



Item No. 12

Meeting Date Wednesday 13th November 2024

**Glasgow City
Integration Joint Board
Public Engagement Committee**

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GCHSCP Draft Locality Plans 2024/25: Engagement Approach

Purpose of Report:	To inform the IJB Public Engagement Committee of the proposed approach to engage with stakeholders to inform the final versions of GCHSCP’s Locality Plans for 2024/25.
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Background/Engagement:	<p>The Scottish Government’s Localities Guidance (2015) remains in place, supplemented by the Planning with People guidance (2021 and refreshed for 2024). That original 2015 guidance requires HSCPs to produce a Locality Plan for each of their localities.</p> <p>The IJB, at its meeting in September 2024, approved the draft Locality Plans for North West, North East and South Glasgow for engagement, to both inform final versions and to seek views on what the content and format of future locality plans should be.</p>
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Governance Route:	<p>The matters contained within this paper have been previously considered by the following group(s) as part of its development.</p> <p>HSCP Senior Management Team <input checked="" type="checkbox"/></p> <p>Council Corporate Management Team <input type="checkbox"/></p> <p>Health Board Corporate Management Team <input type="checkbox"/></p> <p>Council Committee <input type="checkbox"/></p>
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	Update requested by IJB <input checked="" type="checkbox"/> Other <input type="checkbox"/> Not Applicable <input type="checkbox"/>
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Recommendations:	The IJB Public Engagement Committee is asked to: a) Note the proposed engagement approach set out in this report, providing feedback and advice as necessary; b) Note that should substantial changes be required to the Locality Plans due to the feedback gathered through engagement, the IJB will be asked to approve; and c) Note that the HSCP SMT will sign-off on the 2024/25 Locality Plans in conjunction with the IJB Chair if no further changes are made.
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Relevance to Integration Joint Board Strategic Plan:
The GCHSCP Locality Plans are integral to the IJB's Strategic Plan, helping to ensure that service users, communities and stakeholders across Glasgow City can participate and influence service planning and delivery. As well as informing the content of Locality Plans, relevant feedback from locality plan engagement activities will also be channelled into processes currently being developed to review the IJB Strategic Plan 2023-26, in preparation for the development of the next Strategic Plan.

Implications for Health and Social Care Partnership:

Reference to National Health & Wellbeing Outcome:	The Locality Plans will support the delivery of all nine national integration outcomes including outcomes for children and criminal justice services.
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Personnel:	N/A
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Carers:	Locality Plans reference specific actions to support carers in their caring role and engagement activities include seeking the views of carers.
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Provider Organisations:	N/A
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Equalities:	Locality Plans outline the role localities have in helping to progress the vision and priorities outlined in the IJB Strategic Plan, which was subject to EQIA. Any significant areas of service change referred to within the draft Locality Plans will be subject to an individual EQIA and made available on the GCHSCP website.
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Fairer Scotland Compliance:	The draft Locality Plans include a number of actions aimed at promoting equality and reducing health inequalities. The plans also set out headline findings from health and wellbeing survey results, including those linked to social health and deprivation.
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Financial:	Locality Plans will be taken forward within the resources available within each locality.
Legal:	The draft Locality Plans comply with the Scottish Government's guidance on localities issued in 2015.
Economic Impact:	N/A
Sustainability:	N/A
Sustainable Procurement and Article 19:	N/A
Risk Implications:	N/A
Implications for Glasgow City Council:	N/A
Implications for NHS Greater Glasgow & Clyde:	N/A

1. Purpose

- 1.1. To inform the IJB Public Engagement Committee of the proposed approach to engage with stakeholders to inform the final versions of GCHSCP's Locality Plans 2024/25.

2. Background

- 2.1. Locality Plans were last produced for the period 2019-22. The decision was taken by the GCHSCP Executive Group in August 2021 to defer production of future Locality Plans. This was partly due to the restrictions and limitations on engagement and involvement during the COVID – 19 pandemic and also in line with the decision, around that time, to defer production of the IJB Strategic Plan until 2023.
- 2.2. The [Scottish Government's Localities Guidance](#) (2015) remains in place, supplemented by the Planning with People guidance (2021 and refreshed for 2024). The original 2015 guidance requires HSCPs to produce a Locality Plan for each of their localities, which aims to ensure stakeholders can participate and influence service planning and delivery.
- 2.3. There is flexibility over the time period that Locality Plans should cover; initially GCHSCP produced annual plans, but then moved to Locality Plans running for a 3 year period in order to synchronise with the duration of the IJB Strategic Plan. At this juncture, it is the intention to revert to annual Locality Plans for 2024/25 and 2025/26, the latter coinciding with the end date of the existing IJB Strategic Plan. Soundings will be taken as to whether Locality Plans should continue to be produced annually thereafter or whether they should be mirror the timeframe of the next IJB Strategic Plan.

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- 2.4. The format of the Locality Plans has been influenced by feedback from members of Locality Engagement Forums; the 2024/25 Locality Plans are much more concise than previous published versions. The HSCP's graphics team is currently finalising versions in a more user-friendly format that meet accessibility standards. Those versions will be finalised in the coming days and made available for PEC members to view in advance of this meeting.
- 2.5. The improved format lays out the content in sections of relatively short narrative and with directions to where people can access further information as required, (compared with previous Locality Plans that relied on the extensive use of 'tables' of very detailed information). The new format also attempts to be more attractive to the reader through a greater use of graphic design, colour and photographs. Alternative format or language versions will also be made available, on request, to support accessibility.

3. Engagement Approach

- 3.1. Extensive [stakeholder engagement](#) was undertaken to inform the service priorities and key actions set out in the [2023-26 IJB Strategic Plan](#). It is therefore the intention for 2024/25 Locality Plans to be a focal point for targeted engagement in the months to follow, rather than replicating the breadth of engagement done for the Strategic Plan. Pragmatically, given we are in quarter 3 of 2024/25, feedback gathered through structured and targeted engagement is likely to be of greater relevance to the content and structure of Locality Plans for 2025/26.
- 3.2. It is hoped that such an approach will better strengthen understanding, participation and partnership working. The emphasis will be on promoting discussion and conversations that enable people to share their experience of care and accessing services. The focus will be on the value of that engagement, rather than the production of the document itself.
- 3.3. Locality Engagement Forums (LEFs) will continue to play a pivotal role in the development of Locality Plans and associated engagement activities. Feedback from LEF members to date has helped to shape the target audience of local groups to engage with.
- 3.4. Beyond LEFs, the aim is to bring the conversation on Locality Plans to appropriate local and City-wide stakeholder forums, structures or events already established or planned for. It is considered that such an approach taps into the knowledge of service users, carers and representative groups without duplicating a commitment on their time. Agreement will, of course, be sought with respective stakeholders.
- 3.5. Views will also be sought from members of GCHSCP's Strategic Planning Groups (SPG), particularly to seek views on progress being made against the 'Year 1' strategic priorities set out in the Strategic Plan.
- 3.6. Draft Locality Plans will also be disseminated to a wider network of groups representing local communities to seek their views. This will include Area Partnership Forums (that sit under Community Planning).

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- 3.7. Many HSCP staff will be actively involved in the various working groups that are driving forward the actions and developments referenced in Locality Plans. More widely, staff will be kept informed on the development of the Locality Plans through GCHSCP's staff briefings.

4. Next Steps

- 4.1. Draft Locality Plans 2024/25 are currently being finalised by our in-house graphics team and will be made available to PEC members in advance of the PEC meeting in November 2024. The draft plans will be made available online through the GCHSCP website, and Your Support Your Way. The plans will also be made available in more accessible formats as required, including the production of easy read versions.
- 4.2. Arrangements are being made to schedule engagement events with stakeholders, as described in section 3 of this report. It is planned for the engagement to take place over a 3-month period, commencing in November with the aim of completing the majority by the end of December 2024. Engagement undertaken to date has been with our LEFs.
- 4.3. Feedback gathered from stakeholder engagement will inform the final, published versions of the Locality Plans for 2024/25 and also help to refine the purpose, content and format of Locality Plans for 2025/26. Should that result in substantial changes to the content of the draft Locality Plans endorsed by the IJB in September 2024, then the plans will be brought before IJB members again for final approval. Otherwise, the SMT will sign-off on the 2024/25 Locality Plans in conjunction with the IJB Chair.
- 4.4. Feedback relevant to Strategic Plan priorities will also be channelled into the process to prepare for the development of the next IJB Strategic Plan. We will also ensure feedback mechanisms are in place for any issues that arise during engagement that require to be brought to the attention of our services.
- 4.5. It is proposed to bring a report to the Public Engagement Committee (PEC) in February 2025 summarising the output from Locality Plan engagement activities. We are also keen to hear the views and expectations of PEC members with regard to refining the purpose, content and format of future Locality Plans and would propose to capture that as part of the discussion at that meeting.
- 4.6. Thereafter, details on how to access the final published versions of Locality Plans, including how to access other formats, will be made widely available. The timing for production of 2025/26 Locality Plans will be sequenced accordingly in the context of forthcoming work to develop the next IJB Strategic Plan.

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5. Recommendations

5.1 The IJB Public Engagement Committee is asked to:

- a) Note the proposed engagement approach set out in this report, providing feedback and advice as necessary;
- b) Note that should substantial changes be required to the Locality Plans, due to the feedback gathered through engagement, the IJB will be asked to approve; and
- c) Note that the HSCP SMT will sign-off on the 2024/25 Locality Plans in conjunction with the IJB Chair if no further changes are made.