



Item No. 9

Meeting Date Wednesday 21st May 2025

**Glasgow City
Integration Joint Board
Public Engagement Committee**

Report By: Craig Cowan, Head of Business Development

Contact: Steven Blair, Business Development Manager

Phone: 0790 070 6861

Consultation and Engagement Log

Purpose of Report:	The purpose of this report is to present the updated Consultation and Engagement Log.
---------------------------	---

Background/Engagement:	<p>The Consultation and Engagement Log was first developed following an Internal Audit of the HSCP's participation and engagement that was published in May 2019.</p> <p>The first iteration of the Consultation and Engagement Log was brought to the Committee at its meeting on 26 May 2021. Several changes have been made to the Consultation and Engagement Log since its initial reporting to this Committee.</p> <p>At its meeting on 13 November 2024, the purpose and layout of the Log was queried and the Committee requested that a discussion with officers take place about changes to the way the Log is presented to the Committee.</p> <p>At its meeting on 19 February 2025, a revised template for presenting the Log was presented to and approved by the Committee.</p>
-------------------------------	---

Governance Route:	<p>The matters contained within this paper have been previously considered by the following group(s) as part of its development.</p> <p>HSCP Senior Management Team <input type="checkbox"/></p> <p>Council Corporate Management Team <input type="checkbox"/></p> <p>Health Board Corporate Management Team <input type="checkbox"/></p> <p>Council Committee <input type="checkbox"/></p>
--------------------------	---

OFFICIAL

	Update requested by IJB <input type="checkbox"/> Other <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
--	--

Recommendations:	The IJB Public Engagement Committee is asked to: a) Note the content of this report and the attached Consultation and Engagement Log.
-------------------------	--

Relevance to Integration Joint Board Strategic Plan:
Good participation and engagement structures, including consultation and engagement activity, support the IJB to achieve its strategic priorities outlined in the Strategic Plan.

Implications for Health and Social Care Partnership:

Reference to National Health & Wellbeing Outcome:	Consultation and engagement activity and the subsequent impact on the services delivered contributes to meeting all Outcomes, particularly 3, 8 & 9.
--	--

Personnel:	None
-------------------	------

Carers:	None
----------------	------

Provider Organisations:	None
--------------------------------	------

Equalities:	None
--------------------	------

Fairer Scotland Compliance:	None
------------------------------------	------

Financial:	None
-------------------	------

Legal:	None
---------------	------

Economic Impact:	None
-------------------------	------

Sustainability:	None
------------------------	------

Sustainable Procurement and Article 19:	None
--	------

Risk Implications:	None
---------------------------	------

Implications for Glasgow City Council:	None
---	------

Implications for NHS Greater Glasgow & Clyde:	None
--	------

OFFICIAL

OFFICIAL

1. Purpose

- 1.1. The purpose of this report is to present the updated Consultation and Engagement Log.

2. Background/Engagement

- 2.1. The Consultation and Engagement Log was first developed following an Internal Audit of the HSCP's participation and engagement that was published in May 2019.
- 2.2. One of the recommendations of this audit was that "Management will consider the feasibility of developing and maintaining a record of consultation activity across the HSCP for known consultation exercises".
- 2.3. A proposal for the Consultation and Engagement Log was considered and approved by this Committee at its meeting on [28 August 2019](#) as part of a wider review of Participation and Engagement structures across the HSCP arising from the May 2019 audit.
- 2.4. The first iteration of the Consultation and Engagement Log was brought to the Committee at its meeting on [26 May 2021](#), with development work having been de-prioritised and delayed due to the COVID-19 pandemic. Several changes have been made to the Consultation and Engagement Log since its initial reporting to this Committee.
- 2.5. At its meeting on [13 November 2024](#), the newly appointed Chair and Vice Chair of this Committee queried the purpose and layout of the Log and requested a discussion with officers ahead of its next meeting about changes to the way the Log is presented to the Committee.
- 2.6. At its meeting on [19 February 2025](#), a revised template for presenting the Log was presented to and approved by the Committee.

3. Changes to layout of the Consultation and Engagement Log

- 3.1. Officers met with the Chair on 16 December 2024 to discuss proposed changes to the Log to be brought back to the Committee for approval.
- 3.2. The Chair set out several specifications for the layout of how the Log should be presented to the Committee:
 - A4 format, with 14pt font
 - 5 columns – Date commenced, planned end date, description of what the activity is, a brief update on progress (or otherwise), and a traffic light to indicate the status of the activity
 - Activity to be listed in planned start date order, oldest first → most recent
- 3.3. A further proposal to present 2 logs to the Committee, one listing all activity requested/commissioned by the Committee, and the other listing all other activity across the HSCP was considered but agreed that this was not necessary.

OFFICIAL

OFFICIAL

3.4. To keep the traffic light indicators as simple as possible, and in line with traffic light indicator use elsewhere in the HSCP, the following was proposed and agreed:

- Red – There is a problem (e.g. activity is not progressing within planned timescales)
- Amber – Activity has started and is progressing within planned timescales
- Green – Activity has completed

4. Consultation and Engagement Log

4.1. As reported to this Committee in February 2025, officers carried out a full review of the master Consultation and Engagement Log, and the information recorded in it. This resulted in a number of entries on the Log being removed as the anticipated activity had not proceeded, or historic activity being confirmed as completed.

4.2. The updated Consultation and Engagement Log, in the format agreed by this Committee, is included as Appendix 1.




5. Recommendations





5.1. The IJB Public Engagement Committee is asked to:





- a) Note the content of this report and the attached Consultation and Engagement Log.



Consultation and Engagement Log (as at 30 April 2025)

Delayed 	Progressing 	Complete 
--	--	---

Planned Start Date	Planned End Date	Description	Update	Status
19/02/24	20/04/26	Older People Telecare and Community Technology Awareness: Ongoing delivery of sessions promoting independence and resilience through practical demos of home technology solutions.	Regular in-person group sessions being delivered 4-weekly by Telecare team. Supports strength-based practice and increases knowledge of affordable, everyday assistive technologies among users.	
01/09/24	13/01/25	Safer Drug Consumption Facility / The Thistle: Phase 3 – Immediate pre-implementation phase and including targeted site visits.	Phase 3 concluded when facility opened. Consulted with 200 people.	
01/10/24	31/01/25	Older People: Independent evaluation of the Alexa trial, including participant surveys and interviews across individual and group care settings.	Evaluation completed Jan 2025 engaging with 130 people. Report captured participant experiences and service impacts across various care settings. Key insights used to inform strategy.	

Planned Start Date	Planned End Date	Description	Update	Status
01/11/24	01/04/25	Locality Plans: Engagement activity to inform content and format of locality plans.	Engagement activity for Locality Plans 2024/25 has been completed. Feedback gathered from 150 people.	
21/11/24	09/06/25	Carer Services: Review of carer health review element of Carer Services. Public consultation survey and engagement with Glasgow Carers Group.	Public consultation closing June 2025. Early feedback indicates an absence of support for standalone Carer Health Reviews. Future focus will emphasise mainstream access to healthcare for carers.	
01/01/25	30/06/25	Primary Care: Whole Family Wellbeing Fund in Primary Care evaluation programme undertaken externally by Glasgow University.	Interviews and focus groups with Family Wellbeing Workers, Lead GPs, Practice Managers and Community Workers are ongoing.	
04/01/25	31/03/25	Parkhead Hub: 150 engagements comprising room bookings, workshops, and network meetings/events.	Planned and underway over remaining 2025/26.	

Planned Start Date	Planned End Date	Description	Update	Status
13/01/25	31/07/27	The Thistle (Safer Drug Consumption Facility) post implementation engagement with community forum, service user forum and site visits for duration of pilot.	Between April & December 2025 there are a total of 19 site visits scheduled, with 13 dates fully booked. Regular engagement with the Community Forum and Service User Forum is continuing.	
20/01/25	03/02/25	Non-Residential Charging Policy: Non-Residential Charging Policy survey for an Equality Impact Assessment	Survey closed on 03/02/25.	
01/03/25	01/06/25	Primary Care: Practice Surgery Branch consultation for Cardonald Medical Centre with patients and stakeholders.	Consultation activity began on 18/03/25.	
01/04/25	31/03/26	Older People & Mental Health: Engagement programme supporting the phased transition of Scottish Huntingdon Association services for GCHSCP patient/carers	Transition underway following SHA contract non-renewal notice. Engagement activity includes direct outreach, structured updates, and EQIA actions.	

Planned Start Date	Planned End Date	Description	Update	Status
30/06/25	31/12/26	Children's Services: Engage with children, young people and families to gather their views on progress of the existing Children's Service Plan 2023-26 and identify priorities for the upcoming Integrated Children's Services Plan.	On track to commence 30/06/25	
30/06/25	30/09/25	Children's Services/Children's Rights: Engage with children, young people and families to develop priorities and progress against implementation of UNCRC.	On track to commence 30/06/25	
01/08/25	30/09/25	Older People: Evaluation of previous "Falls Week" outreach initiative (2024) and planned feedback gathering for follow-up event in September 2025. Includes re-survey of participants.	New feedback tools and follow-up strategy is in development.	