



Item No: 15b

Meeting Date: Wednesday 21st January 2026

Glasgow City Integration Joint Board

Report By: **Graham Haddock, Chair - IJB Finance, Audit and Scrutiny Committee**

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Update from Chair of Finance, Audit and Scrutiny Committee: Internal Audit Report Recommendations

1. Background

- 1.1. At the 26 November 2025 meeting of the Integration Joint Board, it was noted that the Head of Audit and Inspection intended to report Internal Audit's findings relating to the Scottish Huntington's Association contract to the meeting of Finance, Audit and Scrutiny Committee (FASC) on 10 December 2025. Officers also committed to informing the IJB of the outcome of this assurance activity at the January Board meeting.
- 1.2. The Internal Audit report was subject to full and detailed scrutiny by FASC on 10 December 2025. The report was also circulated to all non-FASC Board Members. On the advice of the Monitoring Officer, the Committee resolved under Standing Orders Para 11.10 to exclude the public from the meeting. Following detailed scrutiny, the Committee noted the Internal Audit report and associated action plan; discussed an additional action for management in relation to the approach to equality impact assessments; and requested that officers consider how the recommendations from the report are tracked without requiring further private sessions.
- 1.3. All recommendations were accepted by management, with completion dates for implementation of 31 January 2026 to 30 June 2026.
- 1.4. The Head of Audit and Inspection and the Monitoring Officer have determined that the recommendations from the report can be placed in the public domain. The Internal Audit recommendations are therefore set out

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below. Completion will be monitored by FASC in line with standard practice for all other Internal Audit recommendations.

2. Internal Audit Recommendation

- 2.1 For future cases where there are discussions regarding the potential termination of a contract/change to a service delivery model, HSCP management should ensure that all relevant parties are formally included in the discussions before a final decision is taken. This should include clinical staff. Management should also ensure that communications with providers relating to a termination are not premature and, in particular, where they are subject to approval, are not in advance of such approvals.
- 2.2 As part of the Service Prioritisation work, HSCP management should put in place arrangements to ensure that as part of the governance processes there are formal discussions about options for future service delivery to ensure a smooth transition.
- 2.3 As part of the Service Prioritisation work, HSCP management should put in place arrangements to strengthen EQIAs, ensuring that they are clear and that they are distinct to the group of individuals covered by the completed EQIA.
- 2.4 The Chief Officer/Depute Chief Officer, Finance and Resources should remind staff of the need for them to be advised as soon as possible of any controversial issues so that they can brief the Chair/Vice Chair in line with the Scheme of Delegation.
- 2.5 The Depute Chief Officer, Finance and Resources should remind all relevant staff of the need to ensure that contracts/contract extensions are submitted to the Business Meeting as soon as possible and, in general, before the award, so that formal approval can be provided under the Scheme of Delegation.
- 2.6 The Depute Chief Officer, Finance and Resources should review the general arrangements in place within the HSCP for contract management and contract extensions and ensure that processes are put in place to have a structured approach to contract management and engagement with suppliers.
- 2.7 A review of the Scheme of Delegation should be initiated, and management should consider whether there are any areas where it would be helpful for wording to be clarified and made clearer to ensure there is no dubiety in interpretation, for example the definition of controversial.
- 2.8 A review of the Standing Orders should be initiated, and management should consider including updating the section on motions to be clear on the agreed timescales for submission for consideration of competence.

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2.9 The Chief Officer should consider whether having a legal representative at the IJB would be beneficial to advise both himself and the Chair in relation to legal matters, including motions, that may arise to ensure the smooth running of IJB meetings