



Item No. 8

Meeting Date

Wednesday 19th April 2023

**Glasgow City
Integration Joint Board
Finance, Audit and Scrutiny Committee**

Report By: Chief Internal Auditor for the Integration Joint Board

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**Internal Audit – Update Report
(1 December 2022 – 31 March 2023)**

Purpose of Report:	To present to the Glasgow City Integration Joint Board Finance, Audit and Scrutiny Committee details of the Internal Audit work undertaken at Glasgow City Council and NHS Greater Glasgow and Clyde that may have an impact upon the Glasgow City Integration Joint Board.
Background/Engagement:	The Integration Joint Board is required to comply with Article 7 of the Local Authority Accounts (Scotland) Regulations 2014. The regulations require a local authority to operate a professional and objective internal auditing service in accordance with recognised standards and practices in relation to internal auditing.
Governance Route:	<p>The matters contained within this paper have been previously considered by the following group(s) as part of its development.</p> <p>HSCP Senior Management Team <input type="checkbox"/></p> <p>Council Corporate Management Team <input type="checkbox"/></p> <p>Health Board Corporate Management Team <input type="checkbox"/></p> <p>Council Committee <input type="checkbox"/></p> <p>Update requested by IJB <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p> <p>Not Applicable <input checked="" type="checkbox"/></p>
Recommendations:	<p>The IJB Finance, Audit and Scrutiny Committee is asked to:</p> <p>a) note the content of the report.</p>

Relevance to Integration Joint Board Strategic Plan:

To provide assurance on various aspects of the Strategic Plan.

Implications for Health and Social Care Partnership:**Reference to National Health & Wellbeing Outcome:**

n/a

Personnel:

There are no direct personnel implications as a result of the content of this paper.

Carers:

There are no direct implications for carers as a result of the content of this paper.

Provider Organisations:

There are no direct implications for provider organisations as a result of the content of this paper.

Equalities:

n/a

Fairer Scotland Compliance:

n/a

Financial:

There are no direct financial implications as a result of the content of this paper.

Legal:

The IJB will be compliant with:

- The Integrated Resource Advisory Group guidance in relation to audit provision.
- The Local Authority Accounts (Scotland) Regulations 2014.

Economic Impact:

There is no wider economic impact within the city of proceeding with the course proposed.

Sustainability:

There are no direct sustainability implications as a result of the content of this paper.

Sustainable Procurement and Article 19:

There are no direct sustainable procurement and Article 19 implications as a result of the content of this paper.

Risk Implications:

Internal Audit facilitates the reduction of risks identified during the audit process.

Implications for Glasgow City Council:

The Internal Auditors of Glasgow City Council will continue to follow up on the recommendations arising from the reviews relating to Social Work Services.

Implications for NHS Greater Glasgow & Clyde:

The Internal Auditors of NHS Greater Glasgow & Clyde will continue to follow up on the recommendations arising from the reviews relating to NHS Greater Glasgow & Clyde.

1. Purpose

- 1.1. To present to the IJB Finance, Audit and Scrutiny Committee details of the Internal Audit work undertaken at Glasgow City Council and NHS Greater Glasgow & Clyde that may have an impact upon the Glasgow City Integration Joint Board.

2. Background

- 2.1. Both Glasgow City Council (GCC) and NHS Greater Glasgow & Clyde (NHSGG&C) have Internal Audit functions that conduct audits across each organisation and report the findings of these to the respective audit committees.
- 2.2. Members of the Integration Joint Board have an interest in the outcomes of audits at both Glasgow City Council and NHS Greater Glasgow & Clyde that have an impact upon the Integration Joint Board's ability to deliver the Strategic Plan.
- 2.3. This report provides a summary to the Glasgow City Integration Joint Board's Finance, Audit and Scrutiny Committee (FASC) of the Internal Audit activity at these organisations since the last update to the FASC in December 2022 which may have an impact upon the delivery of the Strategic Plan.

3. Glasgow City Council

- 3.1. In the period, the following Internal Audit reports which are relevant to the Integration Joint Board have been issued to Glasgow City Council. The table below shows the number of recommendations relevant to Social Work Services:

Audit Title	Opinion	Number and Priority of Recommendations			
		High	Medium	Low	SI*
Corporate Reviews:					
Capital Project Management and Governance Arrangements (note (i))	Limited	1	0	0	0
Education Services, Financial Services and Social Work Services – Protection of Vulnerable Group Arrangements (note (ii))	Limited	0	3	0	0
TOTAL		1	3	0	0

*Service Improvement

- 3.2. In each audit one of four opinions is expressed:

- The control environment is satisfactory i.e., audit testing found no concerns with the control environment.
- A reasonable level of assurance can be placed upon the control environment i.e., audit testing found no major weaknesses in the control environment, but some improvements could be made.

- A limited level of assurance can be placed upon the control environment i.e., improvements are necessary to ensure the control environment is fit for purpose.
- The control environment is unsatisfactory i.e., significant improvements are required before any reliance can be placed upon the control environment.

3.3. Notes:

- (i) The high priority recommendation relates to reminding officers to adhere to the principles outlined in the Project Management Toolkit.
- (ii) The audit covered 3 service areas in GCC. The main actions for SWS management are to create a register of all Social Work posts that require PVG membership; and also a register of all lead and counter signatories for the PVG Scheme. There was also a requirement to ensure PVG data on the HR system is up to date.

3.4. Update on previously reported high priority recommendations:

The table below details previously reported high priority recommendations from the reviews undertaken within Glasgow City Council of relevance to the IJB. All high priority recommendations have been implemented.

Audit Title	Opinion	Number of Recommendations		
		High Priority	Complete	Outstanding
Social Work Services				
Review of Adoption Arrangements	Reasonable	1	1	0
Review of Kinship Care Arrangements	Reasonable	1	1	0
Corporate Reviews				
Establishment Visits	Reasonable	1	1	0
TOTAL		3	3	0

4. NHS Greater Glasgow & Clyde

4.1. In the period, the following Internal Audit reports, which are relevant to the Integration Joint Board, have been issued to NHS Greater Glasgow & Clyde:

Audit Title	Report Classification	Number of Issues per Grading			
		4	3	2	1
COVID-19: Annual Delivery Plan	Minor Improvement	0	0	2	0
Telecommunications Project – Post Implementation Review	Minor Improvement	0	0	3	0
Financial Systems Health Check (Payroll) (note (iii))	Minor Improvement	0	1	4	0
Sustainability and Value Programme (previously Financial Improvement Programme)	Minor Improvement	0	0	2	0
Capital / Estates Planning – Neurological Science Project	Minor Improvement	0	0	2	1
Waiting List Management	Minor Improvement	0	0	2	0
TOTAL		0	1	15	1

4.2. The ratings below describe the overall opinion on the control frameworks reviewed during each audit:

- Immediate, major improvement required: Controls evaluated are not adequate, appropriate, or effective to provide reasonable assurance that risks are being managed and objectives should be met.
- Substantial improvement required: Numerous specific control weaknesses were noted. Controls evaluated are unlikely to provide reasonable assurance that risks are being managed and objectives should be met.
- Minor improvement required: A few specific control weaknesses were noted; generally however, controls evaluated are adequate, appropriate and effective to provide reasonable assurance that risks are being managed and objectives should be met.
- Effective: Controls evaluated are adequate, appropriate, and effective to provide reasonable assurance that risks are being managed and objectives should be met.

Ranking Definition:

4. Very high-risk exposure - major concerns requiring immediate senior management attention.
3. High risk exposure - absence / failure of key controls.
2. Moderate risk exposure - controls not working effectively and efficiently.
1. Limited risk exposure - controls are working effectively but could be strengthened.

4.3. None of the audits completed since the last update have been rated as 'substantial' or 'immediate, major' improvement required.

4.4. Notes:

(iii) The grade 3 recommendation relates to maintaining pace with current efforts to ensure line managers' adherence to procedures for starters, leavers, and payroll amendments.

4.5. Update on previously reported high priority recommendations

The table below details previously reported grade four / three recommendations from the reviews undertaken within NHSGGC of relevance to the IJB. All except for one of these recommendations have been implemented. The outstanding recommendation is due for completion by 31 July 2023.

Audit Title	Report Classification	Number of Issues per Grading				
		Grade 4	Grade 3	Complete	Due	Not yet due
Assurance Framework: Directorate Risk Registers	Minor Improvement	0	0	1	0	0
Delayed Discharges	Substantial Improvement	0	0	2	0	0
Time of Day Discharge	Substantial Improvement	0	1	3	0	1
TOTAL		0	1	6	0	1

5. Recommendations

5.1. The IJB Finance, Audit and Scrutiny is asked to:

a) note the content of the report.