access additional properties. However, the complexity of need for many of those individuals is such that there is currently a lack of suitable placement options to meet their needs.

Members noted that they are glad to see the progress being made and requested quarterly updates to the IJB on the progress of the individuals. Officers advised that they are committed to this and there are robust governance arrangements in place for this service and agreed to provide quarterly updates to the IJB.

Officers

Officers highlighted that there will be a report coming to the IJB later in the year in relation to the redesign of LD, including Day Care Services.

Cllr McDougall advised that she had been notified of purpose-built houses in North East which are not being used. Officers advised that they are unaware of this would discuss the details off-line with Cllr McDougall.

Officers

The Integration Joint Board:

a) Noted the contents of the report.

13. Annual Risk Management Review 2023/24

Allison Eccles presented a report providing an annual summary on the risk management activity and risk registers maintained within the Glasgow City Health & Social Care Partnership during 2023/24.

Members questioned if risk associated with the Safer Drug Consumption Facility (SDCF) should be included in the IJB's risk register. Officers advised that they are in the process of establishing what the risk is and will be included in the next quarterly risk register report to FASC.

The Integration Joint Board:

a) Noted the contents of the report; and

b) Noted the Integration Joint Board Risk Register in Appendix A.

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14. Glasgow City IJB Directions Annual Report 2023/24

Allison Eccles presented a report providing a summary of the Directions issued by Glasgow City IJB to Glasgow City Council and NHS Greater Glasgow and Clyde in the period June 2023 to May 2024.

Officers highlighted that during the reporting period, a further audit was undertaken by the internal auditors in relation to Directions to, and Interactions with, Glasgow City Council and NHS Greater Glasgow & Clyde. The findings were reported to the FASC in April 2024. Based on the audit work carried out, assurance was reported that the control environment is satisfactory. The audit identified one service improvement which management are taking forward.

The Integration Joint Board:

a) Noted the contents of this report.

15. IJB Committees – Update from Chair Public Engagement Committee (meeting of 22nd May 2024)

John Matthews provided an update from the Public Engagement Committee (PEC) on 22nd May 2024. The draft minute is available on the HSCP [website](#).

16. IJB Committees – Update from Chair of Finance, Audit and Scrutiny Committee (meeting of 12th June 2024)

Papers from the Finance, Audit and Scrutiny Committee (FASC) on 12th June 2024 are available on the HSCP [website](#).

17. Glasgow City IJB – Future Agenda Items

Agenda items for future meetings of the IJB were noted.

18. Next Meeting

As agreed today under Matters Arising, there will be an additional IJB held at 9.30am on Wednesday 28th August 2024.

The Chair expressed sadness and regret at the passing of one of our Members, John Ferguson. John has had almost 50 years of service within the Housing Sector and at a voluntary level for his community. This is a great loss.

The Chair noted that this would be Rona Sweeney, Alan Cowan, John Matthews, Anne Marie Monaghan's last meeting after a considerable number of years' service and thanked them for their contributions and wished them well for the future.

The Chair also noted that this would be Allison Eccles last meeting and thanked her for all her support as Standards Officer and wished her well for the future.