

**Glasgow City Health & Social Care Partnership**  
Monday, 23<sup>rd</sup> February 2015 at 13.30  
In the City Chambers, George Square, Glasgow

**AGENDA**

**Enclosure**

- 1. Welcome, Introductions and Apologies for Absence**
- 2. Minutes**  
  
To approve as a record the Minutes of the meeting of the Shadow Board held on 26<sup>th</sup> January 2015  
  
Minutes
- 3. Matters Arising** (not otherwise on the agenda)
- 4. Strategic Planning Up-date**  
  
Janette Cowan, Service Modernisation Manager  
Hamish Batty, Head of Planning & Performance CHP South  
  
Paper
- 5. Delayed Discharge Plans and Investment**  
  
David Walker, Sector Director  
Stephen Fitzpatrick, Head of Adult Services  
Lorna Dunipace, Head of Health & Community Care (NW)  
  
Presentation
- 6. Integration Scheme Update**  
  
Alex MacKenzie, CHP Director  
  
Paper
- 7. Integrated Care Fund**  
  
Alex MacKenzie, CHP Director  
  
Paper
- 8. Publication of Shadow Integration Board Papers**  
  
Alex MacKenzie, CHP Director  
  
Paper
- 9. Locality Planning**  
  
Mike Burns, Head of Social Work Services (NW)  
Mark Feinmann, Sector Director  
  
Presentation

**10. Dates of Next Meetings**

30 March at 1000 hours

27 May at 0930 hours - rescheduled from 11 May 2015

**SHADOW HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD.**

Minutes of Joint Board Meeting (DRAFT).

Glasgow, 26th January 2015.

- Present:** Peter Daniels, NHS GGC (Chair), Councillor Archie Graham, Glasgow City Council (Joint Chair), Bailie Mohammed Razaq, and Councillors James Adams, Malcolm Cunning and Russell Robertson, Glasgow City Council; Robin Reid, Ros Micklem, Rev Norman Shanks and Donald Sime, Board Members NHS GGC; Anne Scott (social care user representative); Shona Stephen (third sector provider organisations representative); Ann Souter (patient representative); John McVicar (carers representative); Peter Miller (independent sector representative); and Dorothy McErlean (staff representative NHS GGC).
- Apologies:** Councillor Emma Gillan, Glasgow City Council; and Trisha McAuley, Andrew Robertson and Ken Winter, NHS GGC.
- Attending:** Anna Castelvechi (Clerk); David Williams, Chief Officer Designate; Evelyn Borland, Sybil Canavan, Mari Brannigan, Richard Groden and Isla Hislop, NHS GGC; Suzanne Millar, Christina Newton, Ann Marie Rafferty and Sharon Wearing, SWS Glasgow City Council; and John Dearden, Alex McKenzie and David Walker, Glasgow CHP.

**1 Minutes of meeting on 17th November 2014 approved.**

The minutes of 17th November 2014 were submitted and approved, subject to page 2, item 3, being amended to include the insertion of an additional phrase after paragraph (5) to read “ Some members continued to express concern about the inclusion of acute services in the partnership”.

**2 Senior management appointments and work plan noted etc.**

There was submitted a report by the Chief Officer Designate detailing progress with the matching in of senior managers within the Health and Social Care Partnership and the development of a work plan, advising that

- (1) a matching in process had been conducted in December 2014 for the majority of posts which were available and a full recruitment had been undertaken for the Chief Finance and Resources Officer post;
- (2) the new management team, as detailed in the appendix to the report, would come into effect on 1st April 2015; and

- (3) significant activity was required by the management team to put the new arrangements into effect to ensure a smooth transition and consequently an intensive work plan had been developed.

After discussion, the SIJB

- (a) noted the report; and
- (b) requested that a report be submitted to the March meeting on task 3 of the work plan, on the development of a 'system approach' and use of language.

### **3 Draft Vision Statement approved for consultation.**

There was submitted a report by the Chief Officer Designate regarding the development of a Vision Statement for the Glasgow City HSCP, advising that

- (1) following on from a number of development sessions involving shadow board members and the leadership teams of both the CHP and Social Work, it had been accepted that there was a need for a jointly agreed and shared vision statement for the Glasgow City HSCP;
- (2) a first draft vision statement had accordingly been developed to read "Glasgow City HSCP's vision is for the City's people to be empowered and to flourish and to access the care they need when they need it" ; and
- (3) underlying the vision statement, which was aspirational, were the existing commitments for Health and Social Work staff, principles and value statements and National Health and Well Being Outcomes.

After a full discussion, when members expressed detailed comments about the specific words contained in the statement and the structure of the associated visual document, the SIJB

- (a) noted the first draft vision statement; and
- (b) agreed that an updated version, which took account of its comments, should be the subject of a wide consultation over the next 2 months.

### **4 Development of Integration Scheme - Progress report noted.**

With reference to the minutes of 17th November 2014, approving arrangements for the consultation format, methods and timescale for the production of a revised Integration Scheme, there was submitted and noted a further report thereon by the Chief Officer Designate, advising that

- (1) following a period of consultation, as prescribed by the legislation, and subsequent discussions between officers of the Council and NHS GGC, a final draft Integration Scheme, as appended to the report had been prepared;
- (2) the final draft document had been presented to the Health Board on 20th January 2015 and would be submitted to the Council's Executive Committee on 5th February 2015;
- (3) following approval of both parent bodies, the Integration Scheme would then be submitted to Scottish Ministers for final approval;
- (4) assuming ministerial approval was granted, and in line with the timescales previously outlined, the earliest date by which the Integration Joint Board could be established would be mid-May 2015;
- (5) in the event that Scottish Ministers did not approve, or requested amendments to the Integration Scheme, the date of establishment of the Integration Joint Board would be delayed; and
- (6) work was already underway on the production of the Strategic Plan for the Glasgow Health and Social Care Partnership, to ensure that the Integration Joint Board would be able to approve the draft plan for consultation at the earliest opportunity following establishment.

## **5 Integrated Care Fund - Update report noted etc.**

With reference to the minutes of 17th November 2015 (page 5, paragraph 8) approving priority areas, notional allocations and the approval process for the Integrated Care Fund (ICF) in 2015/16, there was submitted a further report thereon by the Chief Officer Designate, advising that

- (1) the Scottish Government had set out criteria for the use of the fund, which included the necessity of having multi-party signatories to the bid;
- (2) following the last Shadow Board meeting, meetings had been convened by the Chief Officer Designate in late October and mid November involving key representatives from Health, the Council (including Housing responsibilities) and the independent and voluntary sector;
- (3) a co-ordinated programme of activity was agreed at the initial meeting regarding the working-up, in general terms, of the detail related to the four themes previously agreed by the Shadow Board;
- (4) subsequently, bids were received from all the sectors involved, to a value in excess of £17m and as a consequence, the Chief Officer Designate met with senior officers from Health and Social Work

Services, to consider all the proposals and rationalise them down to accommodate the available level of funding;

- (5) all parties were advised of the rationalised funding proposals in the week beginning 8th December 2014, together with an invitation to the signatories to a meeting on 11th December 2014, to conclude the signatory process. However on the 11<sup>th</sup> December, the Scottish Government advised that it would grant an extension to the deadline for submissions from 12th December 2014 to 23rd January 2015 to enable Partnerships to achieve full sign up to bids;
- (6) by 11th December 2014, the voluntary sector intimated that the lead representative was not in a position to sign up to the proposal and consequently the Chief Officer wrote to the sector representative in this regard on 17th December. However no response was received and so a decision was taken to submit the bid to the Scottish Government on 24th December 2014, together with a covering email and letter, as appended to the report; and
- (7) the Chief Officer Designate had met with the voluntary sector representative on 14th January 2015, and had
  - (a) provided reassurances that there was an absolute continuing commitment to engage constructively with the voluntary sector;
  - (b) agreed to provide a further briefing note outlining early detail regarding the accommodation strategy part of the submission;
  - (c) agreed that there might be some continuing scope for some minor amendment to the voluntary sector provision, but that this would be contained within the sector's 34% allocation and should not compromise the integrity of the overarching aspiration of the plan;
  - (d) provided confirmation that the ICF arrangements should be integral to the strategic planning process for the IJB, and not a separate function; and
  - (e) agreed to coordinate a further partners meeting before the end of January to consider progress to date.

The Chief Office Designate advised orally that Shona Stephen had met recently with Councillor Graham to discuss all aspects of the matter and that there remained optimism that agreement could be reached with the 3<sup>rd</sup> sector to enable it to sign up to the bid document. This meeting had been requested by Shona Stephen due to dissatisfaction within the 3<sup>rd</sup> sector about the process of submission of the ICF bid.

Having heard from Shona Stephen and Councillor Graham and after a full discussion, the SIJB

- (a) noted the report; and
- (b) requested Shona Stephen to submit a report to a future meeting regarding the role of the 3<sup>rd</sup> sector within the Partnership.

**6 Joint Appointments to Health and Social Care Partnership - Update noted.**

There was submitted and noted a report by the Chief Officer Designate regarding the protocols, principles and processes required for joint appointments to the Glasgow City Health and Social Care Partnership from April 2015.

**7 Presentation on Clinical and Care Governance workstream noted.**

There was heard and noted a presentation by Ann Marie Rafferty on the current status of the Clinical Care and Governance workstream.

**8 Additional 2015 meeting dates noted.**

The SIJB noted that additional meetings had been arranged for 23rd February at 1300 hours and 11th May 2015 at 11.00 hours in the City Chambers, Glasgow.





**Item No 4**

23<sup>rd</sup> February 2015

**Glasgow City Council / NHS Greater Glasgow and Clyde  
Shadow Integration Joint Board**

**Report By:** Chief Officer Designate

**Contact:** David Williams

**Tel:** 0141 287 8853

**UPDATE ON DEVELOPMENT OF STRATEGIC PLAN**

**Purpose of Report:** To update the Shadow Integration Joint Board on progress towards development of the Strategic Plan for the Glasgow Health and Social Care Partnership

**Recommendations:** The Shadow Integration Joint Board is asked to note this report

<b>Implications for IJB</b>	
<b>Financial:</b>	None
<b>Personnel:</b>	None
<b>Legal:</b>	None
<b>Economic Impact:</b>	None
<b>Sustainability:</b>	None
<b>Sustainable Procurement and Article 19:</b>	None
<b>Equalities:</b>	None
<b>Implications for Glasgow City Council</b>	None
<b>Implications for NHS Greater Glasgow &amp; Clyde</b>	None

## **1 Purpose**

- 1.1 The purpose of this report is to update the Shadow Integration Joint Board on progress towards development of the Strategic Plan for Glasgow Health and Social Care Partnership.

## **2 Background**

- 2.1 The Public Bodies (Joint Working) (Scotland) Act 2014 ('the Act') received Royal Assent on 1<sup>st</sup> April 2014.
- 2.2 The Act places a duty on Integration Authorities to develop a strategic plan for the integrated functions to be included in the Health and Social Care Partnership, and the budgets under control of the IJB. The strategic plan should set out how the HSCP will plan and deliver services in the Partnership over the medium term.
- 2.3 Scottish Government guidance on strategic planning sets out the expectations for strategic plans. HSCPs are required to fully engage with a range of stakeholders (specified in the regulations) in the preparation, publication and review of the strategic plan.
- 2.4 The Shadow Integration Joint Board reviewed a paper on 17<sup>th</sup> November outlining the Glasgow approach to the establishment of a Strategic Planning structure in line with the requirements of the Act and Regulations. This paper provides an update on progress to date on the development of the Strategic Plan, the first draft of which will be presented for review by the Integration Joint Board, on its establishment.

## **3 Strategic Planning Groups**

- 3.1 A series of Strategic Planning Groups have now been established, encompassing:
- Older People
  - Mental Health
  - Disabilities
  - Homelessness
  - Addictions
  - Carers
- 3.2 The membership of each Group has been reviewed for compliance with the statutory minimum membership as outlined in Regulations. Where vacancies have been identified, representative bodies have been invited to nominate an individual or individuals from their membership to apply to join one or more Strategic Planning Groups.

- 3.3 The window for nominees to the Strategic Planning Groups closes on 27<sup>th</sup> February. Nominations will then be reviewed and members selected, and it is envisaged that each Strategic Planning Group will have its full complement of members by the end March.
- 3.4 Funding has been secured from the Scottish Government Transitional Fund to support the Organisational Development needs of our Strategic Planning Groups. Each Group will have a dedicated session to support their development as a group, and a further bespoke session will be convened for third sector and service user and carer members of Strategic Planning Groups to provide additional support to this key group of stakeholders.
- 3.5 Work is also underway to develop the strategic plans for areas / services not specifically covered by the Strategic Planning Groups listed above. For example, primary care services, health improvement and inequalities, and acute services planning.
- 3.6 It is envisaged that the above Strategic Planning Groups will be brought together for a single overarching review of the overall draft Plan prior to submission to the Integration Joint Board for approval to go out to consultation. It is expected that this process will be followed on an annual basis in order to ensure an annual review of the city's Plan.

#### **4. Developing the Strategic Plan**

- 4.1 Development of the Strategic Plan for the Glasgow partnership is being co-ordinated through the Strategic Planning Forum reporting into the Joint Executive Group in preparation for consideration and approval by the Integration Joint Board when established.
- 4.2 Each of the six Adult Strategic Planning Groups are leading on drafting care-group specific elements of the Plan. Overarching and cross-cutting content, as well as input from Criminal Justice and Children and Families, is being drafted by other members of the Strategic Planning Forum (i.e. members of the Planning and Performance Workstream).
- 4.3 A revised timeline for production of the Strategic Plan is appended to this report. This revision assumes the Integration Scheme is approved by Scottish Ministers and the Integration Joint Board established at the earliest possible opportunity. If the establishment of the Integration Joint Board is delayed, this will consequently delay production, consultation and implementation of the Strategic Plan.
- 4.4 Consideration is also being given to the consultation process on the strategic plan and how this might be undertaken. It is a requirement in the Regulations and the guidance that the strategic plan is the subject of public consultation before it is approved by the Integration Joint Board.

## **5. Performance Management**

- 5.1 Alongside development of the Strategic Plan, work is ongoing to develop an integrated Performance Management structure which can robustly evidence achievement of the statutory National Health and Wellbeing Outcomes.
- 5.2 Further guidance is expected from the Scottish Government on the form and content of performance reports later in 2015.
- 5.3 Ahead of publication of any statutory guidance, officers have reviewed existing performance indicators utilised by Social Work Services and the Glasgow Community Health Partnership and mapped these to the National Outcomes. A performance session is planned for late February/early March 2015. Work is also underway to scope the format of joint Operational Performance Reviews with a view to the first of these being held during 2015.

## **6. Recommendations**

- 6.1 The Shadow Integration Joint Board is asked to note this report.

## Appendix 1 - Timescale for Production of Strategic Plan

Activity	Date
Agree Strategic Planning Structure	Oct-14
Strategic Planning Groups begin process of expanding membership	Nov-14
Strategic Planning Group chairs liaise with OD workstream regarding development needs	Nov-14
Update report to Shadow IJB	Nov-14
First meetings of Officer Sub-Groups and Strategic Planning Forums	Nov-14
Officer Sub-Groups developing care-group specific plans	Nov-14 to Feb-15
Strategic Planning Groups reviewing plans and directing Officer Sub-Groups	Nov-14 to Feb-15
Strategic Planning Forum developing cross-cutting elements of overarching Strategic Plan	Nov-14 to Feb-15
First meeting of Strategic Planning Forum	Dec-14
Second meeting of Strategic Planning Forum	Jan-15
First draft plans presented to Strategic Planning Groups by Officer Sub-Groups and comments invited	Feb-15
Third meeting of Strategic Planning Forum	Feb-15
Second draft plans presented to Strategic Planning Groups by Officer Sub-Groups and comments invited	Mar-15
Care-group specific plans finalised by Officer Sub-Groups	Mar-15
Fourth meeting of Strategic Planning Forum	Mar-15
Overarching Strategic Plan finalised by Strategic Planning Forum	Apr-15
Review of Draft Plan by SPGs - Event	Mid-late April
Draft Strategic Plan presented to Integration Executive Group for approval	May-15
Integration Joint Board established by Ministerial Order	May-15
Draft Strategic Plan presented to Integration Joint Board for approval	Jun-15
Consultation on draft Strategic Plan	Jul-15 to Sept-15
Consultation responses reviewed and plan revised as required	Sep-15
Final draft plan presented to Integration Executive Group for approval	Oct-15
Final draft plan presented to Integration Joint Board for approval	Nov-15





<p><b>Item No 6</b></p> <p>23<sup>rd</sup> February 2015</p>
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**Glasgow City Council / NHS Greater Glasgow and Clyde  
Shadow Integration Joint Board**

**Report By:** Chief Officer Designate

**Contact:** David Williams

**Tel:** 0141 287 8853 (ext. 78853)

<p><b>Update on Integration Scheme</b></p>
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<b>Purpose of Report:</b>	To provide an update to the Shadow Integration Joint Board on the development of the Integration Scheme
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<b>Recommendations:</b>	<p>The Shadow Integration Joint Board is asked to:</p> <ul style="list-style-type: none"> <li>Note this report</li> </ul>
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<b>Implications for IJB</b>	
<b>Financial:</b>	None
<b>Personnel:</b>	None
<b>Legal:</b>	None
<b>Economic Impact:</b>	None
<b>Sustainability:</b>	None
<b>Sustainable Procurement and Article 19:</b>	None
<b>Equalities:</b>	None
<b>Implications for Glasgow City Council</b>	None
<b>Implications for NHS Greater Glasgow &amp; Clyde</b>	None

## **1. Purpose**

- 1.1 To provide an update to the Shadow Integration Joint Board on the development of the Integration Scheme

## **2. Background**

- 2.1 The Shadow Integration Joint Board has previously considered versions 15 and 17 of the draft Integration Scheme, the latter of which has been presented to the Health Board on 20<sup>th</sup> January and to Executive Committee of the Council on 5<sup>th</sup> February.

## **3. Current Position**

- 3.1 Version 18 of the Integration Scheme has been produced on the basis of comments made by the Health Board on the 20<sup>th</sup> January, the Health Board's Director Corporate Planning and Policy, and following a meeting that was held on 21<sup>st</sup> January with the civil servants and involving one of the Council's legal officer. Version 18 was submitted to the Director Corporate Planning and Policy on 4<sup>th</sup> February for her consideration.

The changes that are made from version 17 are technical and minor as can be noted from the following synopsis:

- A number of the civil servant's comments have resulted in the moving of text to sections where it was felt it was more relevant.
- Page 5-6, the text around workforce governance has been moved into this section and is a better fit with the content of this section around the stated principles of how the IJB will work.
- At page 8, we are unable to say what the governance structures would be in the Integration Scheme as the IJB has to decide this for itself, so it has been changed to 'upon establishment the IJB will.....'
- At page 9, 1<sup>st</sup> bullet on 6.1 we have added in the language about the IJB 'giving directions', which takes on board both points about how we can ensure the board has operational oversight.
- At page 10, we have separated out the performance related content (now entitled Targets, Measures and Reporting Arrangements) and added in suggested points albeit with a minor change.
- Page 11 – 12 is the movement of some text which the civil servants felt sat properly within operational arrangements, so it's simply movement of text to a more appropriate part of the scheme.
- Page 13 – top of page at 6.5 is the addition proposed by the Director Corporate Planning and Performance following the meeting on the 21<sup>st</sup>.

- Page 13-14 – there has been a bit of work on the clinical and care governance section, we were required to demonstrate linkages to planning etc, a new appendix (5) has also been added which sets out professional governance responsibilities in a bit more detail. This is a new appendix and is attached to this report for information.
- P14 – slight amendment to the Chief Officer section and the movement of the workforce detail to p5-6.

At the time of writing, the Chief Officer Designate is still awaiting a response from the Director Corporate Planning and Policy, and as such the draft Integration Scheme has not yet been submitted to the Scottish Government. A verbal update will be provided at the Shadow Board.

#### **4. Recommendations**

4.1 The Shadow Integration Joint Board is asked to:

- Note this report.

## **Integration Scheme Annex 5 Professional Governance Responsibilities**

Governance responsibilities of the of the Integration Joint Board professional leads representing social work, nursing and medicine:

- Advise the Chief Officer and members of the Integration Joint Board on professional issues.
- Provide professional expertise to the Integration Joint Board on a wide range of clinical and care issues.
- Provide assurance that the statutory regulatory requirements for professional practice are in place and monitored on a regular basis.
- Assure the Integration Joint Board that the National Nursing & Midwifery and other Professional Assurance frameworks are implemented.
- Advise the Integration Joint Board on professional workforce and workload planning including the mandatory application of workforce tools.
- Advise the Integration Joint Board on the pre and post registration educational standards required for professions.
- Provide a link from the Integration Joint Board to professional structures within the Council and the Health Board.
- Ensure a shared collective responsibility for governance across the Integration Joint Board.
- Ensure professional leadership is seen as integral to the corporate management of the Integration Joint Board
- Ensure a clear focus on the contribution of professional expertise available to the Integration Joint Board.
- Ensure an effective line of professional responsibility throughout the organisation; an Integration Joint Board to team / ward level approach which ensures all professional leaders influence and shape the work of the Integration Joint Board.
- Ensure the effectiveness of the local clinical governance arrangements in meeting local and cross system needs whilst supporting the Integration Joint Board with reports and assurance.



<p><b>Item No 7</b></p> <p>23<sup>rd</sup> February 2015</p>
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**Glasgow City Council / NHS Greater Glasgow and Clyde  
Shadow Integration Joint Board**

**Report By:** Chief Officer Designate

**Contact:** David Williams

**Tel:** 0141 287 8853 (ext. 78853)

<p><b>Integrated Care Fund Update</b></p>
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<p><b>Purpose of Report:</b></p>	<p>To provide an update to the Shadow Integration Joint Board on the further discussions with the Third Sector on the ICF submission.</p>
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<p><b>Recommendations:</b></p>	<p>The Shadow Integration Joint Board is asked to:</p> <ul style="list-style-type: none"> <li>Note this report</li> </ul>
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<b>Implications for IJB</b>	
<b>Financial:</b>	None
<b>Personnel:</b>	None
<b>Legal:</b>	None
<b>Economic Impact:</b>	None
<b>Sustainability:</b>	None
<b>Sustainable Procurement and Article 19:</b>	None
<b>Equalities:</b>	None
<b>Implications for Glasgow City Council</b>	None
<b>Implications for NHS Greater Glasgow &amp; Clyde</b>	None

## **1. Purpose**

- 1.1 The purpose of this report is to provide an update to the Shadow Integration Joint Board on the further discussions with the Third Sector on the ICF submission.

## **2. Background**

- 2.1 The Shadow Integration Joint Board was previously made aware of the position in relation to the Integrated Care Fund submission made by the Chief Officer Designate in December 2014.
- 2.2 Specifically, the position related to the submission not including the Third Sector signatory as required in the Guidance.
- 2.3 Shadow Board has been made aware that discussions and negotiations involving the Third Sector and the Chief Officer designate to resolve differences have continued to take place since the beginning of the year.

## **3. Current Position**

- 3.1 As was indicated at the last meeting of the Shadow Board, the Chief Officer Designate convened a further meeting on the 30<sup>th</sup> January involving the officers from all four sectors who had been involved in the original discussions on the ICF proposals.
- 3.2 This meeting concluded with progress on the following areas:
- The development of governance arrangements on the implementation and performance of the ICF
  - The confirmation of the establishment of a programme of work to take forward the Accommodation Based proposals
  - Agreement on £471k of proposed expenditure options within the Early Intervention and Prevention programme and where responsibility and accountability for decision making on this sits. This was accepted to be within the Third Sector.
  - Some further potential flexibility around the provision of 'Community Connectors' by the Third Sector.
- 3.3 There has been further subsequent consideration to the meeting of the 30<sup>th</sup> January and agreement reached that:
- The £471k noted above is increased to £831k
  - The 'Community Connectors' proposal is developed within the parameters set out in the Accommodation Based Programme.
- 3.4 The Third Sector representative on the Shadow Integration Joint Board has committed to trying to secure sign off from the Sector on the basis of the

above agreements and will report on progress at the Shadow Board on 23<sup>rd</sup> February.

#### **4. Recommendations**

4.1 The Shadow Integration Joint Board is asked to:

- Note this report.





<p><b>Item No 8</b></p> <p>23<sup>rd</sup> February 2015</p>
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**Glasgow City Council / NHS Greater Glasgow and Clyde  
Shadow Integration Joint Board**

**Report By:** Chief Officer Designate

**Contact:** David Williams

**Tel:** 0141 287 8853 (ext. 78853)

<p><b>PUBLICATION OF SHADOW INTEGRATION JOINT BOARD PAPERS</b></p>
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<p><b>Purpose of Report:</b></p>	<p>The purpose of this report is to advise of the making of Shadow Integration Joint Board papers publicly available.</p>
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<p><b>Recommendations:</b></p>	<p>The Shadow Integration Joint Board is asked to:</p> <ul style="list-style-type: none"> <li>Note this report.</li> </ul>
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<b>Implications for IJB</b>	
<b>Financial:</b>	None
<b>Personnel:</b>	None
<b>Legal:</b>	None
<b>Economic Impact:</b>	None
<b>Sustainability:</b>	None
<b>Sustainable Procurement and Article 19:</b>	None
<b>Equalities:</b>	None
<b>Implications for Glasgow City Council</b>	None
<b>Implications for NHS Greater Glasgow &amp; Clyde</b>	None

## **1. Purpose**

- 1.1 The purpose of this report is to advise of the making of Shadow Integration Joint Board papers publicly available.

## **2. Background**

- 2.1 As a public body, the Shadow Integration Joint Board aims to conduct its business in as open and transparent a manner as possible. It is therefore proposed that all papers presented to the Shadow Integration Joint Board are therefore to be considered as being in the public domain.
- 2.2 To support this culture of openness and transparency, this paper outlines the means by which all previous and future Shadow Integration Joint Board papers will be made publicly available.

## **3. Proposal**

- 3.1 A dedicated area will be created on Glasgow City Council and Glasgow CHP's respective websites in relation to the integration of health and social care. This page will contain similar information to that which is currently available on both partners' internal web pages for staff.
- 3.2 This dedicated area will summarise the role and membership of the Shadow Integration Joint Board and include an area where the papers of the Shadow Board can be accessed and downloaded.
- 3.3 Upon creation of these pages, all previous papers will be uploaded. Papers for future meetings will be published as soon as is reasonably practicable following the adoption of papers by the Shadow Board.
- 3.4 The existing dedicated integration pages of staff intranet sites will be updated to include a link to the web page hosting all Shadow Integration Joint Board papers.

## **4. Future Development**

- 4.1 Upon approval of the Integration Scheme by Scottish Ministers and establishment of the Integration Joint Board proper, the web pages outlined in section 3 of this paper will be updated to reflect that the new Board has been established. Papers of the Integration Joint Board will continue to be published on the same web pages.
- 4.2 The Communications workstream is currently considering the viability and technical requirements of producing a standalone web page for the Glasgow Integration Joint Board to host key information in relation to integrated health

and social care services in Glasgow. Further updates on this work will be presented to the Shadow Board or Integration Joint Board in due course.

## **5. Recommendations**

5.1 The Shadow Integration Joint Board is asked to:

- Note this report.