

## Background

The Scottish Government, with the support of NHS National Service Scotland (NSS) has established Social Care Hubs within each Health & Social Care Partnership (HSCP) across Scotland, for the allocation of PPE stock to Social Care Providers. This covers care homes; care at home providers; unpaid carers; personal assistants; sheltered housing services; supported housing; housing support; children's homes and hospices, and all HSCP Social Work Services.

## Ordering Process for Social Work Services

Please complete form Fin06 to request a weekly allocation of PPE.



This should be done in line with Scottish Government guidance.



Input the number of items required and email to [mailto:SW\\_PPE@sw.glasgow.gov.uk](mailto:SW_PPE@sw.glasgow.gov.uk)

Items currently available are:

- Gloves – please specify Small, Medium or Large
- Aprons
- Type IIR Fluid Resistant Face Masks

One allocation of stock is allowed per week. Arrangements will be made to deliver this to the address on the Fin06, should you prefer to collect, please state this in your covering email and the Hub will be in touch to arrange a collection slot.

This process replaces any requests that previously were made through the Social Care Triage Line.

Please note that this process replaces the Glasgow City Council CPU centralised ordering route for Gloves, Aprons and Masks only. Continue to use this route for all other items which were specified on their order form.

## Opening Hours of HSCP PPE Hub

- Monday to Thursday: 8.45 am to 4.45 pm
- Friday: 8.45 am to 3.55 pm
- Saturday & Sunday: 9 am to 12 pm

If you have any queries about the process please email [SW\\_PPE@sw.glasgow.gov.uk](mailto:SW_PPE@sw.glasgow.gov.uk)