

Friday 2nd November 2018 at 11:00am

Commonwealth House, Lawn Bowls Meeting Room

Minutes – Carers Reference Group

Present: Alan Gow, Vice Chair
Joyce Lau
Liz Butler
Jean Honan
Bridie Gallagher
Marie McGinn
Jemima Bell
John Kelly
Fred Beckett
Lisa Martin
Stephen Lithgow
Gillian Murphy, Minute Taker

Apologies: Liz McNeil
Martin Hawkins

ACTION

1. Welcome & Introductions

Alan welcomed everyone along to the meeting, introductions were made and apologies were noted.

2. Minutes of the previous meeting held on 14th September 2018

The minutes of the previous meeting held on 14th September 2018 were agreed as accurate. John submitted his belated apologies for the previous meeting.

3. Matters arising

Matters arising would be dealt with under the agenda items.

4. Lisa Marting (NHS – Community Engagement Officer) – A national pilot being delivered by Healthcare Improvement Scotland Focus on Dementia Team

Lisa advised that she had spoken with Martin Hawkins regarding this and it was agreed that Lisa would share information with the CRG re what has been happening at Balmore which is specific to caring for people with dementia. Carers and staff have been brought together at various events where they have been asked for feedback on areas of improvement for the admission pack.

4. Lisa Marting (NHS – Community Engagement Officer) – A

national pilot being delivered by Healthcare Improvement Scotland Focus on Dementia Team – continued

There has also been involvement with carers re what they think of the service etc that their loved ones receive at Balmore. It was agreed that it would be helpful/ideal to create an admissions pack so that it can be given out either on admission or before when there is a risk of admission. Everyone thought that the admissions pack contained helpful/useful information.

Some ideas to be added to the pack included – key people noted/named within the pack. What the different colours of uniforms represent. Lisa thanked everyone for their time and appreciated the feedback given at today's meeting. Lisa noted the points/suggestions given and advised that once revised, it will be given to carers/staff for review. Once the final version is available, Lisa will bring in back to this group – this is likely to be around March / April next year.

5. Fred Beckett – Consultation on Short Breaks Statement

Fred advised that the short break statement needs to be published by the GCHSCP by 31st December 2018. The consultation is out and is open for a short period of time. It will be discussed at the IJB on 24th November 2018. It will also be on the Your Support Your Way website. The group went on to discuss the length of the documents and how it can be a lot to take in when going through them. Fred pointed out that although the documents seem lengthy, they are shorter and more simplified versions. Fred also added that there is a dedicated budget for this. The group were encouraged to have a look at the consultation and to submit their response as soon as possible.

ALL

6. Update on Carers Champion

Alan suggested that contact is made with Councillor Hunter in relation to the Carers Champion situation. The group discussed the current situation and how Debra Colquhoun advised that she would need time to think about the carers champion position. At this time, Debra has still not confirmed her position. It could be that the advert needs to go out as job share or a whole new advert completely. Clarity also needs to be sought on which Councillor has been appointed to work alongside the Carers Champion. Joyce/Martin to contact Councillor Hunter to obtain an update on this.

JL/MH

ACTION

7. Feedback from 'Carers Focus Event'

Alan advised that he wasn't in attendance at the Carers event however comments he received were that it was a good event. Martin wrote up a report following on from the event and this was circulated to the group. Joyce asked that members take the time to look at this and get back to her with comments before it goes to print.

ALL

John pointed out that at one point during the Q&A's it became quite personalised and he felt this wasn't the appropriate platform for that. Speakers need to know how to present and they also need to know their audience. The speaker system on the day wasn't great and at times John was unable to hear what was being said. Another point to note was that the presentations handed out were the same as what was on the screen – John thinks that the handouts could be converted to shorter and more to the point versions – things could be simplified.

Marie asked that the organisers are mindful of the timing of the event since many people in attendance would be carers.

8. Local Carers Forum updates

There were no updates.

9. Any other business

Martin issued an email in relation to overnight support and there have been a few responses to this.

10. Date and time of next meeting

The next meeting will take place on Friday 8th February 2019 at 11:00am in Commonwealth House.