

**OFFICIAL
NOT YET APPROVED AS A CORRECT RECORD**

**Glasgow City Integration Joint Board
Finance, Audit and Scrutiny Committee**

IJB-FASC (M) 13-12-2023

Minutes of meeting held virtually, via Microsoft Teams, at 9.30am on Wednesday 13 December 2023.

Present:**Voting Members**

Graham Haddock	NHSGG&C Board Member
Cllr Jon Molyneux	Councillor, Glasgow City Council
Cllr Cecilia O'Lone	Councillor, Glasgow City Council (Chair)
Rona Sweeney	NHSGG&C Board Member
Charles Vincent	NHSGG&C Board Member

Non-Voting Members

Sharon Wearing	Chief Officer, Finance & Resources
----------------	------------------------------------

In Attendance:

Steven Blair	Resilience Manager
Jillian Campbell	Senior Internal Audit Manager
Allison Eccles	Head of Business Development
Duncan Goldie	Planning and Performance Manager
Tracy Keenan	Assistant Chief Officer, HR
Jacqueline Kerr	Assistant Chief Officer, Adult Services / Interim Chief Social Work Officer
Julie Kirkland	Senior Officer, Governance Support
Claire Maclachlan	Governance Support Officer (minutes)
Grace Scanlin	Ernst & Jones (External Auditors)

Apologies:

Duncan Black	Chief Internal Auditor
Cllr Chris Cunningham	Councillor, Glasgow City Council
Margaret Hogg	Assistant Chief Officer, Finance
David Reilly	Independent Sector Representative

ACTION**1. Declarations of Interest**

There were no declarations of interest raised.

2. Apologies for Absence

Apologies for absence are noted above.

3. Minutes

The minutes of 25th October 2023 were approved as an accurate record.

4. Matters Arising

There were no matters arising.

5. Rolling Action List

Allison Eccles presented the Rolling Action List updating on the actions below.

Action Ref No. 74 – Health and Social Care Partnership Complaints Annual Report 2022-2023 – Officers to facilitate a meeting with Health colleagues and Members of FASC regarding reduction in prison complaints and provide a briefing for all FASC Members following the meeting. Officers confirmed that a meeting has been scheduled and a briefing will be issued to Members after the meeting.

Action Ref No. 75 – Older People Purchased Care Home Capacity & Sustainability – Further detail to be shared on beds that are out of commission. Officers advised that information was circulated to Members on 30th November 2023, and this will be subject to a further report to IJB FASC at a future date.

6. Internal Audit – Follow Up Report

Jillian Campbell presented a report updating on the implementation of previously agreed recommendations.

The IJB Finance, Audit and Scrutiny Committee:

- a) Noted the progress made in terms of the recommendations implemented; and**
- b) Noted that the Head of Audit and Inspection will submit further reports on the status of outstanding recommendations.**

7. Internal Audit – Update Report

Jillian Campbell presented a report detailing the Internal Audit work undertaken at Glasgow City Council and NHS Greater Glasgow and Clyde that may have an impact upon the Glasgow City Integration Joint Board.

Members asked for more detail on the process for deciding which audit reports come from partner bodies to the IJB Committee and if the Health Board are aware of what is being reported to IJB FASC for awareness.

Auditors advised that Duncan Black, the Chief Internal Auditor for the IJB, will use his professional judgement to decide which audits the IJB may have an interest in. Discussions also take place with the internal auditors for the Health Board. Auditors agreed to discuss this further with Health Board colleagues in January and feedback to Committee

Auditors

The IJB Finance, Audit and Scrutiny Committee:

a) Noted the contents of the report.

8. HSCP Performance Report Q2 2023/24

Duncan Goldie presented the Joint Performance Report for the Health and Social Care Partnership for Quarter 2 of 2023-24.

At Q2, 53% of indicators were Green; 39% Red; 6 Amber; and 6.5% Amber. The indicators which are Red are summarised in the report, with those which have been Red for two or more successive quarters marked in bold.

There has been a change in RAG status for 20 indicators since the last report. Of these, performance improved for 10 and declined for 10.

Graham Haddock questioned the process for members asking questions on the Performance Report. Officers confirmed that the Committee look at the totality of the performance report and then do a deep dive into one service area. Questions tend to focus on the area where the deep dive is however the full report is at Committee for scrutiny and Officers are in attendance to answer questions. Officers agreed to arrange a meeting with the member off-line to discuss the format of the performance report and respond to questions. The Chief Finance Officer also confirmed that, specifically for new members, arrangements can be made for Officers to meet with Members either in advance or after FASC, if required.

Officers

The IJB Finance, Audit and Scrutiny Committee:

a) Noted the performance report;

b) Considered the exceptions highlighted in section 4.3 within the report; and

c) Reviewed and discussed performance with the Strategic Lead for Adult Services (at Item 9).

9. Performance Presentations

Adult Services

Jacqueline Kerr delivered a presentation on Adult Services performance. The presentation is available on the Glasgow City HSCP [website](#).

Officers advised that due to the number of services that are covered within Adult Services, the performance presentation will be presented to the Committee twice per year going forward.

**OFFICIAL
NOT YET APPROVED AS A CORRECT RECORD**

ACTION

Members noted that Psychological Therapies performance is poorer in North East than in the North West and South and questioned if resource could be moved across the areas to improve the target. Officers advised that this is a challenge due to the workforce, and there needs to be agreement from Staff Side to move staff. Officers do attempt to move staff as often as they can. The new Head of Service in North East has increased the focus on psychological therapies and improvements are being seen. The roll out of Cognitive Behavioural Therapy (CBT) via a computerised system has also been successful which allows people to access services immediately for a lot of conditions and is the preferred evidence-based programme.

Members highlighted how positive Buvidal has been for service users and questioned if there is limited access to this. Officers advised that it is a clinical need so there is no limit on access. There is a challenge with funding however and additional funding has not been received from the Scottish Government (SG) for Buvidal, including funding for roll-out in prisons. Officers have continued to roll this out in prisons however as it is the treatment of choice.

There has been a debate nationally relating to funding for Buvidal, and the national Chief Finance Officers meeting were advised that money was being made available through the new medicines fund. This will be discussed further with the Health Board and there are ongoing discussions with SG.

Graham Haddock raised concerns regarding the complexity of the presentation slides and requested that these are sent out in advance for future meetings to allow members to read before the meeting. Officers agreed to share slides in advance and offered to arrange a meeting with the member to discuss Alcohol and Drug Recovery Services.

Officers

10. Attendance Management

Tracy Keenan presented a report providing an overview of the key HR metrics relating to Attendance Management in Quarter 2, (July to September 2023) as well as performance, notable key issues and the implications for Glasgow City HSCP.

There was a discussion relating to the age profile of the workforce and how this is contributing to sickness absence. Members asked what Officers are doing to recruit a younger cohort of staff. Officers advised there is a key focus to recruit a younger workforce and to encourage the progression of younger staff into promoted roles.

Officers provided assurance that there is no discrimination based on age or disability and HSCP Officers are well versed on the Equality Act.

The main reason for absence remains psychological and Members questioned what interventions are being put in place for staff. Clarity was also sought on what actions are being taken in relation to long term sickness. Officers advised that they are reviewing the absence profile in the wider UK context. The Chartered Institute of Personnel and Development (CIPD) have produced a report outlining the general health and wellbeing of the UK post covid and there is a general health deterioration across the UK, noting that the public sector workforce tends to be higher. The high absence levels and long-term sickness relating to psychological reasons is an area of focus for Officers and access to psychology support at an early stage is critical.

Members questioned if there is a fast-track channel for health and social care staff to access psychological services. Officers advised that they are exploring this with Health HR colleagues to allow staff access to cancellations and fast-track referrals. A dedicated staff support line was also set up during Covid with a dedicated psychology team which is well accessed by health staff. The service is also available to social care staff and offers speedy referrals into mainstream mental health services.

The IJB Finance, Audit and Scrutiny Committee:

- a) Noted the findings made within this report and the data attached; and**
- b) Noted the actions to improve the current position.**

11. Clinical and Professional Quarterly Assurance Statement

Jacqueline Kerr presented the quarterly clinical and professional assurance statement.

Officers advised that they are proposing a change to the structure of the report for the next quarterly update. The report requires more detail regarding the governance structures, quality assurance and public protection agendas. Practice issues and more thematic information will also be included to provide assurance on governance and scrutiny for the Committee.

Officers highlighted a new section in the report this quarter on Prevent. Prevent is a national UK government policy, part of the overall counterterrorism strategy, CONTEST The Prevent Group report into the Chief Officers Group; Glasgow City Council; Adult Support and Protection Committee; and Adult Services Governance Group in Glasgow City HSCP on a routine basis. Officers suggested bringing a presentation to a future Committee providing more information on Prevent.

Officers

Members welcomed the proposal to change the structure of the report and the suggestion to bring a presentation on Prevent to a future Committee.

The IJB Finance, Audit and Scrutiny Committee:

a) Considered and noted the report.

12. Risk Management Quarterly Update Q2 2023/24

Allison Eccles presented a report providing an update on the status of the IJB's risk register and to highlight key operational risks being managed in the Glasgow City Health and Social Care Partnership.

This report covers the review carried out in respect of changes to risk in Quarter 2 (1 July 2023 to 30 September 2023).

The IJB Finance, Audit and Scrutiny Committee:

a) Noted the contents of the report; and

b) Noted the risks on the IJB Risk Register at the end of Quarter 2 2023-24.

13. Business Continuity and Category 1 Annual Assurance Statement 2023

Allison Eccles presented a report providing assurance about the business continuity arrangements for the HSCP and the arrangements in place in respect of the IJB's duties as a Category 1 responder.

The IJB Finance, Audit and Scrutiny Committee:

a) Noted the contents of the report.

14. Public Bodies Climate Change Duties Report 2022/23

Allison Eccles presented the Glasgow City IJBs Public Bodies Climate Change Duties Report 2022-2023 which has been submitted to the Scottish Government by the deadline of 30th November 2023.

The IJB Finance, Audit and Scrutiny Committee:

a) Noted the contents of the report; and

b) Noted that the IJB's Public Bodies Climate Change Duties Report 2022-23 has been submitted to the Scottish Government following approval by the Chief Officer, Finance and Resources, acting under delegated authority.

**OFFICIAL
NOT YET APPROVED AS A CORRECT RECORD**

	ACTION
<p data-bbox="114 224 622 257">15. Committee Work Plan 2024</p> <p data-bbox="199 302 1220 414">Allison Eccles presented a report providing a summary of the proposed work programme for the IJB FASC for the period January 2024 to December 2024.</p> <p data-bbox="199 448 1236 672">Members asked if an annual report could be provided on hosted services. Officers advised that hosted services are covered in the HSCP quarterly performance report presented to FASC. Officers agreed to bring a presentation to the next meeting which updates the Committee on what services are hosted by the HSCP, and the key challenges and achievements.</p> <p data-bbox="199 705 949 750">The IJB Finance, Audit and Scrutiny Committee:</p> <ul style="list-style-type: none"><li data-bbox="199 772 1189 851">a) Noted the contents of the report and Work Plan (Appendix 1); and<li data-bbox="199 851 1149 896">b) Considered any other areas for inclusion in the Work Plan.	<p data-bbox="1308 515 1436 560">Officers</p>
<p data-bbox="114 918 406 963">16. Next Meeting</p> <p data-bbox="199 996 1141 1070">The next meeting was noted as Wednesday 7th February 2024 at 9.30am via Microsoft Teams.</p>	